

**MINUTES OF THE COLLEGE ASSEMBLY MEETING
MAY 6, 2004**

MEMBERS PRESENT

DEANS: R. Goldfarb, G. Kehrer, D. Lemcoe, J. Lewis, R. Luke

DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS:

J. Herrling, J. Kruszewski, C. Pam, J. Shindelman

FACULTY: X. Balabkins, G. Bedoya, S. Biswas, D. Brower, , E. Dikun, C. Dolan, M. Lopez, J. Ramirez, M. Sackrowitz, N. Schatz, B. Simon, G. Vastola

STUDENTS: L. Baltazar, D. Chivukula, S. Donnelly, E. Figueiredo, M. Greenstein, H. Mendoza, M. Ramulu

SUPPORT STAFF: D. Holovacko, M. Pent

TASK FORCE CHAIRS:

Academic Standards:	M. Sackrowitz
Accessibility for Persons with Disabilities:	L. Somers
Bylaws:	J. Spector
Campus Diversity:	L. Ghiradella
Curriculum:	J. Liefert
Educational Resources:	L. Ostar*
Student Life and Community Concerns:	T. Peterson

GUESTS: J. Gutowski, F. Hertrich, C. Harrington, A. Picardo, S. Zale

PARLIAMENTARIAN: J. Kruszewski

MEMBERS ABSENT

DEANS: M. Conners*

DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS: M. DeLucia*, L. Lederer, J. Lyons*

FACULTY: K. Costanzo*, S. Rowley*

STUDENTS: D. Leon, M. Malat*, S. Nyantekyi, R. Parmar*, G. Tinio

SUPPORT STAFF: K. Hogue*, G. Ippolito*, S. Waxmundsky

*Excused

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With a quorum present, Dr. Margarete Driver called the May regular meeting of the College Assembly to order on Thursday, May 6, 2004 at 2:10 p.m. in the Rose M. Channing Danzis Amphitheater, L'Hommedieu Hall.

Dr. Bakum thanked the College Assembly for a productive year with recommendations for improvements in various areas. He then recognized outgoing Assembly members for their service.

The following received Certificates of Recognition:

Xenia Balabkins	John Kruszewski
Luis Baltazar	David Leon
Gina Bedoya	Maria Lopez
Sudipta Biswas	Matthew Malat
Desiree Brower	Heather Mendoza
Damianty Chivukula	Sharon Nyantekyi
Erin Christensen	John Ramirez
Maria DeLucia	Mala Ramulu
Charles Dolan	Steven Rowley
Shannon Donnelly	Naomi Schatz
William Egbert	Jerome Shindelman
Elizabeth Figueiredo	Jeffrey Spector
Marissa Greenstein	Georgina Vastola
John Herrling	Stanley Waxmundsky
Kathleen Hogue	

APPROVAL OF MINUTES

Motion to approve minutes:

Mov: M. Greenstein Sec: S. Nyantekyi

Minutes are accepted as presented.

REPORTS OF THE STANDING TASK FORCES

A. Academic Standards/Ad Hoc Committee on Academic Integrity – Professor Naomi Schatz

Report:

Charged in late October 2003 to examine the issues surrounding academic integrity, the Committee has met throughout the year, working in three subcommittees to address specific goals.

In examining current College policy on violations of academic integrity, the Committee determined that contemporary conditions and practices as well as reported inconsistencies in the enforcement of these policies warrant a number of changes:

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- Revisions to present definitions of cheating and of plagiarism

- More specific definitions of both violations and corresponding sanctions
- A more uniform college-wide procedure for reporting all suspected cases

Consequently, detailed draft versions were developed:

- A Definition of Academic Dishonesty, including Plagiarism
- A List of Violations of Academic Integrity – with Sanction Level Rankings
- A List of Specific Sanctions assigned to each of three levels
- A Campus wide Reporting Procedure – for reporting suspected cases of violations of academic integrity

Because appropriate procedures for identifying and dealing with suspected violations of academic integrity in online courses do not differ significantly from procedures appropriate to traditional face-to-face courses, the Committee compiled a list of resources that will be useful to instructors of all courses.

