

**MINUTES OF THE COLLEGE ASSEMBLY MEETING  
DECEMBER 1, 2005  
MEMBERS PRESENT**

**DEANS:** M. Conners, G. Kehrer, D. Lemcoe, J. Lewis

**DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS:**

R. Ellison, F. Gordon, M. Maciolek, T. Montani, C. Weisz

**FACULTY:** G. Allen, X. Balabkins, S. Biswas, B. Cavanaugh, S. DelVecchio, E. Dikun, N. Granuzzo, J. Lasky, M. Lynch, A. Matagrano, N. Picioccio, E. Schatz, K. Shay

**STUDENTS:** V. Jambusaria, A. Latar, D. Levine, J. Pidich, C. Sanford, T. Sitaca

**SUPPORT STAFF:** L. Friedman, J. Fuller, R. Gons, K. Gormish, M. Lotz

**TASK FORCE CHAIRS:**

**Academic Standards:** B. Gray

**Accessibility for Persons with Disabilities:** M. Miniere

**Bylaws:** M. Spano

**Campus Diversity:** T. Orosz

**Campus Life:** C. Harrington\*

**Community Concerns:** D. Yoseloff

**Curriculum:** P. Fleming

**Educational Resources:** L. Ostar\*

**GUESTS:** M. DeLucia, A. Class-Rivera, E. Griffith, K. Hays, D. Trainor,

**PARLIAMENTARIAN:** F. Hertrich for M. Laskowski-Sachnoff

**MEMBERS ABSENT**

**DEANS:** M. Laskowski-Sachnoff\* R. Luke\*

**DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS:** J. Kruszewski\*, A. Snopek\*

**FACULTY:** J. Baker\*, C. Bowers\*, C. Harrington\*, S. Rowley\*

**STUDENTS:** R. Asiedu\*, C. Chukunta\*, N. Drelles\*, E. Manresa, P. Patel, S. Patel, N. Shah\*

**SUPPORT STAFF:**

\*Excused

Meeting of the College Assembly – December 1, 2005

With a quorum present, Professor Alice Picardo called the December regular meeting of the College Assembly to order on Thursday, December 1, 2005 at 2:10 p.m. in the Rose M. Channing Danzis Amphitheater, L'Hommedieu Hall.

### **APPROVAL OF MINUTES**

Motion to approve minutes:

Mov: N. Granuzzo                      Sec: S. DeVecchio

Minutes are accepted as presented.

### **UNFINISHED BUSINESS**

None

### **REPORTS OF THE STANDING TASK FORCES**

#### **A. Academic Standards – Dr. Brenda Gray, Chair**

Report:

The Academic Standards Task Force has reviewed its charges, prioritized them, and formed subcommittees. The Task Force is reviewing Charges #2 (academic status) and #3 (timing of academic status decisions) first and have invited Li Jin, Director of Student Records and Communication Management, to present information to the Task Force. A recommendation on Charge 3 (timing of academic status decisions), that was to be presented during the December 1, 2005 College Assembly meeting, was withdrawn.

Additional subcommittees are reviewing Charges #1 (evaluation of life experience for college credit), #4 (implications of new SAT essay requirement on CPT's writing component) and #5 (review of "N" grade), as well as the Ad-Hoc Committee's Report on Academic Integrity.

#### **B. Accessibility for Persons with Disabilities - Dr. Michael Miniere, Chair**

Report:

The Task Force invited students from Project Connections to the November 10th meeting for the purpose of learning of any concerns or complaints that they may have regarding their experience here at Middlesex County College. It was a very enlightening meeting. The Task Force has extended an open invitation to students with any type of disability to a meeting on December 8, 2005 in Main Hall, Room 136. The purpose of the meeting will be to learn of any concerns or complaints that students with disabilities may have so that we can act upon those concerns appropriately.

Meeting of the College Assembly – December 1, 2005

**C. Bylaws – Dr. Mathew Spano, Chair**

Report:

The Bylaws Task Force reviewed the suggested revisions made by The Task Force on Campus Life regarding its membership and purposes. We accepted most of the revisions and made suggestions regarding adding members for balanced representation and clarifying some of the new terminology used to define their purposes. Our suggestions were sent back to Campus Life for their consideration and input.

Bylaws next reviewed the suggested revisions made by Community Concerns regarding its future existence. We mapped out all of the options for recommendations regarding Community Concerns, ranging from dissolving the Task Force to leaving it as is. Our report was sent back to Community Concerns, and we asked them to assist us in exploring the ramifications of each of the options.

**D. Campus Diversity – Ms. Theresa Orosz, Chair**

No Report

**E. Campus Life – Dr. Christine Harrington**

No Report

**F. Community Concerns – Ms. Darlene Yoseloff**

No Report

**G. Curriculum - Professor Phyllis Fleming, Chair**

Recommendations:

**ASL 121 - American Sign Language I**

New Course and New Course Code

**ASL 122 - American Sign Language II**

New Course and New Course Code

Motion to accept recommendations:

Mov: E. Schatz      Sec: G. Kehrer

Vote on recommendations:

App: Unanimous      Opp: 0

Motion passes.

Meeting of the College Assembly – December 1, 2005

**CPT 205 - Process Technology Instrumentation**

Change in: Course Content, Prerequisite(s), Title, Catalog Course Description, Behavioral Objectives, Credit Hours, and Contact Hours

**CPT 206 - Process Technology-Equipment**

New Course and New Course Code

**EMP 110 - Introduction to Bioterrorism**

New Course and New Course Code

Motion to accept recommendations:

Mov: S. Biswas      Sec: D. Lemcoe

Vote on recommendations:

App: Unanimous      Opp: 1

Motion passes.

