



## **2017 Annual Security Report**

**Crime Statistics Calendar Years 2014 – 2015 - 2016**



This report is meant to provide the College community with security and safety information and campus crime statistics in compliance with the Jeanne Clery Disclosure Act.

For additional safety and security information, please  
Visit the College Police website at:  
[www.middlesexcc.edu/police](http://www.middlesexcc.edu/police)

## Clery Act and Crime Reporting

The Clery Act was enacted by Congress to advance campus security and safety. It is named after Jeanne Clery, a 19 year old Lehigh University freshman who was assaulted and murdered in her dorm room in April 1986. The Clery Act provides students at postsecondary institutions with a safer environment and keeps campus communities informed of security and safety issues that can prevent campus victimization.

The Act requires institutions of higher education to:

1. Make public its campus security policies.
2. Collect, report and disseminate to the campus community and the U.S. Department of Education certain crime data.
3. Give timely warning of crimes that represent a threat to the safety of students or employees.
4. Create, maintain and make available for public inspection, a daily crime log.

The law requires colleges and universities receiving federal funding to prepare, publish, and distribute by October first of each year, a campus security policy and statistics.

Middlesex County College's comprehensive Campus Crime Statistics Report is filed with the U.S. Department of Education and is available on-line at <http://www.middlesexcc.edu/campus-police/clery-act-campus-security-report/> or by going to the Middlesex County College Police website.

The majority of the cases handled by the Middlesex County College Police Department are non-criminal matters such as medical emergencies, motor vehicle accidents and traffic control, fire alarms, property loss, and other public service calls.

Information on public safety matters, including any crimes, is reported on the Police Department's website and the Department maintains information to be in compliance with the Jeanne Clery Disclosure Act.

Students, faculty and staff are encouraged to ask questions. Any questions about safety on campus can be directed to the College Police Department at 732-548-6000 x3500.

To report an emergency or incident while on campus, dial extension 2500 or 9-1-1. From off campus or using a cell phone, dial 732-906-2500. Emergency Call Boxes are located in **ALL** classroom building hallways and can also be found in the following parking lots: Parking Lots #1, #2, #4, #5, #6, #6A, and in front of the Johnson Learning Center. The emergency call boxes are dialed directly to Police Headquarters.

**“Education ~ Service ~ Protection”**



## **College Police Department**

*Education ~ Service ~ Protection*

Middlesex County College, one of the oldest and largest community colleges in New Jersey welcomed its first class of students in 1966. The campus consists of 25 buildings situated on 210 acres and has a current enrollment of more than 25,000 students. As in virtually any setting today, people are understandably concerned about their safety, crime prevention and crime statistics. The Middlesex County College Department of Police is responsible for the protection of life and property on campus.

The College Police are professional law enforcement officers with full police powers under Title 18A, State of New Jersey. Each officer must complete a rigorous training course approved by the Police Training Commission before being assigned to active duty. Officers continue their training in accordance with the State Attorney General's guidelines. The Police Department is located in the Gateway building, adjacent to the College entrance on Woodbridge Avenue. The Health & Safety Department is located in Mill Gate.

The College Police enjoy a good working relationship with other law enforcement agencies and have long maintained an excellent reputation among federal, state and local police forces. The College Police Department communicates with and works cooperatively with the Edison Police Department, the Middlesex County Prosecutor's Office, Middlesex County Sheriff's Office and the Perth Amboy and New Brunswick Police Departments.

As deemed necessary, when an incident arises that requires joint investigative efforts, resources, crime related reports and information are exchanged between the agencies involved.

Note: In all incidents where a Code of Student Conduct violation occurs, a report will be submitted to the Office of the Vice President for Academic and Student Affairs.

The College also operates Outreach Centers in New Brunswick and Perth Amboy at the following locations:

New Brunswick Center  
140 New Street  
New Brunswick, NJ 08901

Perth Amboy Center  
60 Washington Street  
Perth Amboy, NJ 08861

Uniformed Security Officers are on duty during times classes are in session and remain visible at all times. These officers do not have police powers, but are available in case of need and will contact the related municipal police department for any problems that require police action.

The staffs of these Centers work with both the College Police and their respective municipal police in maintaining security.

## Emergency Procedures

In an emergency, dial 9-1-1 or extension 2500 from any on-campus telephone, from cell phones by dialing 732-906-2500 or from any of the emergency call boxes which are located in the lobbies and/or corridors of all major classroom buildings. Outdoor emergency call boxes are located in front of West Hall/Lot #1B, the Johnson Learning Center and in Parking Lots #2, #4, #5, #6 and #6A. For non-emergencies, dial extension 3500 from any on-campus telephone.

## Criminal Activity Reporting

If you observe a crime in progress or behavior that you suspect is criminal, notify the College Police at 732-906-2500 immediately. Report as much information as possible including:

- ✓ What the person(s) is doing
- ✓ Where it is happening
- ✓ Physical and clothing description of those involved
- ✓ Weapons involved and, if so, what type
- ✓ Description of car and license plate number, if appropriate
- ✓ Direction of travel

**“DO NOT”** approach or attempt to apprehend the person(s) involved. Stay on the telephone with the dispatcher and provide additional information as changes occur in the situation until a police officer arrives at your location.

We encourage you to report any crime regardless of how insignificant it may seem.

The Middlesex County College Police Department has in place procedures for reporting crimes confidentially on its website. If you have personal knowledge or hear of a crime or incident that occurs on or off Middlesex County College property, we need you to report it. This site is not intended for use with crimes that are in progress. You may access Anonymous Tips by going to <http://www.middlesexcc.edu/campus-police/forms/>.

All information is kept strictly confidential. Police cannot trace the origin of the email. If you would like for us to contact you, there is a section at the bottom of the page where you may provide contact information. Your identity is revealed only with your consent. **ALL INFORMATION IS KEPT CONFIDENTIAL.**

## Police Department Response

The Police Department operates 24 hours a day, 365 days a year in order to protect and serve all members of the College community and is ready to respond to a wide range of situations including all medical emergencies, fires, traffic accidents, violations of alcohol beverage regulations, the use, possession and/or sale of controlled dangerous substances and all other police-related matters. Civil or criminal charges may also be filed where warranted. In addition, student violations of College regulations are pursued through the Code of Student Conduct procedures which can be found at <http://course-catalog.com/mcc/modules/content/?id=MjAwMg>.

The Police Department is responsible for conducting all criminal investigations on campus. A police officer will either be dispatched to your location or a report may be made in person at Police Headquarters.

All New Brunswick Center and Perth Amboy Center emergency situations should be reported to Center staff who will in turn contact the proper authorities. If the staff is unavailable, emergency calls should be placed directly to **9-1-1**. Individuals seeking to contact the College Police from off campus should dial 732-906-2500.