Instructors or staff who discover a case of dishonesty need to know whether this same student has committed similar violations. Thus, the Committee is attempting to determine methods by which reliable, comprehensive records of infractions can be maintained and made readily accessible to faculty without creating either legal or ethical problems.

Finally, it is the consensus of the Committee that the single most important element in minimizing infractions is to create a campus-wide culture conducive to academic integrity. Thus, instructors can be proactive by designing assignments and developing procedures that make cheating and plagiarism unlikely. Additionally, any policies to be developed will be effective only if they are used consistently. Without the involvement and acceptance of the faculty and of all segments of the College community, it is not possible to maintain an educational environment that values teaching and learning and discourages laxity, dishonesty, and inconsistent academic standards.

The Committee has begun planning methods of educating the College about this issue to reduce any naïve, simplistic, or resigned attitudes toward cheating. It has encouraged and participated in CELT workshops on Academic Integrity and helped CELT list relevant resources on its website. Though only in their early stages, plans for workshops with CELT will draw attention to and input on the draft documents under development. When these recommended documents are presented to the College Assembly next year, it is expected that they will have already benefited from the attention of and feedback from the College Community.

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**B. Accessibility for Persons with Disabilities -
Ms. Lynn Somers, Chair**

Recommendation:

That information related to PC accessibility for persons with disabilities be conveyed to the student population through:

1. The addition of signage at Campus computer labs indicating accessibility as well as how to access additional assistance through the Adaptive Computer Lab.
2. The addition of a sticker on the PC, indicating which station in the lab is wheelchair accessible.
3. The addition of information to the Student PC Fact Sheet indicating wheelchair accessibility in Campus computer labs and the existence of the Adaptive Lab.
4. The addition of information to the PathFinder indicating wheelchair accessibility in Campus computer labs and the location of Lab Coordinator's offices.
5. The addition of information to the PC Lab Summary sheet indicating labs with wheelchair accessibility.

Rationale:

The Task Force conducted a survey resulting in the following information:

Ref #1 and #2-Labs:

Representatives of the Task Force on Accessibility for Persons with Disabilities visited over 50 computer labs on Campus. An overwhelming majority of these labs on Campus were found to have a wheelchair accessible computer station, but **not one of them** had signage indicating such accessibility.

We found that many but not all of the computer labs had signs on the outside wall of the lab listing the hours for the labs.

We found very few labs that listed lab coordinators' names on the outside wall of the lab.

Ref #3-Student PC Labs Fact Sheet:

A Student PC Labs Fact Sheet exists which contains information related to the use of the PC labs on Campus. This Fact Sheet does list the location of the PC Lab Coordinators offices for each department. These handouts are offered to the academic departments for distribution to their students by the Manager of Academic IT Support.

Ref #4-Pathfinder:

The first three pages of the Student PC Labs Fact Sheet are repeated in the Pathfinder. Information related to the location of the PC Lab Coordinators office for each department has been omitted.

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Ref #5-PC Lab Summary Sheet:

The PC Lab Summary Sheet, which is available in the Campus Resources section of the Middlesex County College public website, has no reference to wheelchair accessibility in computer labs.

Motion to accept recommendation:

Mov: E. Figueiredo Sec: R. Luke

With no discussion and no objection, the motion was unanimously adopted.

C. Bylaws – Professor Jeffrey Spector

1. Recommendation:

Charge: To deliberate the pro's and con's of allowing the task forces the options of electing a single chairperson or co-chairpersons to lead their task force.

The Bylaws Task Force recommends no action be taken on this charge.

With no discussion and no objection, the motion was unanimously adopted.

2. Recommendation:

Charge: To coordinate with the Academic Standards Task Force the addition of one (1) full-time teaching, at-large (academic) faculty; make the appropriate recommendation.

After reviewing the charge, the Bylaws Task Force makes no recommendation at this time.

With no discussion and no objection, the motion was unanimously adopted.

3. Recommendation:

Charge: To coordinate with the Academic Standards Task Force the addition of one (1) adjunct faculty; make appropriate recommendation.

