

ELLUCIAN/COLLEAGUE
STUDENT PLANNING
PREVIEW FOR FACULTY ADVISORS

- Overview of SP and the Advisor View
- Advising using SP
- Observations about SP
- Questions



OVERVIEW OF ADVISOR VIEW

MIDDLESEX COUNTY COLLEGE

Ria Help Notifications

Student Finance Advising Finance Administration

Who would you like to work with?

Find a student by searching or selecting below.

Name or ID: Darwin, Charles Filter: Student Advisor Search

	Abdel, Munara		AA Degree - Liberal Arts - Business Option	Advisor(s): Ria Gavina
	Acevedo, Andres O.		AAS Degree - Management	Advisor(s): Ria Gavina
	Aguilta, Ciann J.		AS Degree - Allied Health and Pre-Professional	Advisor(s): Ria Gavina
	Amin, Sunbal		AS Degree - Allied Health and Pre-Professional	Advisor(s): Ria Gavina
	Bak-Petrocy, Justyna A.		AS Degree - Allied Health and Pre-Professional	Advisor(s): Ria Gavina
	Barry, Jonathan A.		AAS Degree - Accounting	Advisor(s): Ria Gavina

COURSE PLAN

- View student's registered or planned courses for each semester
- Approve or deny student plan

 **Charles Darwin**
Student ID: 0864925
Educational Goal: Earn a degree (transfer)
✉ charlesd4925@portal.middlesexcc.edu

[Review Complete](#)

Course Plan last reviewed on 4/28/2016 by Gaviria, Ria

Course Plan | [Timeline](#) | [Progress](#) | [Course Catalog](#) | [Notes](#) | [Plan Archive](#) | [Test Scores](#) | [Unofficial Transcript](#)

[<](#) [>](#) **Spring 2017** [+](#) Planned: 0 Credits Enrolled: 14 Credits Waitlisted: 0 Credits [Register Now](#)

[List](#) [Calendar](#)

[Approve](#) [Deny](#) [Protect](#) [Unprotect](#)

Select	Approval	Course	Credits	Instructor	Time	Location
<input type="checkbox"/>		CHM-020-01: Basic Chemistry Registered, but not started	4	Becker, G	MW 12:30 PM - 2:20 PM 1/23/2017 - 5/9/2017 Th 12:30 PM - 2:20 PM 1/23/2017 - 5/9/2017	Main Campus - Edison Main Hall, 124 Lecture Main Campus - Edison South Hall, 201 Laboratory
<input type="checkbox"/>		ENG-121-14: English Composition I Registered, but not started	3	Del Vecchio, S	MTh 9:30 AM - 10:50 AM 1/23/2017 - 5/9/2017	Main Campus - Edison Raritan Hall, 106 Lecture
<input type="checkbox"/>		MAT-129-06: Precalculus Registered, but not started	4	Reynolds, G	MW 2:30 PM - 4:20 PM 1/23/2017 - 5/9/2017	Main Campus - Edison Edison Hall, 116 Lecture
<input type="checkbox"/>		PSY-123-11: Introductory Psychology Registered, but not started	3	TBD	MW 11:00 AM - 12:20 PM 1/23/2017 - 5/9/2017	Main Campus - Edison Main Hall, 100 Lecture

COURSE PLAN

- Calendar view of student's schedule
- Choose sections on calendar

The screenshot shows a student's course plan interface. At the top, the student's name is Charles Darwin, with Student ID 0864925 and an educational goal of earning a degree through transfer. A 'Review Complete' button is visible in the top right. Below the student information is a navigation bar with tabs for Course Plan, Timeline, Progress, Course Catalog, Notes, Plan Archive, Test Scores, and Unofficial Transcript. The main area displays the 'Spring 2017' calendar view, showing a grid of days from Sunday to Saturday and times from 8am to 4pm. Two course sections are highlighted in a sidebar on the left: CHM-020-01: Basic Chemistry (4 credits, graded, instructor Becker, G) and ENG-121-14: English Composition I (3 credits, graded, instructor Del Vecchio, S). The calendar grid shows the following schedule:

Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat
8am							
9am							
10am		ENG-121-14			ENG-121-14		
11am		PSY-123-11		PSY-123-11			
12pm		CHM-020-01		CHM-020-01	CHM-020-01		
1pm							
2pm							
3pm		MAT-123-06		MAT-123-06			
4pm							

COURSE PLAN

Most useful functions: view available sections on a calendar and approve a plan

The screenshot displays a student's course plan for Charles Darwin (Student ID: 0864925). The interface includes a header with the student's name and ID, a 'Review Complete' button, and a 'Course Plan last reviewed on 2/3/2016 by Gaviria, Ria' note. Below this is a navigation bar with tabs for 'Course Plan', 'Timeline', 'Progress', 'Course Catalog', 'Notes', 'Plan Archive', 'Test Scores', and 'Unofficial Transcript'. The main area shows the 'Summer I 2016' term with a 'Remove Planned Courses' button. A table lists planned courses with columns for 'Select', 'Approval', 'Course', and 'Credits'. The 'Select' column has checkboxes, and the 'Approval' column has green checkmarks. A circular callout highlights the 'Select' and 'Approval' columns. To the right, a calendar view shows sections for various courses. A detailed view of a section is shown on the left, with a green background indicating it is registered. The calendar grid shows sections for 'SPE-121-P2: Fund of Public Speaking' and 'BUS-101-T1'. A black arrow points from the text below to the calendar view.