## **Timely Warning Policy**

Middlesex County College President or his/her designee is responsible for issuing timely warnings in compliance with the Jeanne Clery Act, 20 U.S.C. § 1092 (f) et. seq.

Campus-wide timely warnings are provided to give students, faculty and staff timely notification of crimes and other events that may represent a serious or ongoing threat to the campus community.

The decision to issue a timely warning shall be decided on a case by case basis and in an effort to prevent similar crimes from occurring.

Timely warnings are usually addressed for serious or continuing crimes and may also be issued for other crimes, as deemed necessary. Upon receipt of all relevant information, such warning will, as circumstances warrant, be issued in a manner to best protect the campus community.

The College issues/posts crime alerts for the following incidents:

1. Murder
2. Aggravated Assault – cases involving assault among known parties will be evaluated on a case by case basis to determine if the individual is believed to be an on-going threat to the larger campus community.
3. Burglary
4. Motor Vehicle Theft
5. Robbery involving force or violence
6. Sexual Assault – case by case depending on the facts
7. Major incident of arson
8. Other crimes as determined necessary by the Chief of Police or his/her designee in his/her absence

The College does not issue crime alerts for the above listed crimes if any of the following cases occur:

The police apprehended the subject or the threat of imminent danger for members of the Middlesex County College community has been mitigated.

If a report was not filed with MCCPD or Edison P.D., Perth Amboy P.D. or New Brunswick P.D. in a manner that would allow the College to post a timely warning for the community.

## **Procedure**

When a determination has been made that a timely warning should be issued, the College Police Department will inform the campus community by taking all appropriate steps to ensure timely notification of the campus community.

Options for notification of students, faculty and staff includes, as appropriate:

- Emergency Notification System
- Campus-wide E-mail
- Posting on College website and updates
- Printing in College's student newspaper
- Posting flyers in classroom buildings
- Message sign

Such warning(s) may include, but are not limited to, the following information: Type of crime, date, time and location of crime, as well as available suspect information.

## **Registered Sex Offenders**

Campus Sex Crimes Prevention Act – The Federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained.

## **Policy Statement**

As provided in the Wetterling Act, any person required to register under a state offender registration program must notify the state regarding each institution of higher education in the state of which the person is employed, carries on a vocation, or is a student. Additionally, sex offenders must alert the state of any change in their enrollment or employment status.

In New Jersey, convicted sex offenders must register, re-register and verify their address with their local or State Police in the municipality where they reside.

You can link to this information on the New Jersey State Police website at [www.state.nj.us/njsp/info/reg\\_sexoffend.html](http://www.state.nj.us/njsp/info/reg_sexoffend.html).

For further information please contact MCCPD at 732-906-2500.

## **Responsibilities of the Middlesex County College Community**

All members of the College community and visitors must assume responsibility for their personal safety and the security of their property.

- ✓ Report all suspicious activity to the Middlesex County College Police Department immediately.
- ✓ Never leave valuables (wallets, purses, books, book bags, lap top computers, etc.) unattended.

- ✓ Carry your keys at all times and do not lend them to anyone.
- ✓ Lock doors and close windows (in offices and cars).
- ✓ Do not leave valuables in your car, especially if they are in plain view.
- ✓ Always lock lockers, never leave personal belongings in unlocked lockers.
- ✓ Carry only a small amount of cash.
- ✓ Engrave with personal I.D. numbers, such as driver's license number, all items of value and insure them with personal insurance.
- ✓ Try to avoid walking alone late at night. Use Police escort.
- ✓ Program I.C.E. (**I**n **C**ase of **E**mergency) into your cell phone with the number of an emergency contact person.

Remember to call Middlesex County College Police for help at the first sign of trouble.

### **Access to Facilities**

The Mill Road entrance to the campus is secured each evening at 11 p.m. This is done so that vehicular traffic can be monitored at the Woodbridge Avenue entrance, the location of Police Headquarters. On weekends, the Mill Road entrance is closed from 6 p.m. on Saturday until 6:30 a.m. on Monday. Campus buildings are also protected from intruders by alarms. Although Middlesex County College generally speaking is an open campus, access to facilities must be scheduled through the appropriate College departments.

All classroom buildings are secured and checked after 11 p.m. and are reopened at 7 a.m. All other buildings are secured and checked after established business hours or scheduled events. In addition to the regular duty schedule of College Police, additional assignments are made for special events.

Outreach Center hours are posted at the Centers and appear in the semester schedule bulletins.

### **College Policy on Alcoholic Beverages and Drug Possession, Use, Sale and Enforcement**

The Department of Police enforces all State statutes and College regulations regarding the consumption of alcoholic beverages, driving while intoxicated and the possession or use of Controlled Dangerous Substances (CDS). Violations of certain federal, state and local statutes can lead to arrest and criminal prosecution.

The College is committed to promoting the health and positive development of its students and employees. The unauthorized use of CDS could provide a danger to them and others and inhibit the job effectiveness of employees and the maximum benefit of education for students. Therefore, this use is prohibited. The Code of Student Conduct states that "the use of or actual possession, distribution, transfer or sale of narcotics, hallucinogenic agents and abusive drugs (and the) unauthorized consumption and/or unauthorized possession of alcoholic beverages on campus" are specific violations of student conduct at Middlesex County College.

Employees are subject to appropriate action for legal and policy violations up to and including termination.

Student groups wishing to serve alcohol at College-sponsored social events must follow the procedures described in the Alcohol Policy for campus social events. Employees wishing to serve alcohol at College-sponsored events must have written approval by the College President or designee.

## **Preventing the Abuse of Alcohol and Drugs**

The College offers numerous educational programs regarding drug and alcohol abuse. These programs go beyond the minimum required by law in order to effectively maintain the College's commitment to the whole person.

The College's comprehensive program includes a peer education and prevention organization that makes in-class presentations, plus distribution of substance abuse policies and procedures information to all students enrolled in credit courses. The College also offers orientation sessions, seminars on substance abuse and related problems, a resource room for students in recovery, a regular series of workshops, individual referrals to outside agencies for additional professional assistance, continual training of College staff and the distribution of such items as bookmarks and key chains with anti-drug and alcohol education messages.

