

**MINUTES OF THE COLLEGE ASSEMBLY MEETING
MAY 5, 2005
MEMBERS PRESENT**

DEANS: M. Conners, G. Kehrer, D. Lemcoe, J. Lewis, R. Luke

DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS:
F. Gordon, J. Lyons, T. Montani, C. Pam, A. Snopek, C. Weisz

FACULTY: J. Baker, S. Biswas, C. Bowers, K. Costanzo, S. Delvecchio, A. Dzurisin, E. Dikun, C. N. Granuzzo, Harrington, P. Honey, M. Lynch, A. Matagrano, N. Piciocco, S. Rowley, J. Saborido, M. Sackrowitz, K. Shay, B. Simon

STUDENTS: C. Chukunta, S. Donnelly, M. Francisco, J. McBain, J. O'Donnell, A. Rashid, C. Sanford

SUPPORT STAFF: R. Gons, G. Ippolito, M. Pent

TASK FORCE CHAIRS:

Academic Standards: A. Matagrano

Accessibility for Persons with Disabilities: M. Scanlon*

Bylaws: J. Spector

Campus Diversity: H. Hyman for Louis Marius

Campus Life: C. Harrington

Community Concerns: T. McGlincy

Curriculum: J. Liefert

Educational Resources: B. Richards

GUESTS: N. Bailey, X. Balabkins, R. Ellison, E. Griffith, J. Gutowski, H. Holbeck, M.P. Maciolek, A. Class-Rivera, D. Yoseloff, D. Zimmerman

PARLIAMENTARIAN: F. Hertrich for M. Laskowski-Sachnoff

MEMBERS ABSENT

DEANS: M. Laskowski-Sachnoff*

DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS: T. Washington

FACULTY:

STUDENTS: C. Coursen, V. Cueva*, N. Drelles, Y. Gonzalez, M. Malat, V. Orazi

SUPPORT STAFF: M. Lotz*

*Excused

Meeting of the College Assembly - May 5, 2005

With a quorum present, Professor Alice Picardo called the May regular meeting of the College Assembly to order on Thursday, May 5, 2005 at 2:10 p.m. in the Rose M. Channing Danzis Amphitheater, L'Hommedieu Hall.

Dr. La Perla-Morales thanked the College Assembly for its work conducted over the past semester, and recognized the outgoing Assembly members for their service.

The following received Certificates of Recognition:

Chibuzo Chukunta	Matthew Malat
Kathleen Costanzo	Julia McBain
Carl Coursen	Jackie O'Donnell
Veronica Cueva	Vincent Orazi
Ellen Dikun	Carol Pam
Shannon Donnelly	Michele Pent
Nathan Drelles	Ahmad Rashid
Milalie Francisco	Juan Saborido
Yascarlo Gonzalez	Marian Sackrowitz
Patrick Honey	Carol Sanford
Gayle Ippolito	Beverly Simon
Jo Ann Lyons	

APPROVAL OF MINUTES

Motion to approve minutes:

Mov: S. Donnelly Sec: A. Dzurisin

Minutes are accepted as corrected: on the cover page of the Minutes of the College Assembly Meeting under Members Absent: S. Donnelly and M. Francisco, to be listed under Members Present.

The agenda was reordered with Unfinished Business moved to the last item of business in order to proceed with the vote to suspend Bylaws, for the election of Chair-Elect for 2005-2006. The Assembly voted unanimously to this reordering.

REPORTS OF THE STANDING TASK FORCES

A. Academic Standards – Dr. Anthony Matagrano, Chair

1. Charge:

Review the policy on standards of progress with specific attention to the section in the catalog that states, “a student whose schedule includes developmental courses is expected to earn at least a 2.0 TERM average in all courses. Failure to do so will result in Academic Probation. Failure to earn at least a 1.00 term average will result in Academic Restriction.”

Meeting of the College Assembly - May 5, 2005

(MCC-CC, p.22) Consider changing the 2.0 TERM to a 2.0 CUMULATIVE average. Make appropriate recommendations.

Recommendation:

The members of the subcommittee recommend that the policy as stated in the college catalogue be amended to read:

“a student whose schedule includes developmental courses is expected to earn at least a 2.0 TERM average, and a C or better in all developmental courses. Failure to do so will result in Academic Probation. Failure to earn at least a 1.00 TERM average will result in Academic Restriction.”