Select	Approval	Course	Credits
<input type="checkbox"/>	<input checked="" type="checkbox"/>	ENG-122: English Composition II	3
<input type="checkbox"/>	<input checked="" type="checkbox"/>	MAT-129: Precalculus	4

Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat
8am							
9am							
10am							
11am							
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							
7pm							
8pm							
9pm							

Registered sections are green, planned (but not yet registered) are dark yellow, closed sections are red and available sections are light yellow.

TIMELINE

- Horizontal view of exemptions, completed courses and planned courses
- Most like XTRI screen in Colleague

The screenshot displays a student's course plan timeline for Charles Darwin. The interface includes a header with the student's name, ID (0864925), educational goal (Earn a degree (transfer)), and email (charlesd4925@portal.middlesexcc.edu). A 'Review Complete' button is present. Below the header is a navigation menu with tabs for Course Plan, Timeline, Progress, Course Catalog, Notes, Plan Archive, Test Scores, and Unofficial Transcript. A '+ Add a Term' button is also visible. The main content area shows a horizontal view of four terms: Fall 2015, Spring 2016, Summer II 2016, and Fall 2016. Each term is represented by a vertical column with a progress bar at the top. Courses are listed in boxes with their titles, credit values, and grades. The GPA and total enrolled credits for each term are shown at the bottom of the column.

Term	Course	Credits	Grade
Fall 2015	ACC-101-IN: Financial Accounting	4	A-
	BUS-101-06: Business Org & Management	3	A-
	BUS-202-IN: Business Law II	3	A
	CSC-105: Computer Applications & System	3	T
	ECO-201-07: Principles of Economics I	3	A
	ENG-121: English Composition I	3	T
GPA: 3.84		13 Enrolled Credits	
Spring 2016	ACC-102-02: Managerial Accounting	4	A
	ECO-202-05: Principles of Economics II	3	A
	HED-200-14: Human Sexuality & Family Life	3	A
	SCI-EL1: Science Elective	4	T
	SPE-121-14: Fund of Public Speaking	3	A
GPA: 4.00		13 Enrolled Credits	
Summer II 2016	MAT-014-INE1: Algebra II	4	QA
GPA: 0.00		4 Enrolled Credits	
Fall 2016	GER-121-02: Elementary German I	3	✓
	MAT-129-07: Precalculus	4	✓
	MKT-201-02: Marketing I	3	✓
	SBM-120-IN: Small Business Management	3	✓
GPA: 0.00		13 Enrolled Credits	

TIMELINE

Most useful function: view exemptions, view completed courses and grades, plan out remaining courses

The screenshot displays a student's academic timeline with the following components:

- Navigation Tabs:** Course Plan, Timeline (selected), Progress, Course Catalog, Notes, Plan Archive, Test Scores, Unofficial Transcript.
- Timeline Header:** + Add a Term
- Completed Non-term Courses:**
 - ENG-05A: Essay Score 6 - 8 (Credits: 0) ✓
 - RDG-04A: Reading Score 79-83 (Credits: 0) ✓
- Fall 2015:**
 - ESL-091-66: Adv Phonology/Discuss Lv IV (Credits: 3) QB+
 - ESL-093-71: Advanced Writing Level IV (Credits: 4) QB+
 - ESL-094-72: Advanced Reading/Voc Level IV (Credits: 4) QA
 - PED-127-76: Tennis (Credits: 1) C
 - GPA: 2.00 | 12 Enrolled Credits
- Spring 2016:**
 - ESL-092-72: Advanced Structure IV (Credits: 3) QA-
 - ESL-099-73: ESL Reading/Writing V (Credits: 4) QC+
 - PSY-123-67: Introductory Psychology (Credits: 3) D
 - SOC-121-71: Introduction to Sociology (Credits: 3) B+
 - GPA: 2.25 | 13 Enrolled Credits
- Fall 2016:** (Empty term)

PROGRESS

- Most like Degree Evaluation tool on Web Advisor

Charles Darwin
Student ID: 0864925
Educational Goal: Earn a degree (transfer)
✉ charlesd4925@portal.middlesexcc.edu

[Review Complete](#)

Course Plan last reviewed on 2/3/2016 by Gaviria, Ria
Advisor(s): Ria Gaviria

Course Plan | Timeline | **Progress** | Course Catalog | Notes | Plan Archive | Test Scores | Unofficial Transcript

AS Degree - Business Administration - Transfer (1 of 1 programs) [View a New Program](#) [Load Sample Course Plan](#)

At a Glance

Cumulative GPA: **0.000 (2.000 required)**
Institution GPA: **0.000 (2.000 required)**
Degree: Associate in Science
Majors: Business Admin
Departments: Accounting, Business/Legal Stu
Catalog: 2016

Description
Business Administration

Program Notes
[Show Program Notes](#)

Progress

Program Completion must be verified by the Registrar.

Total Credits (23 of 60)

3	6	14	60
---	---	----	----

Total Credits from this School (20 of 15)

6	14
---	----

Dark green indicates completed credits,
lighter green indicates current registrations
and yellow indicates planned credits

MCC DEGREE REQUIREMENTS

PROGRESS

- Shows all degree requirements and what has been completed, in progress and planned for future terms

The screenshot displays a degree progress interface for three programs: BUSINESS, COMPUTER SCIENCE, and ECONOMICS. Each program section includes a table of course requirements with columns for Status, Course, Grade, Term, and Credits. The status of each course is color-coded: green for completed, yellow for registered or planned, and red for not started. A large black oval highlights the course links in the BUSINESS and COMPUTER SCIENCE sections. An arrow points from the text 'Links to Course Catalog to view description and available sections, or plan to specific term' to the course link 'CSC-105' in the COMPUTER SCIENCE table.