These programs comply with the Drug Free Schools and Communities Act. More information about the College's alcohol and drug prevention program can be found through the MCC Counseling and Career Services Department at <http://www2.middlesexcc.edu/services-and-support/counseling-services>

# Middlesex County College Annual Security Report | 2017

## LEGAL SANCTIONS – New Jersey Alcohol Laws

Driving while under the influence of alcohol or drugs. (DWI) NJSA 39-4-50	<ul style="list-style-type: none"> <li>• <b>1<sup>st</sup> Offense:</b> Insurance increased by \$1,000/yr. for three years, \$470 fine, 6-12 months loss of license, completion of 12-48 hours education program at the Intoxicated Driver Resource Center, and possibly 90 day jail term</li> <li>• <b>2<sup>nd</sup> Offense:</b> \$720 fine, 2 yrs. Loss of license, 30 days community service, completion of a 12-48 hours education program at the Intoxicated Driver Resource Center, and possible 90 day incarceration.</li> <li>• <b>3<sup>rd</sup> Offense:</b> Insurance increased by \$1,500/yr. for three years, \$1,200 fine, 10 yrs. Loss of license, and 180 day jail term.</li> </ul>
Refusal to take breathalyzer test NJSA 39:4-50(a)	6 months loss of license, \$250-500 fine, and completion of an education program at the Intoxicated Driver Resource Center. (Also may be convicted of DWI without breathalyzer test results with added penalties for DWI.)
Open or unsealed alcoholic beverage in car. NJSA 39-4-51(a)	<ul style="list-style-type: none"> <li>• <b>1<sup>st</sup> Offense:</b> \$200 fine</li> <li>• <b>2<sup>nd</sup> Offense:</b> \$250 fine, and 10 days community service</li> </ul>
Public consumption on/in educational facility or school property NJSA 2C:33-16	Disorderly Persons Offense: Fine of up to \$500 and incarceration up to 30 days.
Possession or consumption of an alcoholic beverage in public places by underage persons (under 21) NJSA 2C:33-15	\$100 fine
Purchase of alcohol by/for underage persons (under 21) NJSA 33:1-81.7	\$100 fine and loss of license for 6 months-1year.
Transfer of ID (Using another's ID or allowing your ID to be used for underage obtainment) NJSA 33:1-81.7	\$300 fine and up to 60 days jail term.

## NEW JERSEY DRUG LAWS

Drugs	Simple possession, use or being under the influence	Use or possession with intent to distribute
Marijuana	0-18 months in jail and \$500-15,000 fine	0-10 yrs. In jail and \$750-100,000 fine
Cocaine	0-5 yrs. In jail and \$1,000-15,000 fine	2-3 yrs. In jail (3-5 mandatory without parole if over 5 oz.) and \$1,000-100,000 fine
Speed	0-5 yrs. In jail and \$1,000-15,000 fine	3-10 yrs. In jail and \$1,000-100,000 fine
Psilocybin & LSD	0-5 yrs. In jail and \$1,000-15,000 fine	3-10 yrs. In jail and \$1,000-100,000 fine
Drug Paraphernalia (Use or possession)	6 months in jail, \$500-1,000 fine, and 2 yrs. Loss of license	

## **Communication, Education and Assistance**

The Department of Police does more than enforce the law and respond to emergencies. Acting in concert with the Office of Student Activities and the College Center, the College Police Department effectively communicates with the College community about the department's procedures.

Police and other staff members regularly make in-person presentations at College Center Program Board meetings, new faculty orientation sessions, the annual Student Activities Fair, academic division meetings, employee union meetings and meetings of the Administrative Council.

Staff members also communicate with the College community via written presentations. Safety pamphlets and other written materials are distributed at appropriate activities. Educational articles are also published in *Quo Vadis*, the student newspaper, and other College publications.

## **Crime Prevention**

The College uses a variety of methods to educate the College community about crime prevention. These include programs on preventing rape, sexual and other types of assault, basic self-defense techniques, the dangers posed by substance abuse, as well as regular reports about campus crime and information on safety practices.

## **Sex Offenses**

Middlesex County College has a policy and procedure for handling sexual harassment incidents. Sexual harassment becomes criminal behavior when it escalates to the point of assault, "physical violence or unwanted sexual propositions, behavior or conversation." The College states in its policy that this behavior will not be tolerated.

Sex offenses, as all criminal acts, should be reported to the Department of Police. The College nurse (extension 3530) and police officers will provide emergency medical aid and support and help the victim to preserve evidence. The victim will be transported to Roosevelt Hospital Rape Crisis Intervention Center, 732-321-6800, where medical attention and counseling will be provided.

Additional resources in Middlesex County include the Middlesex County Mental Health Center in Piscataway and the Raritan Bay Community Mental Health Center in Perth Amboy.

Counseling is available at the Middlesex County College Counseling and Career Services Department in Edison Hall. Medical facilities are available at JFK Medical Center in Edison and Raritan Bay Medical Center in Perth Amboy.

The College Code of Student Conduct outlines disciplinary procedures and possible sanctions for violations of criminal statutes. Information on Code of Student Conduct can be found at <http://course-catalog.com/mcc/modules/content/?id=MjAwMg==>.

## **Sexual and Gender Harassment**

Sexual harassment is prohibited by both federal and state law and is a violation of Middlesex County College policy. It is objectionable and offensive behavior which cannot be condoned and is contrary to the ideals of higher education. It is defined as physical or verbal behavior of a sexual nature that creates an intimidating, hostile or offensive learning or working environment or that makes individuals feel their status will be affected by their responses to such behavior, specifically when:

- ✓ Submission or rejection of such conduct is made explicitly or implicitly a term or condition of an individual's employment or status at the college; or
- ✓ Such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance.

Gender harassment consists of discriminatory behavior directed towards any individual who belongs to a gender group which the aggressor treats as inferior. Such violations generally prevent or impede the student's full enjoyment of educational benefits, climate or opportunities available at the College.

It is highly recommended that individual's seek resolutions which they consider to be sexual or gender harassment by contacting either one of the following offices:

To file a criminal complaint contact College Police at 732-906-2500.

To file an in-house administrative complaint, students should contact the Office of the Vice President for Student and Academic Affairs which is located in Chambers Hall or by calling the office at 732-548-6000 extension 2515.

Faculty and staff should contact the Human Resources office located in the Chambers Hall or by calling the office at 732-548-6000 extension 2522.

The College's Sexual Harassment Policy can also be found at <http://course-catalog.com/mcc/modules/content/?id=MzEx> and additional information may be obtained from the offices listed above.

## **Sexual Assault Policy & Procedures**

### *Policy*

Middlesex County College will not tolerate sexual assault in any form. According to current state and federal law, sexual assault includes all forcible and/or non-forcible sex offenses, including acquaintance rape.

### *Procedures*

1. Knowledge of an alleged campus sexual assault should be made known to the campus police. (Employees with significant counseling responsibilities are exempt from this requirement for confidentiality reasons.)

2. If the victim is a student, the College will arrange accommodations including:
  - a. Class schedule change
  - b. Security escort
  - c. Counseling
  - d. Providing information about the procedures for activating the campus disciplinary system (Code of Student Conduct)
  - e. Information relating to temporary restraining orders and the current rape shield laws
3. If the victim is an employee of the College, he/she may request a change of work schedule and/or security escort on campus. The victim should contact the Director of the Department of Human Resources.
4. A student charged with sexual assault may be disciplined under the Code of Student Conduct in conjunction with, or separate from, civil and/or criminal action.
5. The College shall inform all student/employee victims about on-campus and off-campus resources including, but not limited to, the nearest rape crisis center, mental health centers, counseling centers and medical centers.
6. The College shall provide employees and students with educational programs pertaining to sexual assault. The College shall also distribute literature throughout the campus regarding sexual assault prevention measures, the rights of victims and the list of resources described above.

