MIDDLESEX
COUNTY COLLEGE

CHECKLIST FOR VISITING & NON-DEGREE STUDENTS

Welcome to Middlesex County College.

Please check ☑ each item below as you complete requirement(s).

- ❑ View MCC online course schedule at **www.middlesexcc.edu** and select courses.
- ❑ Complete the Quick Registration/Application Form on the other side.
- ❑ Register for classes by one of the following methods:
  - *Complete the Quick Registration Form and submit as follows:*
  - Mail: **Enrollment Services**, 2600 Woodbridge Avenue, PO Box 3050, Edison, NJ 08818-3050
  - Fax: 732.906.7785
  - Email: **registration@middlesexcc.edu**
  - In-Person: **Enrollment Services**, located in West Hall

Note 1: It is highly recommended that visiting students meet with their home institution advisor and review the MCC course descriptions to ensure appropriate academic preparedness for the course(s) to be taken at MCC and that the course(s) meets program requirements and will transfer back to the home college. It is the Visiting Student's responsibility to verify that the course(s) he or she takes at Middlesex County College will transfer to the home institution and that the student has the prerequisites necessary to succeed in the course.

Note 2: If the course(s) you wish to take have a prerequisite requirement, you will need to provide proof of having successfully completed the stated prerequisite, in the form of a college transcript or grade report. If you have earned a Bachelor's degree or higher and submit a copy of your diploma or transcript showing the degree awarded, we will waive course prerequisite requirements.

- ❑ Pay tuition & fees by one of the following methods:
  - Online through Campus Cruiser™ at **www.middlesexcc.edu** (login & password required*); OR *complete the Quick Registration Form and submit as follows:*
  - Mail: **Enrollment Services,** 2600 Woodbridge Avenue, PO Box 3050, Edison, NJ 08818-3050
  - Fax: 732.906.7785
  - By phone: 732.906.2572
  - In-Person: Enrollment Services, located in West Hall
    For more information on payment and deadlines, please visit **http://www.middlesexcc.edu/tuition**
- ❑ Obtain a student ID card at the Enrollment Services Center, located in West Hall. A copy of your schedule is required to obtain an ID. *For more information, please visit* **www.middlesexcc.edu/sa/control.cfm/ID/1627**.
- ❑ Purchase books/supplies for courses at the bookstore. Visit the bookstore online at **http://www.middlesexcc.edu/store**
- ❑ Login to Campus Cruiser™ to view your schedule, student account information, MCC e-mail and access important information on MCC programs and activities.*

**** Please see your admission letter for instructions on accessing the Campus Cruiser™ .***

www.campuscruiser.com

Questions: E-mail: registration@middlesexcc.edu OR www.middlesexcc.edu →

SUCCESS STARTS HERE

RR03/15/17A

MIDDLESEX COUNTY COLLEGE

QUICK REGISTRATION/ APPLICATION

FOR VISITING & NON-DEGREE SEEKING STUDENTS ONLY

OFFICE USE ONLY	Student ID_____

SECTION I - ENROLLMENT STATUS

Social Security Number (Required) _____ Legal Name (Last, First, Middle) _____ Former Names

Street Address _____ City _____ State _____ Zip _____ County _____ Country

Phone Number _____ Email Address

Please complete the information below if you are not seeking a degree or certificate from MCC. If you are seeking a degree or certificate, please complete a standard Application for Admission online at **www.middlesexcc.edu**.

What category below best describes your admission to MCC as a non-degree student?

❑ Visiting - You currently attend another college/university and will take MCC courses. Name of College _____
See **Note 1** on other side

❑ You have previously attended another college/university but are not currently enrolled. Name of College_____ Degree_____
See **Note 2** on other side

❑ First-Time College Student - You have never attended college ❑ Readmit - You previously attended MCC with the goal of transferring credits to your other school.

SECTION II - COURSE SELECTIONS

CHECK TERM: ❑ FALL ❑ WINTER ❑ SPRING ❑ SUMMER YEAR_____

COURSE CODE	SECTION NUMBER (Required)	COURSE DESIRED - TITLE	CREDITS OR AU=AUDIT
Example: ENG 12X	**0X**	**Course Title**	**3**
		TOTAL CREDITS	

I accept responsibility for my course selection and other information provided on this form. I understand that academic advising is available to help with course selection. I certify that I have met the prerequisites for the course for which I am registering. Further, I understand that it is my responsibility to pay my bill by the due date, to know the starting date of my classes and refund periods. I understand that it is my responsibility to read the Middlesex County College Catalog regarding College policies.