B. BN.BUS
BUSINESS
TAKE BUS 101 AND 201.
0 of 2 Courses Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
Registered	BUS-101	Business Org & Management	16/SP	3
Not Started	BUS-201	Business Law I		

B. BN.CS10
COMPUTER SCIENCE
Take CSC 105. For those students who have already completed BUS 107 can be used as substitution for CSC 105. Students may select CSC 106 as an alternate Computer Science course for which they have appropriate academic advisement and preparation in mathematics.
0 of 1 Courses Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
Not Started	CSC-105	Computer Applications & System		
Not Started	CSC-106	Intermediate PC Appl w/Prog		

C. BN.ECO
ECONOMICS
Take ECO 201 and ECO 202.
Fully Planned 1 of 2 Courses Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
Completed	ECO-201	Principles of Economics I	16/SP	3
Planned	ECO-202	Principles of Economics II	16/SP	3

D. BN.ACC
Take ACC 101 and ACC 102.
0 of 2 Courses Completed. [Hide Details](#)

Completed courses are green, registered and planned courses are yellow and requirements that have not been met are in red

Links to Course Catalog to view description and available sections, or plan to specific term

PROGRESS

- Links to course catalog; ensures the correct courses are recommended
- Developmental and other courses not counting towards major are at the bottom of the page
- Can view a new program and see a student's progress towards a different major
- Can Load a Sample Course Plan to plan all required courses in the major to future semesters (would still need to add elective courses individually)

Most useful function: view a student's degree requirements and progress

COURSE CATALOG

- View all courses, sections, course descriptions, availability, instructor, and can filter by different parameters

The screenshot displays a student profile for Charles Darwin (Student ID: 0864925) with an educational goal of earning a degree through transfer. The interface includes navigation tabs for Course Plan, Timeline, Progress, Course Catalog, Notes, Plan Archive, Test Scores, and Unofficial Transcript. A 'Review Complete' button is visible in the top right. The main content area shows a filter for 'Accounting' applied, resulting in 13 courses. The 'SUBJECTS' filter is expanded to show 'Accounting (13)' selected. The 'LOCATIONS' filter is expanded to show options like High School (2), Main Campus - Edison (13), New Brunswick Center (2), Online Course (7), and Perth Amboy Center (2). The 'TERMS' filter is expanded to show 'Spring 2016 (8)'. The 'DAYS OF WEEK' filter is expanded to show 'Monday (3)', 'Tuesday (5)', 'Wednesday (4)', and 'Thursday (4)'. Two course cards are visible: ACC-101 Financial Accounting (4 Credits) and ACC-102 Managerial Accounting (4 Credits). Each card includes a description, prerequisites, locations, and an 'Add Course to Plan' button. A link to 'View Available Sections for ACC-101' is also present.

Charles Darwin
Student ID: 0864925
Educational Goal: Earn a degree (transfer)
✉ charlesd4925@portal.middlesexcc.edu

Review Complete

Course Plan last reviewed on 2/3/2016 by Gaviria, Ria
Advisor(s): Ria Gaviria

Course Plan | Timeline | Progress | **Course Catalog** | Notes | Plan Archive | Test Scores | Unofficial Transcript

◀ Back To Course Catalog

Filter Results

Filters Applied: Accounting

▼ SUBJECTS

Accounting (13)

▼ LOCATIONS

High School (2)
 Main Campus - Edison (13)
 New Brunswick Center (2)
 Online Course (7)
 Perth Amboy Center (2)

▼ TERMS

Spring 2016 (8)

▼ DAYS OF WEEK

Monday (3)
 Tuesday (5)
 Wednesday (4)
 Thursday (4)
 Friday (4)

ACC-101 Financial Accounting (4 Credits) [Add Course to Plan](#)

Covers the accounting cycle from the recording and analyzing procedures through the summarizing procedures and preparation of general purpose financial statements; the introduction of accounting for corporations with emphasis on the capital structure of the corporation.

Requisites: None

Locations: Main Campus - Edison, New Brunswick Center, Perth Amboy Center, High School, Online Course

[> View Available Sections for ACC-101](#)

ACC-102 Managerial Accounting (4 Credits) [Add Course to Plan](#)

Covers the statement of cash flows; financial statement analysis, the nature of Managerial Accounting, job order cost systems, process cost systems, cost allocation and activity-based costing; analyses for managerial decision-making; budgeting, standard cost systems, accounting for decentralized operations and transfer pricing.

Requisites: ACC-101 - Must be completed prior to taking this course.

Locations: Main Campus - Edison, New Brunswick Center, Perth Amboy Center, High School, Online Course

COURSE CATALOG

Most useful function: view course information/requisites and add it to a student's plan

Course Details

MAT-131: Analytic Geom & Calculus I

Presents fundamental ideas of calculus such as the derivative, integral, and their applications. Topics include fundamentals of analytic geometry. The first course in a sequence of calculus courses intended for the student interested in mathematics, engineering, and the natural, physical and social sciences.

Credits 4

Locations Offered Main Campus - Edison New Brunswick Center Perth Amboy Center High School
Online Course

Requisites ⚠️ MAT-129, MAT-129A/MAT-129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval - Must be completed prior to taking this course.

Term

- Select a Term...
- Spring 2016
- Summer I 2016
- Summer II 2016
- Fall 2016
- Winter 2017
- Spring 2017
- Summer I 2017
- Summer II 2017

Close Add Course to Plan

Section Details

MAT-131-08: Analytic Geom & Calculus I
Fall 2016

Instructors Vassiliadis, C (clairiev0498@portal.middlesexcc.edu, 732-906-2523 x3115)

Meeting Information MW 9:00 AM - 10:50 AM
9/6/2016 - 12/16/2016
Main Campus - Edison, Crabiell Hall 203 (Lecture)

Dates 9/6/2016 - 12/16/2016

Seats Available 3 of 22 Total

Credits 4

Grading Graded

Requisites ⚠️ MAT-129, MAT-129A/MAT-129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval - Must be completed prior to taking this course.