An Adjunct-at-Large position be added to the Task Force on Academic Standards.

Rationale:

As enrollment increases at Middlesex County College, The Institution needs a mechanism to dialogue with the adjunct faculty, who teach a large percentage of the courses offered by the College. It is our responsibility as a learning-centered institution that sees student success as paramount to its mission to have greater input from the adjunct faculty who teach our growing constituency.

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With no discussion and no objection, the motion was unanimously adopted.

4. Recommendation:

Charge: To coordinate with the Task Force on Campus Diversity the addition to said task force of one (1) Director from one of the off-campus Centers (New Brunswick or Perth Amboy) "by virtue of the position" to address and represent

effectively the concerns unique to the Center(s); make the appropriate recommendations.

After considering this charge, the Bylaws Task Force recommends that one (1) director or designee from one of the off-campus Centers (New Brunswick or Perth Amboy) be added to the Task Force on Campus Diversity “by virtue of the position”.

Rationale:

As the enrollment at the off-campus centers increases, it is imperative that the College addresses the needs and concerns of the students at these centers. These students are part of the College population and are currently not represented on this task force.

The addition of a director from an off-campus center will give a voice to the unique needs of these students. Given the constant communication and interaction between the directors of the two centers, the consideration of the student population of both centers will be well represented by this addition.

With no discussion and no objection, the motion was unanimously adopted.

5. Recommendation:

Charge: To coordinate with the Curriculum Task Force the addition of the Director of the Office of Academic Advising to said task force “by virtue of the position”; make the appropriate recommendation.

The Director of the Office of Academic Advising or their designee be added to the Curriculum Task Force “by virtue of the position”.

Rationale:

In addressing various and varied issues in its deliberations, the Curriculum Task Force requires information about current curriculum and inter-curriculum interaction throughout the academic spectrum of the college. The Director of the Office of Academic Advising is in a unique position to provide information and counsel to this Task Force. An additional benefit the College would reap via the Advising Center would be the advanced knowledge of course and curriculum additions and changes the Director would receive by serving on this Task Force.

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With no discussion and no objection, the motion was unanimously adopted.

6. Recommendation:

Charge: To coordinate with the Curriculum Task Force the addition of one (1) full-time teaching, (academic) faculty from each academic division of the College (which equals three [3] faculty); make the appropriate recommendation.

After reviewing the charge the Bylaws Task Force recommends: 1) the addition of one faculty member from each of the academic divisions; 2) the removal of the position of faculty-at-large; and 3) the consolidation of the membership from Enrollment Management or Student Development to be a Dean, Director or designee. This will increase the membership of the task force to 17.

Rationale:

The reduction in the number of academic divisions has increased the number of majors represented in each division. Full-time faculty members are an integral part of curriculum development and of the review process as carried out by this task force. Greater representation of full-time faculty from each division will allow for a wider spectrum of disciplines represented from each division on this task force. The abolishment of the faculty at large position and the consolidation of the EMSD membership will help ensure a proper balance on the Task Force between the faculty, administrators and students.

After discussion on the proposed consolidation of the membership from Enrollment Management or Student Development, an amendment to the recommendation was made: to remove “the consolidation of the membership from Enrollment Management or Student Development to be a Dean, Director or designee” and replace with “the addition of Director/Representative from the Office of Counseling and Career Services.”

Motion to amend the Recommendation to read:

1) the addition of one faculty member from each of the academic divisions; 2) the removal of the position of faculty-at-large; 3) the removal of the position of Dean, Director or designee from Enrollment Management or Student Development; and 4) the addition of Director/Representative from the Office of Counseling and Career Services. This will increase the membership of the task force to 17.

Mov: J. Herrling Sec: R. Goldfarb

Vote on amendment:

App: Unanimous

Amendment passes.

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Vote on amended recommendation:

App: Unanimous

Motion passes.

7. Recommendation:

Charge: To coordinate with the Educational Resources Task Force the addition to said task force of (1) adjunct faculty; make the appropriate recommendation.

An Adjunct-at-Large position be added to the Task Force on Educational Resources.

