

MINUTES OF THE COLLEGE ASSEMBLY MEETING
March 3, 2005
MEMBERS PRESENT

DEANS: M. Conners, G. Kehrer, M. Laskowski-Sachnoff, D. Lemcoe, J. Lewis, R. Luke

DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS:

F. Gordon, J. Lyons, T. Montani, C. Pam

FACULTY: J. Baker, S. Biswas, C. Bowers, K. Costanzo, S. Delvecchio, A. Dzurisin, C. Harrington, P. Honey, M. Lynch, A. Matagrano, N. Picioccio, S. Rowley, J. Saborido, M. Sackrowitz, K. Shay, B. Simon

STUDENTS: C. Chukunta, V. Cueva, S. Donnelly, J. McBain, J. O'Donnell, A. Rashid

SUPPORT STAFF: R. Gons, G. Ippolito, M. Lotz, M. Pent

TASK FORCE CHAIRS:

Academic Standards: A. Matagrano

Accessibility for Persons with Disabilities: M. Scanlon

Bylaws: J. Spector

Campus Diversity: L. Marius

Campus Life: C. Harrington

Community Concerns: T. McGlincy

Curriculum: J. Liefert*

Educational Resources: B. Richards*

GUESTS: X. Balabkins, W. Casaine, A. Class-Rivera, N. Drelles, R. Ellison, E. Griffith, F. Hertrich, H. Holbeck, D. Yoseloff

PARLIAMENTARIAN: M. Laskowski-Sachnoff

MEMBERS ABSENT

DEANS:

DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS: A. Snopek,
T. Washington, C. Weisz*

FACULTY: E. Dikun*, N. Granuzzo*

STUDENTS: S. Ali, C. Coursen, M. Francisco, Y. Gonzalez, M. Malat*, V. Orazi, T. Winston

SUPPORT STAFF: D. Holovacko*

*Excused

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With a quorum present, Professor Alice Picardo called the March regular meeting of the College Assembly to order on Thursday, March 3, 2005 at 2:10 p.m. in the Rose M. Channing Danzis Amphitheater, L'Hommedieu Hall.

APPROVAL OF MINUTES

Motion to approve minutes:

Mov: M. Conners Sec: C. Harrington

Minutes accepted as corrected: on the cover page of the Mar. 3 Agenda under Re: "Notice of the October Regular Meeting," "October" should read "March."
Minutes accepted as amended.

Prof. Picardo asked the Assembly for consent to reorder the day's agenda. She proposed that Unfinished Business be moved to the last item of business. Doing so would allow the Assembly to proceed with a possible Suspension of Bylaws in order to present the slate of Chair-Elect nominees and nominations for Chair-Elect from the floor. The Assembly agreed unanimously to the re-ordering of the Agenda.

REPORTS OF THE STANDING TASK FORCES

A. Academic Standards – Dr. Anthony Matagrano, Chair

1. Dr. Matagrano reported that on the charge to survey the faculty on the implementation of A-/B- grades that these grades have only been implemented for a short period of time (Fall 2004), and that more time is necessary before a survey should be conducted to receive an accurate assessment of these grades. No further report will be offered.
2. Regarding the charge to coordinate with the Task Force on Bylaws, an evaluation of the size and purpose of the Academic Standards Task Force, the Task Force has forwarded a recommendation to the Bylaws Task Force.

B. Accessibility for Persons with Disabilities - Professor Michael Scanlon, Chair

No Report

C. Bylaws – Professor Jeffrey Spector, Chair

Prof. Spector announced that the Bylaws Task Force has been working with the appropriate Deans and Task Force Chairs to request feedback on their joint charges. Their next meeting will be on a March 10 in LH 204 at 2:00 p.m. and members of those task forces were invited to attend if they so wish. Prof. Spector asks that members call ahead to be placed on the agenda.

D. Campus Diversity – Mr. Louis Marius, Chair

No Report
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E. Campus Life – Dr. Christine Harrington

No Report

F. Community Concerns – Mr. Terry McGlincy

Mr. McGlincy reported that a recommendation was forwarded to the Bylaws Task Force concerning the size and purpose of the Task Force on Community Concerns.

G. Curriculum - Professor Jane Liefert, Chair

No Report

H. Educational Resources - Mr. Brian Richards, Chair

No Report

NEW BUSINESS

None

REPORT OF THE CHAIR

1. The President has approved the pending recommendation submitted by the Curriculum Task Force (May 6, 2004) regarding a “fast track” course approval process for minor curriculum changes. After careful consideration, the President has accepted the task force recommendation with the following modifications: The process will be entitled, “Course Approval Process for Minor Curriculum Changes.” This will allow departments to request course approval for minor changes in courses and curriculum. The changes would require the review and approval of the originating department faculty, the Department Chair, Division Council Chair, the Chair of the Curriculum Task Force, the Divisional Dean, and the Vice President for Academic and Student Affairs. Upon approval of the aforementioned group the course curriculum change would forego any other approval process and would come to the Assembly as an informational item only with no vote required. The President thanked the Curriculum Committee for recommending a process that will assist faculty in moving minor items along in a more timely manner.

A member of the Assembly asked what constitutes a minor change. Prof. Picardo said that minor changes will be determined by the department **and** the aforementioned group.

2. A meeting for Task Chairs was held on Monday, February 28 at 2:00 p.m. Two additional meetings are scheduled on Tuesday, March 8th at 2:00 p.m. and on Thursday, March 10th at 1:00 p.m. in Edison Hall 100 to accommodate individual schedules.

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3. The Assembly was reminded that all recommendations to be voted on at the next College Assembly meeting must be submitted to the Assembly office on or before Monday, March 28. The next regular meeting of the College Assembly will be held on Thursday, April 7, 2005 at 2:00 p.m.

RECOGNITION AND HEARING FROM THE PUBLIC

None

UNFINISHED BUSINESS

Prof Picardo read from the *Assembly Bylaws, 1.0550-Article V, Officers of the College Assembly, Section B and C*: that the nomination for the Chair-Elect of the College Assembly is conducted by a nominating committee who presents a slate of candidates to the Assembly at the October meeting with nominations from the floor at the November meeting and election in December. Since the Assembly was not in session in the fall, she recommended that the Assembly suspend the Bylaws in order to nominate and elect a Chair-Elect at this time.

According to Bylaws 1.1102 – Suspension of Bylaws, Bylaws may be suspended for any meeting of the College Assembly with unanimous consent of the voting members present.

By consensus, all members of the Assembly were in favor of suspending the Bylaws.

Professor Xenia Balabkins, Chair of the Nominating Committee was introduced and presented the slate for candidates for Chair-Elect 2004-2006.

Two (2) nominees were announced:

- Professor John Gutowski – Professor and Chair, Psychology and Education Department
- Professor Jeffrey Spector – Assistant Professor, Computer Science Department

Professor Balabkins then asked for nominations from the floor. There were no nominations from the floor. Members of the Assembly will receive biographies and goals from the two candidates in the April packet of the minutes, and the election for the Chair- Elect will take place at the April meeting. The individual who is elected at the April meeting will serve as Chair of the College Assembly from 2006-2008.

Professor Marilyn Laskowski-Sachnoff, Parliamentarian, called for a point of order requiring a motion to close the nominations.

Motion to close the nominations:

Mov: J. Baker Sec: D. Lemcoe

Motion carried.

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ADJOURNMENT

Motion to Adjourn:

Mov: C. Pam Sec: R. Luke

There being no further business, the meeting was adjourned at 2:25 p.m.

Respectfully submitted,

Alice L. Picardo
Chair, College Assembly

ALP:ls