Close Add Section to Schedule

9/6/2016 - 12/16/2016 Lecture

NOTES

- Keeps a history of all communications and plan reviews
- Save any reminders or notes that might be helpful for future meetings
 - Keep in mind that anything posted here can be seen by student and all advisors
 - Advisors can also email students directly; email can be found under their name and ID number

Most useful function: Keep track of all advising-related communication with students

The screenshot displays a web interface for a student's advising profile. At the top left, there is a profile card for **Charles Darwin**, including his Student ID (0864925), Educational Goal (Earn a degree (transfer)), and email address (charlesd4925@portal.middlesexcc.edu). A **Review Complete** button is visible in the top right corner. Below the profile card is a navigation menu with tabs for Course Plan, Timeline, Progress, Course Catalog, **Notes**, Plan Archive, Test Scores, and Unofficial Transcript. The main content area is divided into two sections: **Compose a Note** on the left, which features a text input field and a **Save Note** button; and **View Note History** on the right, which shows a list of notes. The first note in the history reads: "I have approved your plan so please go ahead and register for courses. Please keep in mind that if you decide to change your major to Engineering Science, your BUS-101 course will not count towards any requirements." The note is attributed to "Gaviria, Ria on 2/4/2016 at 1:26 PM".

PLAN ARCHIVE, TEST SCORES, AND UNOFFICIAL TRANSCRIPT

- View previously archived plans



Charles Darwin
Student ID: 0864925
Educational Goal: Earn a degree (transfer)
✉ charlesd4925@portal.middlesexcc.edu

[Review Complete](#)

Course Plan last reviewed on 2/3/2016 by Gaviria, Ria
Advisor(s): Ria Gaviria

Course Plan | Timeline | Progress | Course Catalog | Notes | **Plan Archive** | Test Scores | Unofficial Transcript

Archived PDF	Archive Date	Archived By
 Download	2/3/2016 2:39:51 PM	Gaviria, Ria

- View and print unofficial transcripts



Charles Darwin
Student ID: 0864925
Educational Goal: Earn a degree (transfer)
✉ charlesd4925@portal.middlesexcc.edu

[Review Complete](#)

Course Plan last reviewed on 2/3/2016 by Gaviria, Ria
Advisor(s): Ria Gaviria

Course Plan | Timeline | Progress | Course Catalog | Notes | Plan Archive | **Test Scores** | Unofficial Transcript

 These documents are unofficial and should not replace the official signed and sealed transcript provided by the registrar.

 [Undergraduate Transcript](#)

PLAN ARCHIVE, TEST SCORES, AND UNOFFICIAL TRANSCRIPT

- View College Placement Test, ESL, and SAT/PARCC results

Course Plan	Timeline	Progress	Course Catalog	Notes	Plan Archive	Test Scores	Unofficial Transcript	Grades
Admission Tests								
No tests of this type have been recorded.								
Placement Tests								
Test	Date Taken	Score	Percentile	Status	Status Date			
ACCU Arithmetic	7/27/2016	90 of 120		✓ Accepted	7/27/2016			
ACCU Elem Algebra	7/27/2016	58 of 120		✓ Accepted	7/27/2016			
ACCU Essay	7/27/2016	4 of 8		✓ Accepted	7/28/2016			
ACCU Reading	7/27/2016	71 of 120		✓ Accepted	7/27/2016			
SSD 101 Required	7/28/2016	1 of 1		✓ Accepted	7/28/2016			
Other Tests								
No tests of this type have been recorded.								

Most useful function: Be reacquainted with student's academic plan and view CPT scores

STUDENT VIEW

Student view shows most of the same information with the following tabs:

- Home Calendar view of student's current schedule, cumulative GPA, progress bar
- My Progress Same as Advisor's "Progress" tab
- Plan & Schedule Three sub-sections:
 - Schedule – calendar view of the Advisor's "Course Plan" tab
 - Timeline – same as the Advisor's "Timeline" tab
 - Advising – same as the Advisor's "Notes" tab with a button to request a review

Course Catalog, Test Summary, and Unofficial Transcript tabs are the same.

The screenshot shows the Student View interface. At the top, there are two main tabs: "Student Finance" and "Student Planning". Below these are several navigation tabs: "Home", "My Progress", "Plan & Schedule", "Course Catalog", "Test Summary", and "Unofficial Transcript".

The main content area is titled "Steps to Getting Started" and includes a search bar for courses. It lists two steps:

- 1 View Your Progress**: Start by going to My Progress to see your academic progress in your degree and search for courses. [Go to My Progress](#)
- 2 Plan your Degree & Register for Classes**: Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree. [Go to Plan & Schedule](#)

Below the steps is a summary table:

Programs	Cumulative GPA	Progress
AA Degree - Liberal Arts - General Option	! 0.000 (2.000 required)	<div style="width: 0%; height: 10px; background-color: #ccc;"></div>

At the bottom, there is a section for the "Fall 2016 Schedule" with a table showing days of the week (Sun through Sat) and a time slot starting at 8am.

STUDENT PLANNER OBSERVATIONS

- Any registration holds appear as pop-up notifications located on the upper right hand corner of a student's page
- Loading a Sample Course Plan only plans required courses for the major so student/advisor must confirm on My Progress that all other elective courses are planned
- Not easy to find corresponding sections for co-enrolled classes
 - Most relevant for co-enrolled developmental courses
 - Co-enrolled courses are highlighted in yellow in Timeline view
 - Advisors can highlight appropriate sections and course descriptions
- Still have to lift registration holds in Colleague (Advising)
- Approval or rejection of plan will not prevent a registration for an incorrect course
 - Be judicious in use of protecting a plan approval
- Testing information only show scores and not course placement
- Clicking on the browser's "back" button exits the program
- SP may time out quickly

ADVISING A STUDENT

A student submits a plan for review or requests an advising appointment. What happens next?



