

MINUTES OF THE COLLEGE ASSEMBLY MEETING
October 2, 2003
MEMBERS PRESENT

DEANS: R. Goldfarb, J. Lewis, R. Luke

DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS:

M. DeLucia, J. Kruszewski, J. Lyons, J. Shindelman

FACULTY: X. Balabkins, G. Bedoya, S. Biswas, D. Brower, K. Costanzo, E. Dikun, C. Dolan, P. Honey, M. Lopez, J. Ramirez, J. Saborido, M. Sackrowitz, N. Schatz, B. Simon, J. Spector, G. Vastola

STUDENTS: D. Chivukula, T. Dreyer, E. Figueiredo, S. Laing, H. Mendoza

SUPPORT STAFF: K. Hogue, D. Holovacko, G. Ippolito, M. Pent

TASK FORCE CHAIRS:

Academic Standards:	M. Sackrowitz
Accessibility for Persons with Disabilities:	L. Somers
Bylaws:	J. Spector
Campus Diversity:	L. Ghiradella
Curriculum:	J. Liefert
Educational Resources:	L. Ostar
Student Life and Community Concerns:	T. Peterson, Acting Chair

GUESTS: M. Alvelo, L. Baltazar, M. Greenstein, E. Griffith, F. Hertrich, J. Ostacher, G. Tinio, M. Laskowski-Sachnoff, D. Trainor, S. Zale

PARLIAMENTARIAN: J. Kruszewski

MEMBERS ABSENT

DEANS: M. Conners*, G. Kehrer*, D. Lemcoe*

DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS: J. Herrling*, L. Lederer, C. Pam*

FACULTY: E. Christensen

STUDENTS: J. Brinamen, W. El-Banna, T. Fave, L. Gonzales, D. Leon, A. Levitt*, J. Martinez, M. Ramulu

SUPPORT STAFF: S. Waxmundsky

*Excused

Meeting of the College Assembly – October 2, 2003

With a quorum present, Dr. Margarete Driver called the October regular meeting of the College Assembly to order on Thursday, October 2, 2003 at 2:10 p.m. in the Rose M. Channing Danzis Amphitheater, L'Hommedieu Hall.

Dr. Driver introduced the College Vice President of Academic and Student Affairs, Dr. Robert Fishco, bringing greetings from Dr. Bakum who was out of state.

In his remarks, Dr. Fishco touched on the Assembly's history and its status as a "viable and vital part of the institution for all these years." He acknowledged the important work of the task forces, the time and energy the members commit to deliberations on policy recommendations before they are brought to the floor of the Assembly. Dr. Fishco reiterated the fact that the College Assembly has played a significant role in the governance of the College and wished the task force members well in their work in the coming year. In closing, he offered his assistance if needed.

Dr. Driver announced that Mr. John Kruszewski will serve as the Parliamentarian for the 2003-2004 academic year and will again maintain the College Assembly website for the same time span. The Chair, in addition introduced Professor Alice Picardo, the College Assembly Chair-Elect for 2004-2006. Dr. Driver also introduced Ms. Lisa Sgro, the Department Assistant to the College Assembly.

APPROVAL OF MINUTES

Motion to approve minutes:

Mov: X. Balabkins Sec: N. Schatz

Correction: Professor Jane Liefert

Page 14, Educational Resources, Recommendation 2: Inserting the omitted sentence, "This policy, along with the FERPA policy, shall be given to all current employees and new employees when they are hired. "

The complete text to read: that "The College create a Privacy Policy governing the examination, collection and dissemination of all personal and private information, relating to students and employees, from any and all electronic and/or paper sources. This policy, along with the FERPA policy, shall be given to all current employees and new employees when they are hired."

Motion to accept the minutes as corrected:

App: Unanimous

Minutes are accepted as corrected.

Dr. Driver briefly highlighted the Task Force Organizational Meeting of September 18. Because two Task Forces, Campus Diversity and Student Life and Community Concerns, elected Co-Chairs, she asked Mr. Kruszewski to give a reading of the Bylaws on this issue.

Meeting of the College Assembly – October 2, 2003

Mr. Kruszewski, in citing various paragraphs of Bylaws, indicated that while there is no language precluding the possibility of Co-Chairs, none exists to provide for them. To provide for the election of Co-Chairs, the Bylaws must be amended.