Rationale:

As enrollment increases at Middlesex County College, The Institution needs a mechanism to dialogue with the adjunct faculty, who teach a large percentage of the courses offered by the college. It is our responsibility as a learning-centered institution that sees student success as paramount to its mission to have greater input from the adjunct faculty who teach our growing constituency.

With no discussion and no objection, the motion was unanimously adopted.

8. Recommendation:

Charge: To deliberate the creation of two task forces, one for Student life issues and one for Community Concerns with a view to making the appropriate recommendation. For each new task force, this may involve but not be limited to determining the appropriate number and provenance of membership and reassinging and/or adding of responsibility (Purposes).

1. It is the recommendation of this task force that the Task Force for Student Life and Community Concerns be dissolved as pursuant to the College Assembly Bylaw section 1.0702.
2. It is the recommendation of this task force that a task force for Student Life be established, pursuant to College Assembly Bylaw section 1.0702. The composition and responsibilities of this task force are defined on the attached pages.
3. It is the recommendation of this task force that a task force for Community Concerns be established, pursuant to College Assembly Bylaw section 1.0702. The composition and responsibilities of this task force are defined on the attached pages.

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Rationale:

The Task Force on Student Life and Community Concerns is the most numerous of task forces in membership. Its charges deal with a wide spectrum of issues, the majority of which involve student life issues. As the College's involvement with the external community increases the number and focus of issues/charges in the community concerns area will increase as well. The task of addressing issues dealing with Campus Life and issues dealing with Community Concerns will best be served by the dismantling of this one task force and the establishment of two separate task forces.

Task Force on Campus Life:

1. MEMBERSHIP

- a. Faculty 3
- b. Adjunct at large 1
- c. Faculty Advisor to a student organization 1
- d. Students 5
- e. Director of Student Activities 1
- f. Director or representative from the Department of Counseling and Career Services 1
- g. Support staff 1
- h. Officer of College Center Programming Board 1
- i. Director or designee department of Health and Public Safety 1
- j. Director or representative from Academic Advising 1
- k. Director or designee from one urban center 1

Total..... 17

2. PURPOSES:

- a. Use of college facilities by students and student organizations
- b. Student created and/or oriented College publications
- c. Student Campus Safety and Health
- d. Counseling, Job placement, College Transfers
- e. Academic Advisement
- f. Student Activities
- g. Financial Aid

Task Force on Community Concerns:

1. MEMBERSHIP

- a. Director or representative from Marketing and Public Information 1
- b. Faculty 3
- c. Adjunct at large 1
- d. Students 3

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- e. Director or representative from Student Activities 1
- f. Chief of police or representative from the Police department 1
- g. Support staff 1
- h. Director of School Relations 1
- i. Director or Designee from one of the urban centers 1
- j. Dean or designee of Corporate and Community Education 1

Total..... 14

2. PURPOSES:

- a. Use of college facilities
- b. College publications including the college website.
- c. Public information about the college in public forums such as, but not limited to, newspapers, radio, the Internet
- d. Campus speakers
- e. Relationship of the College with local, county, state and national communities.
- f. Campus Safety and Health

After discussion on Campus Life, MEMBERSHIP, (j.), the Recommendation was amended.

Motion to amend the Recommendation to read:

Task Force on Campus Life:

1. MEMBERSHIP

- a. Faculty 3
- b. Adjunct at large 1
- c. Faculty Advisor to a student organization 1
- d. Students 5
- e. Director, Student Activities/College Center 1
- f. Director or representative from the Department of Counseling and Career Services 1
- g. Support staff 1
- h. Officer of College Center Programming Board 1
- i. Director or designee department of Health and Public Safety 1
- j. Dean or representative from Enrollment Management 1
- k. Director or designee from one urban center 1

Total..... 17

Mov: D. Lemcoe Sec: M. Sackrowitz

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Vote on amendment:

App: Unanimous

Amendment passes.

Vote on amended recommendation:

App: Unanimous

Motion passes.