Charles is a Business Administration student with 3 transfer credits. He is seeking approval for his Fall 2017 plan and would like to discuss a potential major change...

ADVISING A STUDENT

- Receive notification that a student has submitted a plan for review
 - Student record will be at the top of your advisee list with an hour glass icon
- Alternately, search for advisee using their Name or ID#

Student Finance | Advising | Finance Administration

Who would you like to work with?

Find a student by searching or selecting below.

Name or ID: Filter: Student Advisor

	Darwin, Charles	0864925	AS Degree - Business Administration - Transfer	Advisor(s): Ria Gaviria
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ADVISING A STUDENT

- View suggested plan under Course Plan or Timeline view

Fall 2017

Planned: 17 Credits Enrolled: 0 Credits Waitlisted: 0 Credits

Select	Approval	Course	Credits	Instructor	Time	Location
<input type="checkbox"/>		BIO-123: General Biology I One year of high school laboratory biology or BIO-010 and one year of high school laboratory chemistry or CHM-020 passed with a "C" or higher. Also, appropriate score on the College placement test or MAT-013. - Must be completed prior to taking this course. 	4	No Section Selected	No Section Selected	No Section Selected
<input type="checkbox"/>		BUS-101: Introduction to Business	3	No Section Selected	No Section Selected	No Section Selected
<input type="checkbox"/>		ENG-121-02: English Composition I	3	Ansine, J	MW 8:00 AM - 9:20 AM 9/5/2017 - 12/15/2017	Main Campus - Edison Main Hall, 134 Lecture
<input type="checkbox"/>		MAT-131-01: Analytic Geom & Calculus I MAT-129, MAT-129A/MAT-129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval - Must be completed prior to taking this course. 	4	Vassiliadis, C	MW 9:00 AM - 10:50 AM 9/5/2017 - 12/15/2017	Main Campus - Edison Main Hall, 114 Lecture
<input type="checkbox"/>		SPE-121: Fund of Public Speaking	3	No Section Selected	No Section Selected	No Section Selected

ADVISING A STUDENT

- View suggested plan under Course Plan or Timeline view
 - Check for exemptions, prerequisite courses, and grades

The screenshot shows a student's course plan for Charles Darwin (Student ID: 0864925). The interface includes a navigation bar with tabs for Course Plan, Timeline, Progress, Course Catalog, Notes, Plan Archive, Test Scores, Unofficial Transcript, and Grades. The main content area is divided into columns for different terms: Non-term Courses, Spring 2016, Summer I 2016, Summer I 2017, Summer II 2017, and Fall 2017. The Fall 2017 column is expanded, showing a list of planned courses. A yellow warning box is visible next to the first course, BIO-123: General Biology I, indicating that prerequisites have not been met. The text overlay states: "Planned courses appear in dark gray. Courses with prerequisites that might not have been met will have yellow warnings." The total planned credits are 17.

Charles Darwin
Student ID: 0864925
Program(s): AS Degree - Business Administration - Transfer
Educational Goal: Earn a degree (transfer)
✉ charlesd4925@portal.middlesexcc.edu

Review Complete
Course Plan last reviewed on 4/28/2016 by Gaviria, Ria

Course Plan | Timeline | Progress | Course Catalog | Notes | Plan Archive | Test Scores | Unofficial Transcript | Grades

Remove Planned Courses | Add a Term

Non-term Courses

- ENG-010: Writing Skills for College II (Credits: 0) ✓
- MAT-005: Placed in MAT 129 (Credits: 0) ✓
- MAT-013: Algebra I (Credits: 0) ✓
- RDG-003: No Reading Course Required (Credits: 0) ✓
- RDG-009: Reading Skills for College I (Credits: 0) ✓
- RDG-011: Reading Skills for College II (Credits: 0) ✓

Spring 2016

- ECO-201: Principles of Economics I (Credits: 3) T

Summer I 2016

Summer I 2017

Summer II 2017

Fall 2017

- BIO-123: General Biology I (Credits: 4)
⚠ One year of high school laboratory biology or BIO-010 and one year of high school laboratory chemistry or CHM-020 passed with a "C" or higher. Also, appropriate score on the College placement test or MAT-013. - Must be completed prior to taking this course.
- BUS-101: Introduction to Business (Credits: 3)
- ENG-121-02: English Composition I (Credits: 3)
- MAT-131-01: Analytic Geom & Calculus I (Credits: 4)

17 Planned Credits

Planned courses appear in dark gray. Courses with prerequisites that might not have been met will have yellow warnings.