In all instances of alleged sexual assault, the College shall respect the rights of the victim including the victim's right to refuse to identify himself/herself or refuse help. Such refusal, however, does not relieve the College of the obligation to report the incident to the Campus Police.

## **Be an Active Bystander**

Bystanders are the largest group of people involved in violence (sexual, dating and domestic). They greatly outnumber both the perpetrators and the victims. Some bystanders know that a specific assault is happening or will happen. Some bystanders see an assault or a potential assault in progress. **Bystanders have the power to stop assaults from occurring and to get help for people who have been victimized.**

Take for example, the typical perpetrator of college sexual assaults. The person may be outwardly charming, have a lot of friends, and do not consider the actions to be wrong. People who know this person (bystanders) and who might be friends with this person, often do not want women they care about (sisters, friends, etc.) to date or hang around this person. But when the behavior is directed at other women whom they are not close to, they often do not think they need to get involved. Bystanders often know that this person's behavior is inappropriate and potentially illegal, but they do not know what they can do to make a difference.

As opposed to being the bystander who stands by and does nothing, we want to create a culture of bystanders who are actively engaged in the prevention of violence.

## **Safe and Positive Options for Bystander Interventions:**

- Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, sexual assault, or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers for intervening, identifying safe and effective intervention options, and taking actions to intervene.
- Believe someone who discloses a sexual assault, abusive relationship, or experience with stalking.
- Be respectful of yourself and others. Make sure any sexual act is okay with your partner if you initiate.
- Watch out for your colleagues, students, and friends. If you see someone on or off campus who looks like they are in trouble, ask if they are okay. If you are afraid to interfere with the situation, call that person over for something very general (“Can I speak to you about the homework from the other day?”). If you see a colleague, student, or friend doing something harmful, say something.
- Speak up. If someone says something offensive, derogatory, or abusive, let them know if you can do so safely, that behavior is wrong and you don’t want to be around it. Don’t laugh at sexist, racist, or homophobic jokes.

## **Ways to Reduce Your Risk of Sexual Assault**

**Sexual abuse is a form of physical abuse.** Any situation in which you are forced to participate in unwanted, unsafe or degrading sexual activity is sexual abuse. Forced sex, even by a spouse or intimate partner with whom you also have consensual sex, is an act of aggression and violence. Furthermore, people whose partners abuse them physically and sexually are at a higher risk of being seriously injured or killed.

While you can never completely protect yourself from sexual assault, there are some things you can do to help reduce your risk of being assaulted.

- Be aware of your surroundings.
- Try to avoid isolated areas.
- Walk with purpose. Even if you don’t know where you are going, act like you do.
- Trust your instincts. If a situation or location feels unsafe or uncomfortable, it probably isn’t the best place to be.
- Try not to load yourself down with packages or bags as this can make you appear more vulnerable.
- Don’t allow yourself to be isolated with someone you do not trust or someone you don’t know.
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings.

## **If someone is pressuring you and you need to get out of an uncomfortable situation:**

- Remember that being in this situation is not your fault.
- Don't feel obligated to do anything you do not want to do.
- Have a code word with your friends or family so that you can call them and communicate your discomfort without the person you are with knowing.
- Try to think of an escape route. How would you get out of the room? Where are the doors? Windows?

## **The College Sexual Assault Response System**

If you or someone you know is a victim of sexual assault:

- You have the right to privacy. All information you share about the incident must and will be kept confidential. College officials cannot talk about your experiences without your permission. The Campus police has an obligation, however, under the Clery Act to report to the state only the date of the incident.
- You have the right to make decisions about who can be contacted and if and how any intervention will proceed. You have the option, or not, to notify and seek assistance from law enforcement and campus authorities. You have the option of seeking assistance from any of the services mentioned in this Policy.
- You have the right to institutional implementation of no-contact, restraining and protective orders.

## **Campus Sexual Assault Victim's Bill of Rights**

### *Introduction*

A college or university in a free society must be devoted to the pursuit of truth and knowledge through reason and open communication among its members. Academic communities acknowledge the necessity of being intellectually stimulating where the diversity of ideas is valued. Its rules must be conceived for the purpose of furthering and protecting the rights of all members of the College community in achieving these ends.

The boundaries of personal freedom are limited by applicable state and federal laws and institutional rules and regulations governing interpersonal behavior. In creating a community free from violence, sexual assault and non-consensual sexual contact, respect for the individual and human dignity is of paramount importance.

The State of New Jersey recognizes that the impact of violence on its victims and the surrounding community can be severe and long lasting. Thus, it has established this Bill of Rights to articulate requirements for policies, procedures and services designed to ensure that the needs of victims are met and the colleges and universities in New Jersey create and maintain communities that support human dignity.

## **Bill of Rights**

The following Rights shall be accorded to victims of sexual assault that occur:

- ✓ On the campus of any public or independent institution of higher education in the state of New Jersey; and
- ✓ Where the victim or alleged perpetrator is a student at that institution; and/or
- ✓ When the victim is a student involved in an off-campus sexual assault

## **Human Dignity Rights**

- ✓ To be free from any suggestion that victims must report the crimes to be assured of any other right guaranteed under this policy.
- ✓ To have any allegations of sexual assault treated seriously; the right to be treated with dignity.
- ✓ To be free from any suggestion that victims are responsible for the commission of crimes against them.
- ✓ To be free from any pressure from campus personnel to:
  - Report crimes if the victim does not wish to do so;
  - Report crimes as lesser offenses than the victim perceives the crime to be;
  - Refrain from reporting crimes;
  - Refrain from reporting crimes to avoid unwanted personal publicity

## **Rights to Resources On and Off Campus**

- ✓ To be notified of existing campus and community based medical, counseling, mental health and student services for victims of sexual assault whether or not the crime is formally reported to campus or civil authorities.
- ✓ To have access to campus counseling under the same terms and conditions as apply to other students in their institution seeking such counseling
- ✓ To be informed of and assisted in exercising:
  - Any rights to confidential or anonymous testing for sexually transmitted diseases, human immunodeficiency virus and/or pregnancy.
  - Any rights that may be provided by law to compel and disclose the results of testing of sexual assault suspects for communicable diseases.

## **Campus Judicial Rights**

- ✓ To be afforded the same access to legal assistance as the accused.
- ✓ To be afforded the same opportunity to have others present during any campus disciplinary proceeding that is allowed the accused.
- ✓ To be notified of the outcome of the sexual assault disciplinary proceeding against the accused.

