

**MINUTES OF THE COLLEGE ASSEMBLY MEETING
November 1, 2001**

MEMBERS PRESENT

DEANS: M. Conners, R. Goldfarb, R. Zifchak

DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS:

J. Gutowski, D. Loper, C. Pam, J. Siegfried

FACULTY: S. Biswas, J. Brackenridge, R. Conley, C. Dolan, J. Flakker, P. Honey, S. Kelton, K. Krapels, J. Lasky, A. Nicolai, M. Scanlon, L. Tillotson, S. Zale

STUDENTS: G. Aleksic, N. Gomez, A. Kirzner, J. Lubrano, K. McGowan, K. Miano, M. President

SUPPORT STAFF: P. Hilton, D. Krisza, M. Pent

TASK FORCE CHAIRS:

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| Academic Standards: | N. Schatz |
| Accessibility for Persons with Disabilities: | E. Altruda |
| Bylaws: | I. Ramer |
| Campus Diversity: | J. Roach |
| Curriculum: | J. Gutowski |
| Educational Resources: | J. Liefert |
| Student Life and Community Concerns: | H. Swanicke |

GUESTS: R. Ellison, E. Guzman, F. Hertrich, D. Trainor

PARLIAMENTARIAN: R. Zifchak

MEMBERS ABSENT

DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS: M. Przygoda, L. Smith*

FACULTY: B. Bogner*, N. Dhandra, A. Picardo*

STUDENTS: V. Brown, P. Cella*, D. Leon, R. Remus

SUPPORT STAFF: P. Hilton*, C. Rutowski*

*Excused

With a quorum present, Chairperson Reginald Luke called the first regular meeting of the College Assembly to order on Thursday, November 1, 2001 at 2:05 p.m. in the Rose M. Channing Danzis Amphitheater, L'Hommedieu Hall.

APPROVAL OF MINUTES

Motion to approve the minutes of the October 4, 2001 Meeting:

Mov: L. Tillotson Sec: C. Pam

Minutes are accepted as presented.

UNFINISHED BUSINESS

None

REPORTS OF THE STANDING TASK FORCES

A. Academic Standards – Naomi Schatz, Chairperson

No Report

B. Accessibility for Persons with Disabilities – Elisabeth Altruda, Chairperson

Professor Altruda stated that the task force has been addressing the safety measures on campus for locating and evacuating non-ambulatory students or staff, or people with other types of disabilities that prevent them from exiting buildings in cases of emergencies. The task force is waiting for input from campus authorities, including Facilities Management as well as the Police who are presently in the process of reviewing emergency and contingency plans for evacuating buildings. The task force is contemplating on developing a student disclosure form that would be sent with registration materials. There are some concerns about legal issues for disclosing disabilities that have to be considered.

The task force is reviewing the present status of college services for persons with disabilities by developing a survey and by conducting campus meetings with persons with disabilities for their input on addressing their needs.

The task force's last charge is to address the adaptive technologies that is available for persons with disabilities. Professor Altruda received from the NJ Developmental Disabilities Council copies of the September issue of the magazine, People with Disabilities, which focuses on adaptive technologies. Professor Altruda will distribute magazine copies to task force members and other interested parties.

C. Bylaws – Iris Ramer, Chairperson

No Report

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D. Campus Diversity – Joseph Roach, Chairperson

Professor Roach stated that the task force is working on all three charges. The task force is in the process of defining what diversity means and the implications for MCC. Professor Roach stated that the task force would be working with MAPS, EOF and ESL on a clear definition for diversity.

Professor Roach announced that if anyone has any input you may contact him and/or attend the next meeting on November 15, Bunker Lounge at 2:00 p.m.

E. Curriculum – John Gutowski, Chairperson

Professor Gutowski advises that you must submit 21 copies of new proposed changes to the College Assembly office. He also requested that a floppy disk be submitted with the paper forms, so if something needs to be modified, the appropriate changes can easily be made. He also stated that the disk, made available at last month's College Assembly meeting and distributed to all departments, has a file on the language for behavioral objectives. In it are suggestions about the correct language to use when writing behavioral objectives.

F. Educational Resources - Jane Liefert, Chairperson

No Report

F. Student Life and Community Concerns – Helena Swanicke, Chairperson

Professor Swanicke stated that the task force prepared a survey that was randomly distributed to faculty, staff and students to determine the satisfaction of campus food, service, quality and pricing. After the task force summarizes the results of the survey, Professor Swanicke will report these findings to the College Assembly.

NEW BUSINESS

None

REPORT OF THE CHAIRPERSON

Chairman Luke announced that the title of the position of Director for the Institute has changed to Dean for Corporate and Community Education. There is no longer a Dean of Instructional Resources and Urban Centers. Chairman Luke anticipates that by the November Board of Trustees Meeting, candidates will be selected for the new positions of Dean for Enrollment Management and Dean for Student Development. This brings the total number of Deans to 6. Bylaws must reflect this administrative reconfiguration.

Chairman Luke acknowledged his appreciation to a student member of the College Assembly and the Student Life and Community Concerns Task Force, Kevin McGowan, who has written articles for Quo Vadis concerning the College Assembly. Chairperson Luke asked Kevin to attend some of the other task force meetings to become aware of what is happening on campus for input to Quo Vadis.

Chairperson Luke and Chair-Elect Driver will hold a meeting with Task Force Chairs on Monday, November 5, 2001.

The next College Assembly Meeting will be Thursday, December 6, 2001 at 2:00 p.m. in the Rose M. Channing Danzis Amphitheater, L'Hommedieu Hall.

RECOGNITION AND HEARING FROM THE PUBLIC

None

ADJOURNMENT

Motion to Adjourn:

Mov: J. Siegfried Sec: N. Gomez

There being no further business, the meeting was adjourned at 2:25 p.m.

Respectfully submitted,

Dr. Reginald Luke
Chairperson

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