ADVISING A STUDENT

- Check Progress view to make sure courses count towards requirements
- *Even if courses count towards requirements, make sure that prerequisites for the course are met*

0 of 2 Courses Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
Planned	BUS-101 Introduction to Business		17/FA	3
Not Started	BUS-201 Business Law I			

B. CSC requirement
Computer Science Take CSC 105. For those students who have already completed BUS 107 can be used as substitution for CSC 105. Students may select CSC 106 as an alternate Computer Science course for which they have appropriate academic advisement and preparation in mathematics.
Complete all of the following items. 0 of 1 Completed. [Hide Details](#)

0 of 1 Courses Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
Not Started	CSC-105 Computer Applications & System			
Not Started	CSC-106 Intermediate PC Appl w/Prog			

C. Economic requirement
Take ECO 201 and ECO 202.
Complete all of the following items. 0 of 1 Completed. Fully Planned [Hide Details](#)

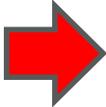
Fully Planned 1 of 2 Courses Completed. [Hide Details](#)

Status	Course	Grade	Term	Credits
Completed	ECO-201 Principles of Economics I	T	16/SP	3
Planned	ECO-202 Principles of Economics II		17/FA	3

Planned course meets degree requirement

ADVISING A STUDENT

- Move courses to appropriate terms if necessary, or suggest prerequisites and/or alternatives

Summer I 2017	Summer II 2017	Fall 2017
<p>Confirm that ECO 201 was transferred in from previous college, and suggest MAT 129 during a Summer term</p>	 	<p>ECO-202: Principles of Economics II Credits: 3  ECO-201 or written permission of the department chairperson - Must be completed prior to taking this course.</p> <p>ENG-121-02: English Composition I Credits: 3</p> <p>MAT-131-01: Analytic Geom & Calculus I Credits: 4  MAT-129, MAT-129A/MAT-129B or equivalent, or appropriate score on the College placement test or satisfactory score on the diagnostic examination, or departmental approval - Must be completed prior to taking this course.</p>
		<p>17 Planned Credits</p>

ADVISING A STUDENT

- Optional: plan out other requirements that have not been started to future semesters

The screenshot displays a course planning interface. At the top, a course 'MAT-285 Basic Statistics for Business' is marked as 'Not Started'. Below it, a requirement '2. Take courses MAT-129A, MAT-129B. 1 of 2 Courses Completed.' is shown. A table lists the courses: 'MAT-129A Precalculus (part A)' with a grade of 'B+' and term '16/SP' is 'Completed', while 'MAT-129B Precalculus (part B)' is 'Not Started'. Requirement '3. Take courses MAT-131A, MAT-131B. 0 of 2 Courses Completed.' follows, with a table listing 'MAT-131A' and 'MAT-131B' as 'Not Started'. A section 'B. GE Science' is also visible. An arrow points from the text 'Course code links to Course Catalog...' to the 'MAT-129B' course code in the table. Another arrow points from the text 'Click link to add the course to a semester plan.' to the 'Add Course to Plan' button in the 'Course Details' modal for MAT-129B. The modal shows course details for 'MAT-129B Precalculus (part B) (2 Credits)', including a description, prerequisites (MAT-129A), locations, and a term selection dropdown.

Status	Course	Grade	Term
Not Started	MAT-285 Basic Statistics for Business		
2. Take courses MAT-129A, MAT-129B. 1 of 2 Courses Completed. Hide Details			
Completed	MAT-129A Precalculus (part A)	B+	16/SP
Not Started	MAT-129B Precalculus (part B)		
3. Take courses MAT-131A, MAT-131B. 0 of 2 Courses Completed. Hide Details			
Status	Course	Grade	Term
Not Started	MAT-131A		
Not Started	MAT-131B		

B. GE Science
Choose one science course designated as general education in the catalog. The course must have a lecture & lab component and must both be completed to fulfill GE Science. Complete 1 of the following 10 items. 0 of 1 Completed. [Hide Details](#)

Course Details for MAT-129B Precalculus (part B) (2 Credits)

Course Details

MAT-129B: Precalculus (part B)
The second half of a two semester Precalculus course designed to give students extended enrichment to prepare for a first course in calculus. Emphasis is on exponential, logarithmic and trigonometric functions and their properties to develop skills properly.

Requisites: MAT-129A - Must be completed prior to taking this course.

Locations: Main Campus - Edison, New Brunswick Center

Credits: 2

Locations Offered: Main Campus - Edison, New Brunswick Center, Perth Amboy Center, Online Course

Term:

[View Available Sections for MAT-129B](#)

[Add Course to Plan](#)

Course code links to Course Catalog. Click link to add the course to a semester plan.

ADVISING A STUDENT

- Can add a specific section to a student's schedule

ENG-122-17: English Composition II
Spring 2017

Instructors Strugala, R (richards5157@portal.middlesexcc.edu, 732-548-6000 x3068)

Meeting Information Tu, Th 11:00 AM 12:20 PM
1/23/2017 - 5/9/2017
Main Campus - Edison, Raritan Hall 207 (Lecture)

Dates 1/23/2017 - 5/9/2017

Seats Available 25 of 25 Total

Credits 3

Grading

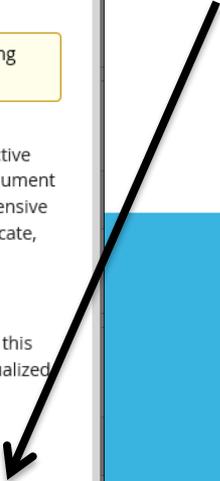
Requisites ⚠ Complete ENG-121 with a grade of C or better. - Must be completed prior to taking this course.

Course Description Through a variety of writing projects requiring competence in clear, correct, and effective English. students will use inferential and critical skills in the process of composing argument synthesis essays. Students will engage in formal written argumentation based on extensive reading and analysis of complex texts. Through the research process, students will locate, analyze, and synthesize scholarly sources to advance their own informed positions on relevant issues in the composition of a formal research paper.

Additional Information The teaching method for this course is Individualized Approach. To learn more about this course see <http://www.middlesexcc.edu/english/five-approaches/> Individualized Approach

Books [Bookstore Information](#)

Click on button to add specific section to a student's schedule. This does NOT register a student for the section.