## **Legal Rights**

- ✓ To have any allegation of sexual assault investigated and adjudicated by the appropriate criminal and civil authorities of the jurisdiction in which the sexual assault is reported.
- ✓ To receive the full and prompt cooperation and assistance of campus personnel in notifying the proper authorities.
- ✓ To receive the full, prompt and victim-sensitive cooperation of campus personnel with regard to obtaining, securing and maintaining evidence, including a medical examination when necessary to preserve evidence of the assault.

## **Campus Intervention Rights**

- ✓ To require campus personnel to take reasonable and necessary actions to prevent further unwanted contact of victims by their alleged assailants.
- ✓ To be notified of the options for and provided assistance in changing academic and living situations if such changes are reasonably available.

## **Megan's Law**

Information about Megan's Law can be obtained from the College Police Department.

## **Community Advisory**

The Federal Campus Sex Crimes Prevention Act amends the Violent Crime Control and Law Enforcement Act of 1994 to require sex offenders who must register under state law to provide notice of enrollment and/or employment at any institution of higher education in the state where the offender resides and to provide notice of each change of enrollment or employment status at the institution of higher education. Also, the state of New Jersey has a statute requiring sex offender registration.

More information concerning registration of sex offenders can be obtained by accessing the New Jersey State Police website at [www.njsp.org](http://www.njsp.org) and using the link to the New Jersey Sex Offender Registration information.

## **Middlesex County College Campus Resources:**

### **Counseling and Career Services:**

#### **Personal Counseling**

The Department of Counseling and Career Services located in Edison Hall provide personal counseling for students. Students can schedule a confidential appointment by calling 732-906-2546 or stop by Edison Hall room 100.

#### **Faculty and Staff Resources:**

The counseling staff provides procedures for referrals and consultation, and links to websites that will increase understanding of the role of emotion in learning. Counselors are available to consult with faculty and staff at any time during normal business hours (8:00 am – 8:00 pm Monday and Thursday, 8:00am – 5:00 pm Tuesday, Wednesday, Friday) either via phone or in person. In the case of emergencies, counselors will make immediate adjustments to the office schedule to see a student in crisis or be available to consult with a faculty or staff member.

#### **Referral:**

Counselors will make immediate adjustments to their schedule to see a student in crisis, consult with a faculty member or administrator. The following steps will facilitate this:

Phone or escort student to Department (Edison Hall room 100; 732-906-2546). The first contact will be the Counseling and Career Services Receptionist. Briefly explain that you are concerned about a student and ask to speak with the Director.

If the Director is unavailable let the receptionist know the nature of your concern without going into detail. The receptionist will immediately identify a counselor that you can consult with.

## **Local and State Resources:**

Rape Crisis Intervention Center  
29 Oakwood Ave. Edison N.J.  
(732)-745-8270

Coordinated Family Care  
30 Silver Line Drive Suite 1  
North Brunswick Township N.J.  
(732)-572-3663

Women Aware, Inc.  
250 Livingston Ave. New Brunswick N.J. 08901  
Emergency Hotline  
24- Hour hotline (732)-249-4504  
Office: (732)-249-4900

Middlesex County Center for Empowerment  
Sexual Violence, Counseling, Advocacy and Prevention Education  
29 Oakwood Ave.  
Edison, NJ 08837  
Toll Free Hotline 1-877 665 7273

Manavi, Inc. (Serving South Asian Women)  
PO Box 3103  
New Brunswick, NJ 08903  
732-435-1414  
Fax 732-435-1411

International Center for Assault Prevention  
606 Delsea Drive  
Sewell NJ 98876  
856-582-7000  
Fax 856-582-4206

New Jersey Coalition Against Sexual Assault  
2333 Whitehorse Mercerville Road, Suite J  
Trenton NJ 08619  
609-631-4450  
Fax 732-631-4453  
Information on Sexual Assault Centers: <http://njcasa.org/find-help>

National Sexual Violence Resource Center  
[www .nsvrc.org](http://www.nsvrc.org)

## **Procedures for Disciplinary Action in Cases of Alleged Dating Violence, Domestic Violence, Assault or Stalking**

The disciplinary proceedings shall provide for prompt, fair and impartial process commencing with the initial investigation to the final result and be conducted by officials who, at a minimum, receive annual training on the issues relating to dating violence, domestic violence, sexual assault and stalking, and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.

### **Investigation**

The College's process for responding to, investigating and adjudicating gender-based misconduct reports will continue during any law enforcement proceeding. The College may need to temporarily delay an investigation while the police are gathering evidence but it will resume the investigation after it learns that the police department has completed its evidence-gathering and will generally not wait for the conclusion of any related criminal proceeding.

The College will designate a specially trained investigator (or team of investigators) to interview the complainant, respondent, and any witnesses. The investigator will also gather pertinent documentary materials (if any) and other information. The investigator will follow the protocols set forth below:

- **Preserving Evidence.** The investigator will direct the complainant, respondent, witnesses, and other interested individuals to preserve any relevant evidence.
- **Character Witnesses.** The investigator will not interview witnesses whose sole purpose is to provide character information.

The proceedings shall provide the accuser and the accused with the same opportunities to have others present during any disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice. The College procedures shall set forth the extent to which the advisor may participate in the proceedings. Such restrictions shall apply equally to both parties.

The College shall simultaneously notify in writing both the accuser and the accused of the results of the disciplinary proceeding that arises from an allegation of dating violence, domestic violence, sexual assault or stalking, the College's procedure for the accused and the victim to appeal the result of the disciplinary proceeding, any change to the result; and, when such result becomes final.

The proceeding shall provide reasonable time frames, including a process that allows for the extension of time frames for good cause with written notice to the accuser and the accused of the delay and the reason for the delay and be conducted in the manner that is consistent with the College's policies and transparent to the accuser and accused. The proceeding shall include timely notice of meetings at which the accuser and accused may be present and provide timely and equal access to the accuser, the accused and the appropriate officials to any information that

would be used during the disciplinary proceedings and meetings and hearings relating thereto and be conducted by officials who do not have a conflict of interest or bias for or against the accuser or the accused.

The complainant and respondent may be accompanied to any meeting or hearing related to the proceedings by an advisor of their choice. The advisor may not address the hearing panel, including by questioning witnesses or making objections.

**“Advisor”** means any individual who provides the accuser or accused support, guidance, or advice.

**“Proceeding”** means all activities related to a non-criminal resolution of the disciplinary complaint, including but not limited to, fact finding investigations, formal or informal meetings and hearings.

The **“result”** means any initial, interim, and final decision by any official or entity with the right to resolve disciplinary matters. The result must include any sanctions imposed by the College. The result must also include the rationale for the result and the sanctions.