D. Campus Diversity – Professor Leah Ghiradella, Chair

Recommendation:

In addressing charge #3, the members of the Campus Diversity Task Force recommend:

1. Holding a combined orientation for international students and second language learners.
2. Including a separate session for international students to cover INS requirements.
3. Conducting a full day orientation that includes some social activities.
4. Including native-born, English speaking MCC students in the orientation process.
5. Providing information on the American education system as it is implemented at MCC.

Rationale:

Members of the Task Force consulted with Dr. John Herrling and other members of Counseling and Career Services, and Admissions. During two meetings with members of the Task Force, Dr. Herrling and other staff from Counseling and Career Services, and Admissions were very enthusiastic about the idea of re-designing the orientation process for international students and second language learners. The current orientation process and the needs of these student populations were discussed. This recommendation is a result of those discussions.

A new orientation, following some of the guidelines in this recommendation, was piloted this semester. The evaluation of the orientation is still in progress.

Motion to accept recommendation:

Mov: N. Schatz Sec: D. Chivukula

With no discussion and no objection to the motion, the motion was unanimously adopted.

E. Curriculum - Professor Jane Liefert, Chair

1. Recommendation:

To allow departments to request a “fast track” course approval for minor changes in courses/curriculums. The change(s) would only require the review

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and approval of the Department faculty, the Department chairperson, the Divisional Council chairperson, the chairperson of the Curriculum Task Force, the Divisional Dean, and the Vice President for Academic and Student Affairs. When approved by the aforementioned group, the course/curriculum change would forgo all other approval processes including approval by members of the Divisional Council, approval by members of the Curriculum Committee, and approval by College Assembly.

Rationale:

This recommendation will speed up the course approval process regarding *minor* changes to courses and curriculums; such as a title change or the rewording of

the course description. In order to determine whether or not the changes are minor, the process will be as follows:

1. the course is submitted to the College Assembly office requesting the “fast track” option of the Course Approval process
2. the course is forwarded to the Curriculum Task Force chairperson who will arrange a meeting, as quickly as possible, with the following people:
 - the Department chairperson
 - the Divisional chairperson
 - the chairperson of the Curriculum Task Force
 - the Divisional Dean
 - the Vice President for Academic and Student Affairs
3. the 5 member team will decide if the changes to the course are minor or not
4. if the changes are determined to be minor, the 5 members of the team will sign off on the course and the course changes will go into effect immediately
5. if the changes are determined NOT to be minor, the course will be returned to the Department chairperson to be submitted using the standard Course Approval process

Motion to accept recommendation:

Mov: N. Schatz Sec: S. Biswas

After discussion and questions on the definition of “minor” in the Recommendation and on the timing of implementation of changes, and with no objection to the motion, the motion was unanimously adopted.

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2. Recommendations:

ART 223 – Sculpture: Traditional

Change in: Title

General Education Approval: Humanities

ART 224 – Sculpture: Contemporary

Change in: Title

General Education Approval: Humanities

Motion to accept recommendations:

Mov: C. Dolan Sec: E. Figueiredo

With no discussion and no objection to the motion, the motion was unanimously adopted.

3. Recommendation:

CPT 100 – Introduction to Chemical Process Technology

Change in: Catalog Course Description, Course Content, Behavioral Objectives, Prerequisite(s), Corequisite(s), Credit Hours, Contact Hours

Motion to accept recommendation:

Mov: X. Balabkins Sec: S. Biswas

With no discussion and no objection to the motion, the motion was unanimously adopted.

4. Recommendation:

CSC 106 – Intermediate PC Applications with Programming

New Course

General Education Approval: Computer Science

Motion to accept recommendation:

Mov: J. Spector Sec: R. Goldfarb

With no discussion and no objection to the motion, the motion was unanimously adopted.

5. Recommendations:

RAD 171 – Radiographic Imaging and Science I

Change in: Contact Hours

RAD 248 – Radiographic Positioning Laboratory IV

Change in: Contact Hours

RAD 275 – Radiographic Physics and Equipment Maintenance

New Course Code

Radiography Education (Career Track) – Change in Curriculum

Radiography Education (Transfer Track) – Change in Curriculum

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Motion to accept recommendations:

Mov: E. Figueiredo Sec: D. Chivukula

With no discussion and no objection to the motion, the motion was unanimously adopted.