Student's Signature _____ Date: _____

SECTION III - CERTIFICATE OF RESIDENCY

Are you a citizen of the United States or a permanent resident? (check one) ❑Yes ❑No Are you a nonresident alien? (check one) ❑Yes ❑No

I, _____ , do hereby certify that I reside at the address given on this application, that I have read the Residency Policy, and that (check all that apply):

❑ I will have lived in Middlesex County for at least 30 days prior to the first day of classes.
❑ I will have lived in New Jersey for at least 12 months prior to the first day of classes.
❑ I am an out-of-state resident. ❑ I am an international student.

**If for any reason, a student has not been domiciled as certified above by the beginning of classes, the student is responsible for notifying the College of the correct information.*

Secondary Education (check one) ❑ Earned GED ❑ Graduated High School

High School Name _____ City _____ State _____ Zip _____ Date Earned

Please check all that apply:

Gender: ❑ Male ❑ Female Date of Birth (month, day, year): _____

Race: ❑ White ❑ Black or African American ❑ American Indian or Alaska Native ❑ Asian ❑ Native Hawaiian or Pacific Islander

Ethnicity: ❑ Hispanic of any race

I hereby certify that the above statements are true and correct to the best of my knowledge. I understand that the submission of false information may result in dismissal from the College. In addition, I understand that upon my enrollment, I will abide by the policies and regulations of the College.

_____ Signature _____ Date

NOTE: ***Applicants will be charged a $25 non-refundable application fee.*** *Please check courses for applicable individual laboratory/course fees. Tuition/fees subject to change.*

To pay by ❑ **VISA** ❑ **MASTERCARD** ❑ **DISCOVER,** complete this section

Card No. _____ Expiration Date (MO/YR) _____ Amount_____

**** First time applicants please add $25 non-refundable application fee.***

Signature_____ Student ID#_____ Semester_____

IN COUNTY*

Tuition	$110.00
Student Activity Fee	3.50
General Service Fee	18.00
Technology Fee	13.00
Total Per Credit	**$144.50**

OUT OF COUNTY*

Tuition	$220.00
Student Activity Fee	7.00
General Service Fee	36.00
Technology Fee	26.00
Total Per Credit	**$289.00**

**** Please add $25 non-refundable application fee.***

IN COUNTY

Credits	Tuition	Activity	General	Tech.	Total
1	$110.00	$3.50	$18.00	$13.00	$144.50
2	220.00	7.00	36.00	26.00	289.00
3	330.00	10.50	54.00	39.00	433.50
4	440.00	14.00	72.00	52.00	578.00
5	550.00	17.50	90.00	65.00	722.50
6	660.00	21.00	108.00	78.00	867.00
7	770.00	24.50	126.00	91.00	1,011.50
8	880.00	28.00	144.00	104.00	1,156.00
9	990.00	31.50	162.00	117.00	1,300.50
10	1,100.00	35.00	180.00	130.00	1,445.00
11	1,210.00	38.50	198.00	143.00	1,589.50
12	1,320.00	42.00	216.00	156.00	1,734.00
13	1,430.00	45.50	234.00	169.00	1,878.50
14	1,540.00	49.00	252.00	182.00	2,023.00
15	1,650.00	52.50	270.00	195.00	2,167.50
16	1,760.00	56.00	288.00	208.00	2,312.00
17	1,870.00	59.50	306.00	221.00	2,456.50
18	1,980.00	63.00	324.00	234.00	2,601.00

OUT OF COUNTY

Credits	Tuition	Activity	General	Tech.	Total
1	$220.00	$7.00	$36.00	$26.00	$289.00
2	440.00	14.00	72.00	52.00	578.00
3	660.00	21.00	108.00	78.00	867.00
4	880.00	28.00	144.00	104.00	1,156.00
5	1,100.00	35.00	180.00	130.00	1,445.00
6	1,320.00	42.00	216.00	156.00	1,734.00
7	1,540.00	49.00	252.00	182.00	2,023.00
8	1,760.00	56.00	288.00	208.00	2,312.00
9	1,980.00	63.00	324.00	234.00	2,601.00
10	2,200.00	70.00	360.00	260.00	2,890.00
11	2,420.00	77.00	396.00	286.00	3,179.00
12	2,640.00	84.00	432.00	312.00	3,468.00
13	2,860.00	91.00	468.00	338.00	3,757.00
14	3,080.00	98.00	504.00	364.00	4,046.00
15	3,300.00	105.00	540.00	390.00	4,335.00
16	3,520.00	112.00	576.00	416.00	4,624.00
17	3,740.00	119.00	612.00	442.00	4,913.00
18	3,960.00	126.00	648.00	468.00	5,202.00

Additional Fees: Registration Fee (Fall/Spring): $25 Registration Fee (Winter/Summer): $15 Late Registration Fee (if applicable): $40

Mail, e-mail or fax this form along with the payment to: Middlesex County College - Enrollment Services, 2600 Woodbridge Avenue - PO Box 3050, Edison, NJ 08818-3050
E-mail: registration@middlesexcc.edu Fax: 732.906.7785