Rationale:

As presently stated, MCC policy regarding Academic Probation would allow a student to fail two developmental courses while taking two regular courses without getting Academic Probation. We have rejected the suggestion of using CUMULATIVE GPA instead of TERM GPA because CUMULATIVE GPA does not take into account developmental courses.

Motion to accept recommendation:

Mov: S. Delvecchio Sec: N. Picioccio

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 1

Motion passes.

2. Charge:

Examine and recommend a policy regarding electronic communications (between the college and students) taking into consideration FERPA guidelines. For example, when can we assume that a student has given consent to communicate electronically? When is electronic communications acceptable in light of FERPA.

Recommendation:

All official communication with students containing personal information will be conducted using the FERPA guidelines (MCC College Catalog, page 24 and http://www.aacrao.org/ferpa_guide/enhanced/main_frameset.html). The student will be responsible for checking their official college provided email, which is presently Campus Cruiser, regularly and maintaining the security of that address.

Meeting of the College Assembly - May 5, 2005

Rationale:

Presently, there is no written policy regarding electronic communications (between the college and students) while taking into consideration the Family Educational Rights and Privacy Act (FERPA) guidelines. This policy is being recommended to establish standards to authenticate the identity of the student as the source of an electronic messages consenting to the disclosure of personal information.

Motion to accept recommendation:

Mov: C. Chukunta Sec: S. Biswas

With some discussion about the security of forwarded emails, the recommendation passed with 1 abstention.

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 1

Motion passes.

**B. Accessibility for Persons with Disabilities -
Professor Michael Scanlon, Chair**

No report

C. Bylaws – Professor Jeffrey Spector, Chair

Professor Spector announced that the recommendations that were about to be presented and voted upon had subsequently been reported to the Assembly at the previous meeting, as outlined in the College Assembly Bylaws.

1. Charge:

Work in conjunction with all other Task Forces to evaluate their size and purpose as outlined in the Bylaws of the College Assembly 2004-2005.

Recommendation:

The size of the Educational Resources Task Force be increased by one, adding the following: The Dean of Enrollment Management or a representative from the Division of Enrollment Management.

It was also resolved that the faculty membership definition be amended as follows: faculty (5) with at least one from each academic division.

The amended purpose of the Educational Resources Task Force should be as follows:

- A. Needs for and allocation of appropriate physical resources.
- B. Needs for and allocation of appropriate learning resources.

Meeting of the College Assembly - May 5, 2005

- C. Needs relating to satellite operations.

Motion to accept recommendation:

Mov: C. Harrington Sec: M. Sackrowitz

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

2. Charge:

Work in conjunction with all other Task Forces to evaluate their size and purpose as outlined in the Bylaws of the College Assembly 2004-2005.

Recommendation:

After reviewing the responsibilities of the Campus Life Task Force it was decided that the purposes of this Task Force be changed to read:

- a. Use of College facilities by members of the campus community or campus organizations.
- b. Campus oriented publications for internal use.
- c. Campus community safety and health.
- d. Counseling, job placement and college transfers.
- e. Academic Advising.
- f. Campus community activities.
- g. Financial Aid.

Rationale:

The purpose of this Task Force is to study and recommend policy dealing with all charges associated with all areas of the college community. These changes are simply a clarification of this.

Motion to accept recommendation:

Mov: C. Harrington Sec: K. Shay

Motion to amend the recommendation to read:

- d. Counseling/career services and college transfers.

Mov: J. Herrling Sec: J. Lewis

Vote on amended recommendation:

App: Unanimous Opp: 0 Abs: 1

Amended motion passes.

Meeting of the College Assembly - May 5, 2005

3. Charge:

“Review and consider a revision of Appendices A and E (Voting Procedures – EM) Consult with Deans and Members of the Division and make appropriate recommendations.”

Recommendation:

The following changes to Appendices A and E:

Paragraph one:

Change the word “committee” to the phrase “a committee of at least three members.” Replace the word “director” with the word “administrator.”

Paragraph two:

Replace the sentence “Faculty representatives shall be elected by faculty only and directors’ representatives shall be elected by directors only.” With the sentence, “Faculty and administrator representatives shall be elected jointly by both faculty and administrators.”