The College and its employees and agents may not retaliate, intimidate, threaten, coerce, or otherwise discriminate against any individual for exercising their rights or responsibilities under any provisions of this Policy.

The College shall cause an annual security report to be filed in accordance with the Federal Bureau of Investigation’s Uniform Crime Reporting (UCR) Program.

## **Notice**

The College will give the complainant and respondent, respectively, a written explanation of their rights and options, and any available accommodations, as soon as possible after an incident is reported. The College will also ensure that both the complainant and respondent are updated throughout the investigative process, including with timely notice of meetings where either or both the complainant and the respondent may be present.

More specifically, the complainant and respondent will simultaneously be given the following written notices:

- Conclusion of the Investigation - Notice of an opportunity to review the investigative report and any other information that will be used in the disciplinary proceedings, consistent with federal law governing the privacy of student information.
- Administrative Resolution - Notice of whether the respondent accepts responsibility for violating the Policy.
- Hearing Panel - Notice of the date and time of any hearing and list of hearing panel members and notice of the hearing panel’s finding of “responsible” or “not responsible,” along with the rationale for the outcome. This notice will include an explanation of the University’s appeals process.

- Sanctioning - Notice of the sanctions imposed and the reasons for the sanctions. This notice will include an explanation of the College's appeals process.
- Appeals Process - Notice of whether an appeal has been filed, notice of whether the responsibility determination or sanctions have been modified, and notice when the responsibility determination and sanctions become final.

## **Conflicts of Interest**

The College requires any individual participating in the investigation, hearing process, sanctioning or appeal determinations to disclose to the College any potential or actual conflict of interest. If a complainant or respondent believes that any individual involved in the process has a conflict of interest, he or she may make a request to the College that the individual not participate. A complainant or respondent who believes that a member of a hearing panel has a conflict of interest must submit this written request to the College President within three days after notification of the panel's membership. Any request should include a description of the conflict. If the President determines that a conflict of interest exists, the College will take steps to address the conflict in order to ensure an impartial process.

## **Informal Resolution**

The College may seek to resolve certain gender-based misconduct cases through an informal process involving both the complainant and respondent. (For example, a complainant and respondent may agree with the College that education and training for the respondent are an appropriate and sufficient response in a particular case). This type of informal resolution can take place during the investigation or after its conclusion. If, based on the information known about the incident, the College believes such a resolution is possible, the College will speak with the complainant. If the complainant agrees, the College will then speak with the respondent. If both complainant and respondent are satisfied with a proposed resolution and the College believes the resolution satisfies the College's obligation to provide a safe and non-discriminatory environment for all students, the resolution will be implemented, the disciplinary process will be concluded and the matter will be closed. If these efforts are unsuccessful, the disciplinary process will continue. Before starting these discussions, the College will notify the complainant and respondent that each has the right to end the informal process at any time. **The College will not use informal resolution for cases involving allegations of sexual assault.**

## **Mediation**

A student may request mediation from the College at any stage of the process. The complainant and respondent will be asked not to contact each other to discuss mediation. Mediation will be used only with the consent of both the complainant and respondent, and either has the right to terminate the mediation process and resume the regular disciplinary process at any time. The mediation process will typically commence within ten days after consent is received from both complainant and respondent and will continue until concluded or terminated by either the complainant or respondent. If the mediation results in a resolution, the disciplinary process will be concluded and the matter will be closed. If a resolution cannot be reached, the disciplinary process will proceed. **The College will not use mediation for cases involving allegations of sexual assault.**

## **Administrative Resolution**

After the complainant and respondent have had an opportunity to review the investigative report and related material, the College will ask the respondent to respond to the alleged violation in one of the following ways: 1) Responsible; 2) Not Responsible; or 3) No Response. If the respondent accepts responsibility, the matter will proceed to the sanctions stage, followed by any appeals. If the respondent declines responsibility, or chooses not to respond, the College will convene a hearing panel.

## **Hearing Panel**

If informal resolution, mediation or administrative resolution is not available or appropriate, the College will convene a hearing panel following the end of the investigation. The hearing will normally be scheduled by the College within five business days or class days of the charge. The hearing panel determines whether the respondent is responsible or not responsible for a violation of the Policy. If the respondent is determined to be responsible, the matter proceeds to the sanctions stage.

The hearing panel will generally have three members drawn from a small group of specially-trained College administrators. In certain matters, the College may include retired judges, lawyers or other individuals with relevant experience and special training. Panelists will not be from the department of either the complainant or the respondent. All panelists will receive training from experts in the field at least once a year. In addition to training on how the adjudicatory process works, the training will include specific instruction about how to approach students about sensitive issues that may arise in the context of gender-based misconduct. The complainant and respondent will be informed of the panel's membership before the hearing process begins.

## **Written Submissions**

Both the complainant and respondent will have the opportunity to submit written responses to the investigation report and other relevant information to the hearing panel. Each of the complainant and respondent will have the opportunity to review any written submissions by the other. The hearing panel may set reasonable parameters for these written submissions. The hearing panel will review the investigation report and written submissions. The panel may determine that a hearing is not necessary when all three panel members agree that the information in the investigation report and the written submissions (if any) is sufficient to make a determination (for example, where the complainant and the respondent do not disagree about the relevant facts). If the panel decides that a hearing is not necessary, the panel will proceed directly to make a determination, including an explanation of why a hearing is not necessary, as described below.

## **Hearing Procedures**

The College will, whenever possible, give the complainant and respondent at least five days' advance notice of the hearing. The hearing is a closed proceeding, meaning that no one other than the panel members, the complainant and respondent, their respective advisors, witnesses (when called), and necessary College personnel may be present in the hearing room or rooms

during the proceeding. The College will work with other College personnel so that any student whose presence is required may participate in the hearing.

In general, hearings will proceed as follows:

- Complainant statement
- Respondent statement
- Questions to the complainant by the hearing panel
- Questions to the respondent by the hearing panel
- Witness testimony and questioning by the hearing panel
- Questions to the investigator by the hearing panel
- Closing statement by complainant
- Closing statement by respondent

The panel may set reasonable time limits for any part of the hearing. Each of the complainant and respondent will have the opportunity to present witnesses and other information consistent with this Policy. The panel may determine the relevance of, place restrictions on, or exclude any witnesses or information. When the complainant and respondent are not able to be present for the hearing panel, arrangements will be made for participation via alternate means.

In cases where either the complainant or respondent opts not to participate in the hearing, the panel may still hear from the other.