F. Educational Resources - Mr. Lewis Ostar, Chair

No Report

G. Student Life and Community Concerns – Mr. Thomas Peterson, Chair

Recommendation:

Relative to Charge 5 (“Report: Determine condition of all elevators on campus and recent incidents of breakdown with a view toward effective service in emergency situations.), the committee feels that this was more of a problem last year than this.

The elevators suffered vandalism last year, but that has not been a regular occurrence this year. The company that the College has contracted with has been responsive about making repairs, although it must occasionally wait for parts. It does not seem to the committee that at present this item needs to be addressed, with the following exception:

That a card be issued to individuals with disabilities that would outline the steps they can take if an elevator is malfunctioning (i.e., where to call for assistance, where the nearest phone is, etc.)

Motion to accept recommendation:

Mov: D. Chivukula Sec: R. Goldfarb

Motion to amend the Recommendation to include additional wording (underlined):

That a card be issued to individuals with disabilities that would outline the steps they can take if an elevator is malfunctioning (i.e., where to call for assistance, where the nearest phone is, etc.) and the same information be posted near the elevator.

Mov: J. Herrling Sec: C. Pam

Vote on amendment:

App: Unanimous

Amendment passes.

Vote on amended recommendation:

App: Unanimous

Motion passes.

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REPORT OF THE CHAIRPERSON

1. Recommendations of the the April 1, 2004, Assembly meeting were approved and signed by Dr. Bakum and forwarded to the appropriate office for implementation:
 - a. That the Academic Dismissal policy be changed to read: Academic Dismissal will occur when a student, who has been readmitted following Academic Suspension or previous Academic Dismissal, fails to maintain an overall GPA of 2.0 in the coursework taken subsequent to readmission. To be implemented by **Dean Diane Lemcoe**, Enrollment Management.
 - b. That there be a change in academic dismissal hiatus. To be implemented by **Dean Diane Lemcoe**, Enrollment Management.
 - c. That both Division Hour and College Hour be called “College Hour,” and

that every effort be made not to schedule classes during those times. To be implemented by **Dean Diane Lemcoe**, Enrollment Management.

- d. That adjunct faculty be required to obtain a College ID. To be implemented by **Mr. John Polding**, Executive Director of Human Resources/Labor Relations.
 - e. That all curriculum items of the Assembly at the April 1, 2004 meeting be institutionalized. To be implemented by **Dr. Robert Fishco**, Vice President for Academic and Student Affairs
2. The following recommendations are pending:
- a. That the College institute the grades of A- and B-. The Task Force does not recommend the institution of the C- grade. The Task Force recommends that the A- and B- grades carry weights of 3.7 and 2.7 respectively. The weight given to all the existing grades should remain unchanged.
 - b. That all persons contributing to the Middlesex County College Website be made aware of ADA guidelines. At the same time, web pages shall be reviewed and endorsed for compliance.
 - c. That the College enhance support for diversity awareness programs.
 - d. That the following Charge: "Determine if a room for students to pray or engage in quiet contemplation is needed," be referred to the College attorney to determine if the issue of separation of church and state is relevant. If not, the Task Force recommends that a room be assigned for this purpose.

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- e. That smoking be prohibited within 25 feet of the entrance to a campus building.
3. Questions have arisen regarding the Assembly recommendation on placement of international students with degrees from foreign universities and the use of the TOEFL exam for placement purposes. As a consequence, the President has placed the recommendation in abeyance until the issues involved have been resolved.
4. The Chair thanked all the members of the Assembly and the Task Forces for the fabulous work they have done during the past year in behalf of the College. There were approximately 165 recommendations, not including those of May 6, 120 of which came from the Curriculum Task Force.
5. The Chair thanked the two (2) Parliamentarians, Dr. Strugala and Mr. Kruszewski, who served the Assembly well over the past two (2) years. She also acknowledged Mr. Kruszewski's work as the Assembly webmaster after David Hoff put the Assembly on

the web. Mr. Kruszewski has maintained and is maintaining the site promptly and diligently. Finally, she thanked Ms. Sgro for her diligent and indispensable support in helping to conduct Assembly business.