Rationale:

The Division of Enrollment Management does not have the same structure as the academic divisions and has different requirements for representation. The division had an internal meeting and a subsequent meeting with the Bylaws task force and decided the division was better served by having all representatives decided by joint votes of both administrators and faculty.

Motion to accept recommendation:

Mov: R. Luke Sec: J. Baker

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

4. Charge:

“Review and consider a revision of Appendices B and F (Voting Procedures – SD) Consult with Deans and Members of the Division and make appropriate recommendations”

Meeting of the College Assembly - May 5, 2005

Recommendation:

The following changes to Appendices B and F:

Paragraph one:

Change the word "committee" to the phrase "a committee of at least three members." Replace the word "director" with the word "administrator."

Paragraph two:

Replace the sentence "Faculty representatives shall be elected by faculty only and directors' representatives shall be elected by directors only." With the sentence "faculty and administrator representatives shall be elected jointly by both faculty and administrators."

Rationale:

The Division of Student Development does not have the same structure as the academic divisions and has different requirements for representation. The division had an internal meeting and a subsequent meeting with the Bylaws task force and decided the division was better served by having all representatives decided by joint votes of both administrators and faculty.

Motion to accept recommendation:

Mov: C. Harrington Sec: B. Simon

Discussion was heard and a motion was made to amend the last sentence to read "faculty and administrator representatives shall be elected jointly by all members of the division."

Mov: C. Harrington Sec: J. Lewis

Discussion continued and an amendment to the amended motion was made.

Motion to change the amendment of the recommendation to read: "faculty and administrator representatives shall be elected jointly by all full-time members of the division."

Mov: C. Harrington Sec: J. Lewis

Vote on amendment:

App: Unanimous Opp: 0 Abs: 1

Amendment passes.

Meeting of the College Assembly - May 5, 2005

Vote on amended recommendation:

App: Unanimous Opp: 0 Abs: 1

Motion passes.

5. Charge:

“Refer to 1.0706 Method of Membership. Consider that the Division of Enrollment Management and the Division of Student Development do not have Division Councils. Also consider these implications on 1.0400 methods of Membership – B and C. Consult with the Deans and members of these Divisions and make appropriate recommendations.”

Recommendation:

Upon review of Section 1.0400 of the College Assembly Bylaws it was decided that:

Section B will be changed to read:

“Faculty representatives from the Enrollment Management and Student Development Divisions shall be elected by all members of the division, and directors shall also be elected by all members of the division as outlined in Appendices A, B, E & F.”

Section C will be changed to read:

“Faculty representatives-at-large shall be elected on a rotating basis by the faculty members of the Division Councils or committee of representatives comprised of faculty and administrators and in the divisions of Enrollment Management and/or Student Development as they are listed in 1.0400 Article IV – Membership and According to Appendices A & B.”

Rationale:

The Divisions of Enrollment Management and the Division of Student Development do not same structure as the academic divisions. The divisions each had internal meeting and subsequent meeting with the Bylaws task force and decided these divisions were better served by having all representatives decided by joint votes of those members.

Motion to accept recommendation:

Mov: D. Lemcoe Sec: N. Picioccio

After some discussion on the clarification between academic division councils and the structure of Student and Enrollment management, the recommendation was passed.

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

Meeting of the College Assembly - May 5, 2005

6. Charge:

“Refer to 1.0706 Method of Membership. Consider that the Division of Enrollment Management and the Division of Student Development do not have Division Councils. Also consider these implications on 1.0400

Methods of Membership – B and C. Consult with the Deans and members of these Divisions and make appropriate recommendations. “

Recommendation:

After reviewing section 1.0706 of the College Assembly Bylaws it was decided that all references to “Division Councils” shall be replaced with the phrase “Division Councils of the academic divisions and the Dean of Enrollment Management and the Dean of Student Development”

Rationale:

The Divisions of Enrollment Management and the Division of Student Development do not have Division Councils which can present their nominations to the Chairperson of the College Assembly. In place of the Division council the Dean shall serve this function in these two divisions.

Motion to accept recommendation:

Mov: J. McBain Sec: A. Snopek

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

Prof. Spector thanked the members of his Task Force and all with whom work to accomplish their charges.