ADVISING A STUDENT

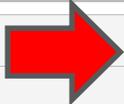
- Use Load Sample Course Plan button in Progress to add all required courses to plan
- Remaining elective courses must be planned individually on Progress
- Courses can be moved to different terms on Timeline based on availability, etc

Darwin, Charles
 Student ID: 0864925
 Program(s): AA Degree - Liberal Arts - Business Option
 Educational Goal: Earn a degree (transfer)
 ✉ charlesd4925@portal.middlesexcc.edu

Review Complete
 Course Plan last reviewed on 9/29/2017 by Johnson, April

Course Plan | Timeline | Progress | Course Catalog | Notes | Plan Archive | Test Scores | Unofficial Transcript | Grades

AS Degree - Business Administration - Transfer (1 of 2 programs) + View a New Program Load Sample Course Plan



Load Sample Course Plan

This is a sample of courses to partially complete the selected program. Go to "My Progress" to complete the program requirements. Press the Load button to apply these courses to the course plan.

AS Degree - Business Administration - Transfer		
Fall 2017	Completed/Enrolled	Credits
ENG-121: English Composition I		3
ACC-101: Financial Accounting		4
BUS-101: Introduction to Business		3
Winter 2018	Completed/Enrolled	Credits
ENG-122: English Composition II		3
ACC-102: Managerial Accounting		4
ECO-201: Principles of Economics I	✓	3
SPE-121: Fund of Public Speaking		3
Spring 2018	Completed/Enrolled	Credits
ECO-202: Principles of Economics II		3
BUS-201: Business Law I		3
CSC-105: Computer Applications & System		3

Cancel Back Load

Course Catalog | Notes | Plan Archive | Test Scores | Unofficial Transcript | Grades

Fall 2017	Winter 2018	Spring 2018	Summer 1 20
ACE-101: Financial Accounting Credits: 4 BUS-101: Introduction to Business Credits: 3 ENG-121: English Composition I Credits: 3	ACE-102: Managerial Accounting Credits: 4 ENG-122: English Composition II Credits: 3 SPE-121: Fund of Public Speaking Credits: 3	BUS-201: Business Law I Credits: 3 CSC-105: Computer Applications & System Credits: 3 ECO-202: Principles of Economics II Credits: 3 ⚠ ECO-201 or written permission of the department chairperson - Must be completed prior to taking this course.	
10 Planned Credits	10 Planned Credits	9 Planned Credits	

ADVISING A STUDENT

- Once each required course is planned to a semester, that grouping will be listed as Fully Planned under the Progress view in yellow. Completed requirements are in green.

GE Communications

Complete all of the following items. **1 of 2 Completed.**  **Fully Planned** [Hide Details](#)

A. English

Take ENG 121 and ENG 122 or ENG 122H. (Courses must be passed with a minimum grade of 'C').

Complete all of the following items. **1 of 2 Completed.**  **Fully Planned** [Hide Details](#)

- Complete 1 course. Take course ENG-121.  **1 of 1 Courses Completed.**  [Show Details](#)
- Complete 1 course. Choose from the courses ENG-122, ENG-122H.  **Fully Planned** **0 of 1 Courses Completed.** [Hide Details](#)

Status	Course
 Planned	ENG-122 English Composition II

B. Speech

Take SPE 121 or SPE 123

Complete all of the following items.  **1 of 1 Completed.** [Show Details](#)

HISTORY

Complete the following item. **0 of 1 Completed.** [Hide Details](#)

ADVISING A STUDENT

- “View a New Program” in Progress View to propose a different major
 - Completed, in progress and planned courses are filtered into hypothetical major

Charles Darwin
Student ID: 0864925
Program(s): AS Degree - Business Administration - Transfer
Educational Goal: Earn a degree (transfer)
✉ charlesd4925@portal.middlesexcc.edu

Course Plan | Timeline | Progress | Course Catalog | Notes | Plan Archive | Test Scores | Unofficial Transcript | Grades

AS Degree - Business Administration - Transfer (1 of 2 programs) **+ View a New Program**

At a Glance

Cumulative GPA: (2.000 required)
Institution GPA: (2.000 required)
Degree: Associate in Science
Majors: Business Administration
Departments: Accounting, Business Administration
Catalog: 2016

Description
Business Administration

Program Notes
[Show Program Notes](#)

Requirements

Academic Programs

View the degree requirements for any program you are interested in, by searching and selecting a program below.

Search for a program:

- AS Degree - Biotechnology - Science Transfer
- AS Degree - Biology Pre-Professional - Science Transfer
- AS Degree - Science Transfer - Biology

View Program

ADVISING A STUDENT

- Approve or deny courses for each term under Course Plan view by choosing each course and clicking on the appropriate button or selecting all

Charles Darwin
Student ID: 0864925
Program(s): AS Degree - Business Administration - Transfer
Educational Goal: Earn a degree (transfer)
✉ charlesd4925@portal.middlesexcc.edu

Course Plan last reviewed on 4/28/2016 by Gaviria, Ma

Review Complete

Course Plan | Timeline | Progress | Course Catalog | Notes | Plan Archive | **Approved Courses** | Official Add/Drop

Fall 2017 | Enrolled: 0 Credits | Waitlisted: 0 Credits | Remove Planned Courses | Register Now

Approve | Deny | Protect | Unprotect

Select	Approve	Course	Credits	Instructor	Time	Location
<input type="checkbox"/>		BIO-105: Heredity, Evolution & Society	4	No Section Selected	No Section Selected	No Section Selected
<input type="checkbox"/>		BUS-101: Introduction to Business	3	No Section Selected	No Section Selected	No Section Selected
<input type="checkbox"/>		ECO-202: Principles of Economics II	5	No Section Selected	No Section Selected	No Section Selected
<input type="checkbox"/>		ENG-121-02: English Composition I	3	Ansine, J	MW 8:00 AM - 9:20 AM 9/5/2017 - 12/15/2017	Main Campus - Edison Main Hall, 134 Lecture
<input type="checkbox"/>		MAT-131-01: Analytic Geom & Calculus I	4	Vassiliadis, C	MW 9:00 AM - 10:50 AM 9/5/2017 - 12/15/2017	Main Campus - Edison Main Hall, 114 Lecture