6. The question has come up on when implementation is to be made on a recommendation approved and signed by the President. There are no dates noted in the implementation assignments; however, depending on the nature and urgency of the issues, some recommendations can be implemented directly whereas others may be connected to logistics not doable right away.
7. In following the Bylaws, the Chair-Elect Nominating Committee has been formed; its members include Professors Balabkins, Przygoda, Strugala and Ellison.
8. Student representatives to the College Assembly met with the Chair on Monday, May 3, for the monthly briefing on today's agenda.
9. The next regular meeting of the College Assembly will be on Thursday, October 7, 2004, at 2:00 p.m., in L'Hommedieu Hall.

RECOGNITION AND HEARING FROM THE PUBLIC

Dr. Driver presented Chair-Elect Professor Alice Picardo with the Assembly gavel as sign of her beginning tenure as College Assembly Chair.

As her first order of business, Professor Picardo offered the following resolution:

WHEREAS, Margarete K. M. Driver has served the College Assembly as Chairperson of the Curriculum Task Force from 1999-2001, and as Chair-Elect from 2000-2002; and Meeting of the College Assembly – May 6, 2004

WHEREAS, Margarete K. M. Driver has served as Chairperson since 2002, and was an impetus behind the establishment of the Center for the Enrichment of Learning and Teaching, and that her term is expiring at the conclusion of this academic year; and

WHEREAS, in her capacity as Chairperson of the College Assembly, she serves as Chairperson of the Presidential Screening Committee; and

WHEREAS, her wisdom, experience, leadership and dedication have been greatly responsible for the continued development of the College Assembly; and

WHEREAS, her commitment to and enthusiasm for the College governance system has resulted in the fulfillment of the on-going goals of the College Assembly; and

WHEREAS, her intelligence and vision will be an inspiration and guiding factor to the future of the College Assembly;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The members of the College Assembly of Middlesex County College, on behalf of the entire College community, do hereby recognize and acknowledge in deep gratitude and appreciation the outstanding contributions of Professor Margarete K. M. Driver to the College Assembly and wish her continued success in all future endeavors.
2. The College Assembly does hereby offer a certified copy of this resolution to Margarete K. M. Driver, as a memento to thank her for her service as Chairperson of the College Assembly.

Moved, seconded and unanimously approved by acclamation, Professor Picardo presented Dr. Driver with the copy of the resolution and an embossed plaque in recognition of her services as College Assembly Chair.

In turn, Driver then offered the following: As we conclude this academic year and look around us, we realize that not only does the Assembly come to its annual closure but so do the years of leadership and service of several of our colleagues. Prominent among them and an integral part of the College Assembly are the President of this College and its chief academic officer, the Vice President for Academic and Student Affairs. Dean Goldfarb and Professor Hertrich have joined efforts and prepared two (2) documents which are not only formal resolutions, but at the same time encomiums for each of the retiring College officers. I thank both Dean Goldfarb and Professor Hertrich for their dedication to the task and their sense of decorum. As outgoing Chair of the Assembly, I accede to their request to present the following resolutions:

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WHEREAS, Dr. John Bakum, as President of Middlesex County College, has led the College with intellectual foresight and a commitment to students and their individual and collective success: and

WHEREAS, Dr, John Bakum has encouraged and solicited the activities and efforts of the College Assembly, as that body has sought to investigate and explore collegiate possibilities, offer policy expansions and revisions and has sought to suggest student success goals and objectives, as developed through a variety of task forces and as a body of the whole: and

WHEREAS, Dr. John Bakum, as President of Middlesex County College, has respectfully and responsibly received a multiplicity of recommendations generated by and through the College Assembly, offering each such recommendation a thoughtfulness and consideration of significant attention, based solely upon the merit of each, to promote policy solely intended to improve an otherwise most successful Middlesex County College; and