D. Campus Diversity – Mr. Louis Marius, Chair

1. Charge:

Determine how the college community can implement campus “sustained diversity dialogues.” The National Conference for Community and Justice suggests “breaking down the hierarchical nature” of an institution. Provide a report to educate the college community to both existing and new concerns/advances. Make appropriate recommendations.

Report:

The Campus Diversity Task Force investigated and discussed various ways in which “sustained diversity dialogues” could be implemented at Middlesex County College. In addition to meeting with various campus constituencies the Task Force invited Capt. Christine Rutowski, Campus Police, Patty Moran, Director of the MCC Institute, Juana Lewis, Dean of Meeting of the College Assembly - May 5, 2005

Student Development, Audrey Davis and Pat Daly, Assistant Directors of Student Activities to share their insights on diversity issues on campus. As a point of clarification the Task Force recognized that actions of the Campus Diversity Task Force did not only affect students of different cultural and ethnic backgrounds. The Task Force needed to also concern

itself with the issues of gender, day and evening students, students with disabilities, faculty and staff.

2. Charge:

Determine how the college community can implement campus “sustained diversity dialogues.” The National Conference for Community and Justice suggests “breaking down the hierarchical nature” of an institution. Provide a report to educate the college community to both existing and new concerns/advances. Make appropriate recommendations.

Recommendation #1:

The Task Force recommends that an information/education session between the Middlesex County College Police force and Middlesex County College student clubs be implemented.

Rationale:

The Task Force consulted with Capt. Christine Rutowski of the MCC Police Department. During our meeting it became clear that the general student population is not fully aware of the responsibilities and supportive nature of the campus police force. According to Audrey Davis and Pat Daly, of Student Activities, student clubs generally interact with members of the police department only when planning campus events. The meetings would potentially foster better communication between the police and student clubs. In addition, the sessions would be beneficial to international students who may be unfamiliar with US policing procedures.

Motion to accept recommendation:

Mov: C. Pam Sec: S. Donnelly

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 1

Motion passes.

Recommendation #2:

The Task Force recommends that Campus Cruiser be used as a vehicle to update MCC students on the activities of the College Assembly.

Meeting of the College Assembly - May 5, 2005

Rationale:

Regular updates for the student population would provide the following benefits: 1) increase awareness of the College Assembly, 2) possibly increase student involvement and 3) educate the student population on MCC institutional processes.

Motion to accept recommendation:
 Mov: A. Dzurisin Sec: C. Chukunta

Vote on recommendation:
 App: Unanimous Opp: 0 Abs: 0
 Motion passes.

E. Campus Life – Dr. Christine Harrington

Report:

After initially prioritizing their charges, The Campus Life Task Force requested an additional charge regarding transportation issues between the Urban Centers and main campus, which was brought to the Assembly, voted upon and passed in April. Time constraints made it impossible to devote enough time to the above charges. A report will be forwarded to the Chair of the College Assembly regarding the re-assignment of these charges and others next year.

F. Community Concerns – Mr. Terry McGlincy

No report.

G. Curriculum - Professor Jane Liefert, Chair

Recommendations:

BUS 107 – Computer Applications for Business

Change in: Prerequisite(s)

Motion to accept recommendation:
 Mov: M. Pent Sec: C. Harrington

Vote on recommendation:
 App: Unanimous Opp: 0 Abs: 0
 Motion passes.

Management Support Services Certificate Program: Change in Curriculum

Motion to accept recommendation:
 Mov: S. Delvecchio Sec: M. Sackrowitz

Meeting of the College Assembly - May 5, 2005

Vote on recommendation:
 App: Unanimous Opp: 0 Abs: 0
 Motion passes.

CHM 240 – Research in Chemistry

New Course and New Course Code

Motion to accept recommendation:

Mov: C. Pam Sec: K. Shay

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

CSC 125 - Web Markup Languages

Change in: Course Content, Prerequisite(s), Title, Catalog Course Description and Behavioral Objectives

CSC 160 - Introduction to Unix for Web Development

Change in: Course Content, Prerequisite(s), Title, Catalog Course Description, Behavioral Objectives and Contact Hours

CSC 1xx - Introduction to Information Security

New Course and New Course Code

CSC 2xx - Information Technology Management

New Course and New Course Code

Motion to accept recommendations:

Mov: B. Simon Sec: C. Harrington

Vote on recommendations:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

Technical Certificate in Information Systems Security: New Curriculum

Motion to accept recommendation:

Mov: C. Sanford Sec: A. Dzurisin

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

Meeting of the College Assembly - May 5, 2005

Technical Certificate in Internet/Web Page Development: Change in Curriculum

Motion to accept recommendation:

Mov: R. Luke Sec: G. Kehrer

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

DHY 107 – Preventive Oral Health Services I

Change in: Credit Hours and Contact Hours

DHY 111 – Nutrition and Oral Health

New Course Code

Change in: Course Content, Title, Catalog Course Description, Credit Hours and Contact Hours

Motion to accept recommendations:

Mov: K. Costanzo Sec: B. Simon

Vote on recommendations:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

ENG/BUS 240 – Business Communication

New Course and New Course Code

Change in: Course Content, Prerequisite(s), Catalog Course Description, and Behavioral Objectives

ENG 255 – Introduction to Film

New Course

ENG 260 – Scriptwriting

New Course

Motion to accept recommendations:

Mov: S. Delvecchio Sec: G. Kehrer

Vote on recommendations:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

Writing Option/English Department: Change in Curriculum

Motion to accept recommendation:

Mov: C. Weisz Sec: K. Costanzo

Meeting of the College Assembly - May 5, 2005

Discussion ensued about the differences between English with a Writing Option and an English major. After hearing both student and faculty the recommendation was accepted.

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

DTC 210 – Supervised Field Experience: Clinical, Community, Foodservice

Change in: Prerequisite(s)

Motion to accept recommendation:

Mov: C. Pam Sec: S. Donnelly

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

HRI 218 – Nutrition Throughout the Life Span

Change in: Behavioral Objectives

Motion to accept recommendation:

Mov: C. Harrington Sec: G. Kehrer

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

OAD 101 – Document Processing I

Change in: Prerequisite(s)

Motion to accept recommendation:

Mov: K. Costanzo Sec: C. Sanford

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

PSR 210 – Clinical Practicum in PSR I

New Course and New Course Code

PSR 211 – Clinical Practicum in PSR II

New Course and New Course Code

Meeting of the College Assembly - May 5, 2005

Motion to accept recommendations:

Mov: S. Delvecchio Sec: M. Pent

Vote on recommendations:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

UMDNJ-MCC Associate of Science in Psychosocial Rehabilitation & Treatment (ASPSRT): Change in Curriculum

Motion to accept recommendation:

Mov: J. Baker Sec: R. Luke

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

RST 211 – Pediatric and Neonatal Respiratory Care

Change in: Course Content, Credit Hours and Contact Hours

RST 212 – Long Term, Home and Rehabilitative Care

Change in: Course Content, Credit Hours and Contact Hours

Motion to accept recommendations:

Mov: S. Biswas Sec: C. Sanford

Vote on recommendations:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

UMDNJ-MCC Associate of Science in Respiratory Therapy: Change in Curriculum

Motion to accept recommendation:

Mov: F. Gordon Sec: G. Kehrer

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

H. Educational Resources - Mr. Brian Richards, Chair

Charge:

Research and report on recommending a policy that requires that a set of all current textbooks be placed on reserve in the college library for student use.

Meeting of the College Assembly - May 5, 2005

Recommendation:

That the College Assembly considers our proposal that a pilot implementation be conducted of placing selected current textbooks on reserve in the college library for student use.

Rationale:

There are many reasons why placing a set of current textbooks on reserve in the college library would be useful to students, they include: instances when the bookstore sells out at the beginning of the semester and there is a delay in obtaining additional stocks; when a student has left the book at home and needs to refer to it for an assignment; there is a delay in financial aid required to

purchase the textbook; a student has lost a textbook. In all these and other cases the availability of that textbook on short term reserve within the library only, would enable the student to proceed with their studies. Recognizing the cost implications and logistical issues involved the committee proposes a pilot project to guide a wider scale implementation of this proposal.

Motion to accept recommendation:

Mov: J. Lewis Sec: K. Costanzo

Vote on recommendation:

App: Unanimous Opp: 0 Abs: 0

Motion passes.