Additional hearing rules include:

- **Testimony via Closed-Circuit Television.** The hearing panel may decide in appropriate cases that only the person testifying (and that person's advisor, if applicable) is in the hearing room during his or her testimony. Each of the complainant and respondent is able to view testimony from a separate, private room via closed-circuit television.
- **Questioning.** Only the panel may ask questions of the complainant and respondent and any witnesses. Both the complainant and respondent will have the opportunity to suggest questions of the other and of witnesses by submitting suggested questions to the panel in writing. The panel may revise or not ask any or all submitted questions.
- **Information Regarding Romantic or Sexual History.** The panel will not consider the romantic or sexual history of either the complainant or respondent in cases involving allegations of gender-based misconduct, except for testimony offered by one or the other about the complainant's and respondent's shared sexual history that the panel deems relevant. If such information is offered by the complainant or respondent, the other has the right to respond. The existence of a prior consensual dating or sexual relationship between the complainant and respondent by itself does not support an inference of consent to alleged gender-based misconduct.
- **Prior Conduct Violations.** The hearing panel will not consider the respondent's prior conduct violations, unless the College or the respondent's school provided that information to the investigator because:
  - The respondent was previously found to be responsible, and
  - The previous incident was substantially similar to the present allegation(s) and/or the information indicates a pattern of behavior by the respondent.

- **Hearing Recording.** The College will keep an audio recording of the hearing for the use of the panel, for sanctioning, and for purposes of appeal. The panelists may request a transcript of the recording.
- **Cell Phones and Recording Devices.** Cell phones and recording devices may not be used in the hearing room(s) unless approved by the panel in advance.

## **Panel Determinations/Standard of Proof**

The panel will use “preponderance of the evidence” as the standard of proof to determine whether a violation of the Policy occurred. Preponderance of the evidence means that a panel must be convinced based on the information it considers that the respondent was more likely than not to have engaged in the conduct at issue in order to find the respondent responsible for violating the Policy.

The panel will find a student responsible, or not responsible, based on a majority vote. The panel will generally render a decision within ten business or class days after the conclusion of a hearing. The panel’s decision will include an explanation of the basis for the decision.

If the panel finds the respondent responsible, the matter will proceed to the sanctions stage. The College will transmit the panel’s determination to the President of the College (“Appellant Officer”), the respondent and the complainant. The President may designate the Vice President for Academic Affairs to serve as the “Appellant Officer” and determine the appeal.

## **Sanctions and Other Remedies**

### **How Sanctions Are Determined**

To promote consistency with the College’s handling of similar cases, appropriate training will be provided to the President and Vice President for Academic and Student Affairs at least once a year.

The Appellant Officer will impose sanctions that are:

- Fair and appropriate given the facts of the particular case;
- Consistent with the College’s handling of similar cases;
- Adequate to protect the safety of the campus community; and
- Reflective of the seriousness of gender-based misconduct.

The Appellant Officer will consider relevant factors, including if applicable:

- the specific gender-based misconduct at issue (such as penetration, touching under clothing, touching over clothing, unauthorized recording, etc.)
- the circumstances accompanying the lack of consent (such as force, threat, coercion, intentional incapacitation, etc.) the respondent’s state of mind (intentional, knowing, bias-motivated, reckless, negligent, etc.)
- the impact of the offense on the complainant the respondent’s prior disciplinary history
- the safety of the College community

- the respondent's conduct during the disciplinary process.

In determining what sanctions will protect the safety of the College community, the Appellant Officer will consider the risk that the respondent may engage in additional gender-based misconduct, and the deterrent or permissive effect of a particular sanction on the campus community, including on particular individuals and organizations aware of the offense (keeping in mind that a sanction must always be fair and appropriate for the particular case).

The Appellant Officer will render a sanctioning decision within five days following the receipt of the panel's determination. The sanctioning decision will be communicated in writing to the complainant and the respondent ("Sanctioning Notice").

## **List of Sanctions**

The College may impose any one or more of the following sanctions:

- Reprimand/warning
- Changing the respondent's academic schedule
- Disciplinary probation
- Revocation of honors or awards
- Restricting access to College facilities or activities (including student activities and campus organizations)
- Issuing a "no contact" order to the respondent or requiring that such an order remain in place
- Dismissal or restriction from College employment
- Suspension (limited time or indefinite)
- Expulsion
- Community Service
- Revocation of degree

In addition to any other sanction (except where the sanction is expulsion or revocation of a degree), the College will require any student determined to be responsible for a violation alleged Dating Violence, Domestic Violence, Sexual Assault or Stalking to receive appropriate education and/or training related to the gender-based misconduct violation at issue. The College may also recommend counseling or other support services for the student.

## **Ongoing Accommodations for Complainant**

Whatever the outcome of the hearing process, a complainant may request ongoing or additional accommodations and the College will determine whether such measures are appropriate. Potential ongoing accommodations include:

- Providing an escort for the complainant
- Changing the complainant's academic schedule
- Adjusting the complainant's work schedule
- Allowing the complainant to withdraw from or retake a class without penalty

- Providing access to tutoring or other academic support, such as extra time to complete or re-take a class

## **Additional Responses**

The College may also determine that additional measures are appropriate to respond to the effects of the incident on the College community. Additional responses for the benefit of the College community may include:

- Increased monitoring, supervision, or security at locations or activities where the misconduct occurred
- Additional training and educational materials for students and employees
- Revision of the College's policies relating to gender-based misconduct

## **Appeal**

Either the respondent or the complainant or both may appeal the determination of the Hearing Panel and the Appellant Officer to a Committee of the Board of Trustees within five business or class days of the notification of the sanctions imposed. The individual requesting an appeal must submit an appeal letter to the President of the College.

The three grounds for appeal are:

1. A procedural error affecting the determination or sanction;
2. New information that was not available at the time of the investigation or hearing and that may change the determination or sanction; and
3. Excessiveness or insufficiency of the sanction.

Disagreement with the finding or sanctions is not, by itself, grounds for appeals.

The appealing student must submit the appeal in writing to the College President within five days after receiving the sanctioning notice. If either the complainant or respondent submits an appeal, the College President will notify the other that an appeal has been filed and the grounds of the appeal. The non-appealing student may submit a written response within five days after notice of an appeal.

If the Board of Trustees Committee concludes that a change in the hearing panel's determination is warranted or a change in the sanction is warranted, the Board Committee may enter a revised determination or sanction, reconvene the panel to reconsider the determination, or return the matter for additional investigation or change the sanction.

The Board of Trustees Committee will notify the complainant and respondent of the final decision in writing. All appeal decisions are final.

## **Parental Notification**

Due to a 1998 amendment to the Family Education Rights and Privacy Act (FERPA) of 1974, institutions of higher education are now authorized to inform a parent or legal guardian of any

student under the age of 21 who has been found in violation of any law or College policy governing the possession of alcohol or controlled substances. Therefore, the College reserves the right to notify parents or guardians of any violation related to alcohol or drug policies for students under the age of 21. The Vice President of Student and Academic Affairs or designee, at his/her discretion, may notify parents of alcohol/drug related disciplinary/judicial matters.