WHEREAS, as a direct result of Dr. John Bakum's willingness to both permit and encourage the College Assembly to function without unsolicited influence or direction, but rather from that which develops through the wisdom that emerges directly and democratically from an independent recommending governing body comprised of faculty, students and administrators,

NOW, THEREFORE, BE IT RESOLVED, as follows:

The College Assembly does hereby express its profound gratitude, appreciation, and recognition of the encouraging leadership afforded the College Assembly by Dr. John Bakum as faculty, students and administrators have sought to offer recommending statements of policy to the President for consideration and/or action: and

BE IT FURTHER RESOLVED that the College Assembly, while recognizing the void that the absence of Dr. John Bakum will manifest upon the body itself, does simultaneously, wish Dr. John Bakum a peaceful, pleasant, successful and fulfilling retirement, as the conclusion of a stellar career as an academician and president, having imprinted Middlesex County College and the College Assembly with a mark, model and standard as President that shall not be duplicated nor, in the most affirmative of ways, soon forgotten.

The College Assembly does, additionally, hereby authorize the Chairperson of the College Assembly to present to Dr. John Bakum a certified and appropriately executed copy of this resolution for his permanent safekeeping.

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The resolution was moved, seconded and approved unanimous by acclamation. ("this May 6, 2004.")

WHEREAS, Dr. Robert Fishco has, for more than three decades, served Middlesex County College with an unequalled enthusiasm, vision, and student sensitivity, as a member of the faculty, chairperson, dean and academic vice president; and

WHEREAS, since the College Assembly's inception as the primary representative body designed to investigate and explore collegiate possibilities, offer policy expansions and recommendations and to suggest student success goals and objectives as developed through a variety of task forces and as a body of the whole, Dr. Robert Fishco has been a most instrumental contributor to those efforts as a member of the Assembly and otherwise; and

WHEREAS, the advice and counsel of Dr. Robert Fishco as an advisor, creator and associate has most frequently been sought and cherished by a multiplicity of members of the College Assembly as matters of policy are being considered whenever a

recognition and appreciation of the history and consequences of actions past, present and intended are essential to the development of institutional progress; and

WHEREAS, Dr. Robert Fishco's unwavering commitment to students, student success and institutional strength and advancement has proven to be invaluable in sorting through the variety of pluralistic interests that emerge within a body as democratically structured as is the College Assembly; and

WHEREAS, a most significant component of the activity of the College Assembly is focused upon matters of academic improvement, in terms of courses, programs and standards, upon which Dr. Robert Fishco's advice and endorsement, as a senior academic leader of Middlesex County College – both formally and informally – are essential; and

WHEREAS, the College Assembly will simply be, de facto, a different body in the absence of Dr. Robert Fishco's most notable and affirmative presence;

NOW, THEREFORE, BE IT RESOLVED, as follows:

The College Assembly does hereby express its profound gratitude, appreciation, and recognition of the encouraging leadership afforded the College Assembly by Dr. Robert Fishco as faculty, students and administrators have sought to offer recommending statements of policy to the President for consideration and/or action: and

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BE IT FURTHER RESOLVED that the College Assembly, while recognizing the void that the absence of Dr. Robert Fishco will manifest upon the body itself, does simultaneously, wish Dr. Robert Fishco a peaceful, pleasant, successful and fulfilling retirement, as the conclusion of a stellar career as a fine teacher, innovative and creative Chairperson, Dean and Vice President for Academic and Student Affairs, having imprinted Middlesex County College and the College Assembly with a mark, model and standard that shall not be duplicated nor, in the most affirmative of ways, soon forgotten.

The College Assembly does, additionally, hereby authorize the Chairperson of the College Assembly to present to Dr. Robert Fishco a certified and appropriately executed copy of this resolution for his permanent safekeeping.

The resolution was moved, seconded and approved unanimously by acclamation. ("this May 6, 2004.")

ADJOURNMENT

Motion to Adjourn:

Mov: D. Chivukula Sec: E. Figueiredo

There being no further business, the meeting was adjourned at 3:20 p.m.

Respectfully submitted,

Margarete Driver, Ph.D.
Chair, College Assembly

MD:ls