**MAT 116 - College Algebra**

New Course and New Course Code

Motion to accept recommendation:

Mov: R. Ellison      Sec: X. Balabkins

Vote on recommendation:

App: Unanimous      Opp: 0

Motion passes.

**PLS 123-IS - Advanced Legal Writing**

New Course and New Course Code

Motion to accept recommendation:

Mov: E. Dikun      Sec: E. Schatz

Vote on recommendation:

App: Unanimous      Opp: 0

Motion passes.

**Paralegal Studies Program: Change in Curriculum**

Motion to accept recommendation:

Mov: X. Balabkins      Sec: S. Biswas

Vote on recommendation:

App: Unanimous      Opp: 0

Motion passes.

Meeting of the College Assembly – December 1, 2005

**Paralegal Studies Technical Certificate Program: Change in Curriculum**

Motion to accept recommendation:

Mov: E. Schatz      Sec: K. Shay

Vote on recommendation:

App: Unanimous      Opp: 0

Motion passes.

**Paralegal Studies Certificate Program: Change in Curriculum**

Motion to accept recommendation:

Mov: S. Biswas      Sec: E. Schatz

Vote on recommendation:

App: Unanimous      Opp: 0

Motion passes.

**UTI 101 - Introduction to the Energy Utility Industry**

New Course and New Course Code

**UTI 102 - Fundamentals of Gas Combustion**

New Course and New Course Code

**UTI 103 - Fundamentals of Power Alternating Current**

New Course and New Course Code

**UTI 104 - Introduction to Appliance Service**

New Course and New Course Code

**UTI 105 - Inside Plant Operations**

New Course and New Course Code

**UTI 106 - Introduction to Energy Utility Engineering**

New Course and New Course Code

**UTI 107 - Introduction to Metering**

New Course and New Course Code

**UTI 108 - Introduction to Underground Utilities**

New Course and New Course Code

**UTI 109 - Introduction to Gas Distribution**

New Course and New Course Code

**UTI 110 - Introduction to Power Plant Operations and Maintenance**

New Course and New Course Code

**UTI 201 - Energy Utility Co-op Work Experience I**

New Course and New Course Code

Meeting of the College Assembly – December 1, 2005

### **UTI - 202 - Energy Utility Co-op Work Experience II**

New Course and New Course Code

Motion to accept recommendations:

Mov: J. Lasky      Sec: E. Schatz

Vote on recommendations:

App: Unanimous      Opp: 0

Motion passes.

### **Energy Utility Technology - New Curriculum**

Motion to accept recommendation:

Mov: M. Lynch      Sec: R. Ellison

Vote on recommendation:

App: Unanimous      Opp: 0

Motion passes.

### **H. Educational Resources - Mr. Lewis Ostar, Chair**

No Report

### **NEW BUSINESS**

None

### **REPORT OF THE CHAIR**

1. All Curriculum items that came before the College Assembly at the November 3, 2005 meeting were approved by the College President. To be implemented by the Vice President for Academic and Student Affairs.
2. Professor Picardo invited Mr. Daniel Levine, a student member of the College Assembly and a member of the Educational Resources Task Force, to come to the floor and inform the Assembly about the most recent College Assembly and Task Force student meeting. Mr. Levine explained that Dr. La Perla-Morales invited the student members of the College Assembly and Task Forces to hold their November 30, 2005 meeting in her home. Mr. Levine said, "We met with the President and Vice President for 1 1/2 hours and we were able to speak on a wide variety of issues. We asked questions and they asked questions and we were able to get a better understanding of each other. I would like to preserve and advance this open communication with the student body and the President. On behalf of the students,

I would like to thank President La Perla-Morales, Vice President Hays and Professor Picardo.”

Meeting of the College Assembly – December 1, 2005

The next student meeting will take place on Monday, January 30, 2006 from 11:00 a.m. to 12:15 p.m. in the College Center, Room 314. In addition to the regular meeting agenda, the Chair of the Campus Life Task Force, Dr. Christine Harrington and members of the Campus Life Task Force have asked if they could attend in order to begin to address their charge to, “examine and report on students' perception of the role they play in college governance.” We are looking forward to their participation.

3. Copies of the directions for e-mail forwarding from Campus Cruiser were made available to all members of the College Assembly.
4. The Assembly is reminded that all recommendations to be voted on at the next College Assembly Meeting must be submitted to the Assembly office on or before January 23, 2006. The next regular meeting of the College Assembly will be held on Thursday, February 2, 2006 at 2:00 p.m.

### **RECOGNITION AND HEARING FROM THE PUBLIC**

Dr. Mathew Spano announced that the English Department would host the third event in its 2005-2006 Lecture Series featuring author and professor, Dr. Steven F. Walker, speak about, "Depth Psychology and Politics" on Wednesday, December 7, 2005 at 4:00 p.m., IRC 235 (The Legal Studies Conference Room). Students are welcome to attend.

### **ADJOURNMENT**

Motion to Adjourn:

Mov: X. Balabkins    Sec: S. DelVecchio

There being no further business, the meeting was adjourned at 2:45 p.m.

Respectfully submitted,

Alice L. Picardo  
Chair, College Assembly

ALP:ls