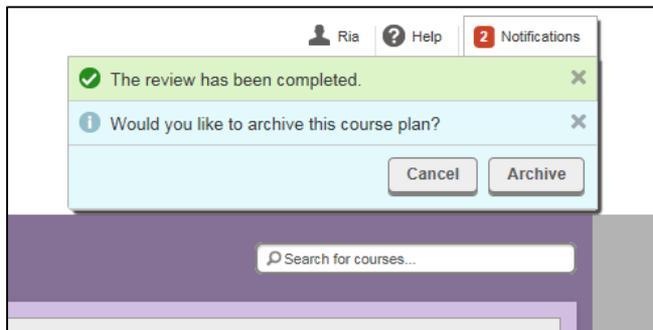
Select each course to approve or deny. Approved courses will have a green thumbs up icon. Click on Review Complete button after plan is approved.

Please note that approval or rejection of planned courses does not prohibit students from registering for the course if they meet appropriate requisites.

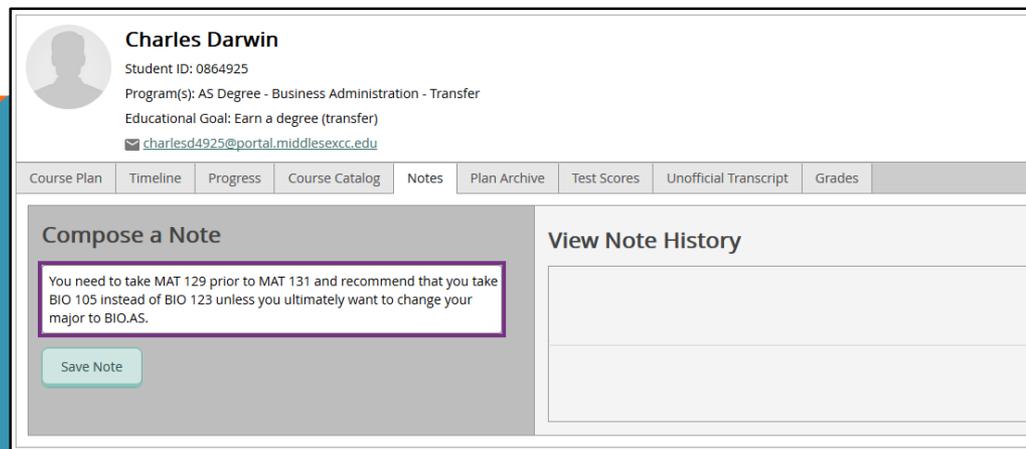
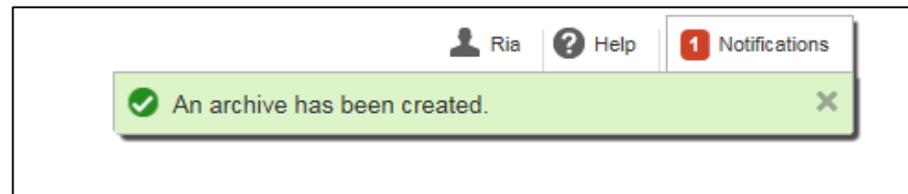
If a student changes their academic plan several times and re-adds a course that was previously approved (or denied) for the same term, the prior approval for that course will remain.

ADVISING A STUDENT

- Archive plan, lift any registration holds in Colleague/STMC screen, and send a note to your advisee.
 - Be specific and explicit if suggesting course substitutions or fully explain and plan denials



After clicking on Review Complete button, you will be asked to archive the course plan.



A screenshot of a student profile page in a student portal. The profile is for "Charles Darwin" with Student ID: 0864925. The program is "AS Degree - Business Administration - Transfer" and the educational goal is "Earn a degree (transfer)". The email address is "charlesd4925@portal.middlesexcc.edu". The page has a navigation bar with tabs: "Course Plan", "Timeline", "Progress", "Course Catalog", "Notes", "Plan Archive", "Test Scores", "Unofficial Transcript", and "Grades". The "Notes" tab is active, showing a "Compose a Note" section with a text area containing the text: "You need to take MAT 129 prior to MAT 131 and recommend that you take BIO 105 instead of BIO 123 unless you ultimately want to change your major to BIO.AS." Below the text area is a "Save Note" button. To the right is a "View Note History" section with a table.

ADVISING A STUDENT

- Once a plan has been reviewed, student can choose sections under Plan & Schedule in the student view and register for courses in their SP account. The calendar view in a student account looks very similar to the advisor's view below.

The screenshot displays a student's course plan interface for Charles Darwin (Student ID: 0864925). The interface includes a header with student information, a navigation bar with tabs like 'Course Plan', 'Timeline', and 'Progress', and a main content area with a calendar view for Fall 2017. The calendar shows several course sections, including BIO-105-04, ENG-121-40, BUS-101-08, ECO-202-05, and MAT-131-05. A sidebar on the left provides details for the selected course, BIO-105-04: Heredity, Evolution & Society, including a 'Register' button and a link to 'View other sections'. An arrow points from the 'View other sections' link to the explanatory text below.

Students can click here to find one that fits into their desired schedule. If student is eligible to register online, they can click the Register button to register for the course.

QUESTIONS?