The Chair then proceeded to introduce the new Chairs of the Task Forces, who gave brief reports on their initial meeting on September 18.

REPORTS OF THE STANDING TASK FORCES

A. Academic Standards – Dr. Marian Sackrowitz, Chair

B. Accessibility for Persons with Disabilities - Ms. Lynn Somers, Chair

C. Bylaws – Professor Jeffrey Spector, Chair

D. Campus Diversity

Professor Leah Ghiradella, Chair and Professor Jane Ostacher, Co-Chair

Professor Leah Ghiradella indicated that following the parliamentarian's interpretation of the Bylaws on Co-Chairmanship, she had offered to be the Task Force Chair, with Professor Ostacher being the recording secretary, her "able colleague."

E. Curriculum - Professor Jane Liefert, Chair

F. Educational Resources - Mr. Lewis Ostar, Chair

G. Student Life and Community Concerns -

Mr. Thomas Peterson, Acting Chair and Ms. Kathy Nagy, Co-Chair

Mr. Peterson noted that a meeting called for October 9 will deal with the issue of electing a permanent Chair of the Task Force.

REPORT OF THE CHAIRPERSON

1. Dr. Bakum signed the recommendations approved by the College Assembly on May 1, 2003, and subsequently forwarded them to various offices for implementation:
 - a. That the catalog section entitled Academic Integrity be replaced with a new version. In addition, the College Assembly will create an ad-hoc committee to examine the issues surrounding academic integrity: 1) to examine the current policy on violations of academic integrity, to see whether sanctions should be imposed and whether there should be a new policy on sanctions; and 2) to recommend solutions and venues that should be utilized to educate the campus community on the issue of academic integrity and, at the same time to emphasize its critical importance. The chair will appoint the ad hoc committee which will

Meeting of the College Assembly – October 2, 2003

include faculty, staff and students. The recommendation is to be implemented by Dr. Robert Fishco, Vice President for Academic and Student Affairs.

- b. That the MCC catalog section, "Withdrawal From a Course" be changed. The recommendation is to be implemented by Dr. Robert Fishco, Vice President for Academic and Student Affairs.
 - c. All curriculum items that came before the Assembly at the May 1, 2003 meeting were approved by the College President and forwarded to the Vice President for Academic and Student Affairs for implementation.
2. Dr. Bakum is reviewing the following recommendation from the Accessibility for Persons with Disabilities Task Force:
 - That the College develop and distribute policies and procedures for employees with disabilities.
 3. Dr. Bakum is also reviewing the following recommendations from the Educational Resources Task Force:
 - a. To establish a Standing Technology Advisory Committee.
 - b. To establish a Privacy Policy for all electronic and/or paper sources.
 - c. For the college to create environmentally diverse types of student spaces in and around all buildings utilized by students.
 4. For every Monday preceding the monthly College Assembly meetings, Dr. Driver has scheduled briefings and relevant discussions with student representatives to the College Assembly. The next student meeting is scheduled for Monday, November 3 at 11:00 a.m. in the College Center, Rm. 312. Interested Assembly members are welcome to attend.
 5. Dr. Driver announced that copies of two reports are available to the College Assembly. The first report is mandated by the Assembly Bylaws; it is a list of job title, division and department name changes. The Chair of the College Assembly provides written notification of these changes on the first scheduled Assembly meeting subsequent to receiving that notification. The current Assembly Bylaws already contain those changes.

The second report is a summary of recommendations and curriculum matters, which came before the Assembly in 2002-2003. They were approved and signed by Dr. Bakum, and forwarded to the appropriate offices for implementation.

Meeting of the College Assembly – October 2, 2003

6. The Assembly is reminded that all recommendations to be voted on at the next College Assembly meeting must be submitted to the Assembly office by October 27. The next regular meeting of the College Assembly will be held on Thursday, November 6, 2003 at 2:00 p.m.

RECOGNITION AND HEARING FROM THE PUBLIC

An Assembly member advocated amending the Bylaws to provide for Co-Chairs of Task Forces. Rationale: Such a provision would benefit the broader distribution of leadership roles and, additionally, the "spirit of inclusion" on campus.

ADJOURNMENT

Motion to Adjourn:

Mov: G. Vastola Sec: D. Chivukula

There being no further business, the meeting was adjourned at 2:35 p.m.

Respectfully submitted,

Margarete Driver, Ph.D.
Chair, College Assembly

MD:ls