NEW BUSINESS

None

REPORT OF THE CHAIR

1. Recommendations of the April 7, 2005, Assembly meeting were approved and signed by Dr. La Perla-Morales and forwarded to the appropriate office for implementation:
 - a. That two new standards be added to the current Standards of Progress for the Dental Hygiene Program:
 - Must achieve a "C" grade or better in all science courses to satisfy degree requirements.
 - If a student earns a grade of less than "C" in any science course, the student must retake the course and achieve a "C" or better.
 To be implemented by **Dr. Ronald Goldfarb**, Acting Vice President for Academic and Student Affairs.
 - b. That the policy on students who are required to include developmental courses, as stated in the college catalogue, remain and that an additional statement be added:

Meeting of the College Assembly - May 5, 2005

Students who are required to include developmental courses may carry no more than a combined total of 15 credits or credit equivalents. Students who wish to take more than 15 credits may do so only by submitting an appeal to their Dean.

 To be implemented by **Dr. Ronald Goldfarb**, Acting Vice President of Academic and Student Affairs.
 - c. With the exception of BIO 240 - Research in Biology, all curriculum items that came before the College Assembly at the April 7, 2005, meeting were approved by the College President. To be implemented by **Dr. Ronald Goldfarb**, Acting Vice President of Academic and Student Affairs.

2. The following recommendations are pending:
 - a. That shuttles to and from the New Brunswick and Perth Amboy Centers be instituted.
 - b. BIO 240 - Research in Biology
3. Prof. Picardo reminded the Assembly that the Ad Hoc Committee on Academic Integrity was formed out of the Task Force on Academic Standards under Dr. Margarete Driver, College Assembly Chairperson 2002-2004. During the past semester the committee held three open forums through CELT so that the faculty could hear their findings and respond. Prof. Picardo announced that a report, which had been distributed via the Infonet was available at the end of the meeting. She also announced that a portion of the first meeting of the Assembly on October 6, 2005 would be devoted to an open forum where the committee will present its findings. Prof. Picardo said that she will invite all members of the college community, via the Infonet, to attend, which will allow a larger constituency of the College community, including students, to hear the report and participate in discussion. The committee's report will be forwarded to her and in turn to the current Task Force on Academic Standards.
4. Prof. Picardo thanked the members of the Task Forces who worked quickly to accomplish their charges in a few months. She expressed thanks to the members of the Assembly for being flexible during a year characterized by many unprecedented events. She especially thanked Professor Marilyn Laskowski-Sachnoff, Parliamentarian, Dr. Margarete Driver and Professor Xenia Balabkins, past Chairs of the Assembly, Professor Frederick Hertrich, and Professor John Kruszewski, webmaster for the College Assembly. Ms. Picardo continued by thanking Ms. Lisa Sgro, Department Assistant for insuring that the business of the Assembly Meeting of the College Assembly - May 5, 2005 proceeded smoothly. She thanked the students, commenting on their enthusiasm and concluded by reminding them that they will always have a home at MCC.
5. The next meeting of the College Assembly will be held on Thursday, October 6, 2005 at 2:00 p.m.

RECOGNITION AND HEARING FROM THE PUBLIC

None

UNFINISHED BUSINESS

Since there were issues that prevented the Assembly from proceeding with the Chair-Elect speech and election, Professor Picardo recommended that the Assembly suspend

the Bylaws in order to proceed with the election. (According to Bylaws 1.1102 - Suspension of Bylaws, Bylaws may be suspended for any meeting of the College Assembly with unanimous consent of the voting members present.)

By consensus, all members of the Assembly were in favor of suspending the Bylaws. She called Professors Xenia Balabkins and Richard Ellison to the front to conduct the election of the Chair-Elect 2004-2006.

Prof. Balabkins thanked the nominating committee who very diligently and earnestly met to nominate a Chair-Elect. The members of the committee were Professor Richard Ellison, Dr. Richard Strugala, and Professor Margaret Przygoda. Prof. Jeffrey Spector, who was running unopposed, was asked to come forward and speak to the Assembly. Ballots were collected and tallied.

As a result of the vote, Professor Jeffrey Spector was elected as Chair-Elect for 2004-2006 and subsequent Chair of the College Assembly.

ADJOURNMENT

Motion to Adjourn:

Mov: S. Donnelly

Sec: C. Sanford

There being no further business, the meeting was adjourned at 3:40 p.m.

Respectfully submitted,

Alice L. Picardo
Chair, College Assembly

ALP:ls