The student will normally receive notice before any notification occurs, unless emergency circumstances warrant otherwise.

## **Weapons on Campus**

All state and federal statutes and local ordinances governing the possession of weapons and firearms, including imitation firearms, both legal and illegal apply on campus and at the New Brunswick Center and Perth Amboy Center. The prohibition of weapons and firearms on the College's main campus and at its Centers are incorporated in the College's Code of Student Conduct violations. Violators will be accountable through the criminal justice system in addition to code charges.

Under New Jersey statute, weapons include but are not limited to air guns, spring gun or pistol or similar in nature, in which the propelling force is ejecting a bullet or missile or other listed objects which may be used to cause harm to another as listed under New Jersey statute.

Further, under the statutes the following also applies: possession of a firearm in or upon his/her person, in any part of a building or grounds of the College without the written authorization of the governing officer of the institution is guilty of a crime of the third degree, irrespective of whether he/she possesses a valid permit to carry the firearm or valid purchaser identification card.

## **Shooting Incident**

If you witness any armed individual on campus at any time, immediately contact College Police via 9-1-1 or from a cell phone at 732-906-2500.

### **If the shooter is outside the building:**

**CALL POLICE 9-1-1**

- Turn off all lights and close windows and doors; where possible lock windows and doors.
- If you can do so safely, get everyone on the floor and out of the line of fire.
- Move to a more secure area of the building if safe and remain there until an ALL-CLEAR instruction is given by Police.
- Follow the direction of Police as you leave the building as they will direct you to a collection point. Keep your hands on your head or keep them in an open position in front of you.

### **If the shooter is in the building:**

**CALL POLICE 9-1-1**

- If it is possible to flee the area safely to avoid danger, do so. Do not attempt to flee if the shooter is between you and the exit. If you are unsure, do not attempt to flee.
- Get down on the floor or under a desk and remain silent.
- Turn off all lights and close windows and doors. If possible, lock windows and doors.

- Do not pull the fire alarm, it will provide the shooter with more opportunities to cause harm.
- If you encounter a police officer, place your hands on your head or in an open position in front of you. Follow their instructions.

## **What to do if a shooter comes into the classroom or office:**

- There is no one procedure that can be recommended in this situation.
- Attempt to get the word out to other staff if possible and call 9-1-1 if it seems practical.
- Use common sense. If hiding or flight is possible, remain quiet. Attempting to negotiate with the individual may be very dangerous.
- Attempting to overcome an individual in this situation with force should be the last resort and only be initiated in the most extreme circumstances.
- Remember, there may be more than one active shooter.
- Wait for the “ALL CLEAR” from Police.
- Be careful not to make any changes to the scene of the incident since law enforcement authorities will be investigating the scene later.
- In case you must flee, do not gather near the building. Get as far away from the shooting scene as possible and contact the Police Department.

## **Smoking Policy**

Pursuant to N.J.S.A. 26:30, effective March 1, 1986, the state legislature found that the rights of non-smokers to breathe clean air supersede the rights of smokers.

Effective July 1, 2010, Middlesex County College Board of Trustees declared the College a **SMOKE FREE CAMPUS**; smoking is prohibited in **ALL** academic buildings and grounds on campus.

The College Police Department is charged with enforcing the smoking ban and all violators are subject to receiving a summons for violation of the policy. This policy does not affect individuals in personal vehicles or campus residences.

## **Rules of Conduct**

Middlesex County College students and staff come from a variety of places including other sections of New Jersey, as well as from other states and countries where laws and regulations vary. While on campus, everyone is required to obey all applicable laws, including state, federal and municipal codes. Everyone is required to adhere to the College’s rules and regulations. College Police will enforce all laws and regulations on campus. We hope you will help in contributing to the safety of the campus by following these guidelines. For more information, please visit the College Police website at <http://www2.middlesexcc.edu/campus-life/campus-resources/campus-police.html>

## **Zero Tolerance for Harassment**

Middlesex County College is committed to maintaining a diverse academic and working environment free of harassment based on an individual's race, religion, color, national origin, ancestry, age, sex, sexual orientation, disability, and marital or veteran status.

The College takes harassment very seriously and requires that all students, faculty and staff adhere to the law and College policies aimed at preventing harassment and discrimination.

Harassment is defined as any conduct directed toward an individual or group based on one or more of the traits covered by the College's Code of Student Conduct policy that creates an intimidating, offensive or hostile environment and is sufficiently severe or pervasive enough to alter an individual's education or employment environment.

Discrimination can take many forms, although it usually contains an inappropriate use of power or control. If you feel that you are being harassed because of one of the traits noted above, you may contact any of the following for assistance:

1. College Police
2. Office of the Vice President for Academic Affairs
3. Any Dean or Department Chairperson
4. Office of Counseling and Career Services

## **Further Statement on Harassment, Intimidation and Bullying**

Students are prohibited from engaging in harassment, intimidation or bullying if one engages in conduct, including any gestures, written or physical acts, or any electronic communications (which includes e-mails, text messages, and internet postings on websites or any other social media). Whether this is a single incident or a series of incidents that occurs on or off-campus, through the use of College facilities, that is so severe or pervasive and objectively offensive that it substantially disrupts or interferes with the normal operation of the College and the rights of any student or other members of the college community; and that:

- 1) involves intimidation or threats to another person's safety, rights of personal privacy and property, academic pursuits, College employment, or one that affects one's participation in activities sponsored by the College or any organizations or group related to the College; or
- 2) a reasonable person should know, under the circumstances, will have the effect of insulting or demeaning any student or group of students; or
- 3) creates an intimidating or hostile environment by substantially interfering with a student's education, or by materially impairing the academic pursuits, employment or participation of any person or group in the College community, or by severely or pervasively causing physical or emotional harm to the student or other member of the College community; or
- 3) a reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or other person or damaging the person's property or placing him/her in reasonable fear of physical or emotional harm to his/her

person, or to any member of that person's family or household, or of damage to his/her property

A student will be found responsible for discriminatory harassment, intimidation or bullying who engages in conduct described above as “harassment, intimidation, or bullying” which the student directs at a specific group or individual, based upon race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, familial status, disability, nationality, sex, gender identity or expression, or any other characteristic protected from discrimination by the New Jersey Law Against Discrimination, NJSA 10:5-4.

## **Emergency Operation Planning**

The college has extensive emergency operation plans in place using an “all hazards” approach to planning. These plans are updated in accordance with our needs. It includes plans for responding to various annexes, each designed to be stand-alone documents available to the respective designee assigned the responsibility of that annex. Some annexes include: weather conditions, fire and rescue, hazardous materials, infectious disease, evacuation and law enforcement. The College works closely with the Edison Township Office of Emergency Management and the Middlesex County OEM. The Incident Command System (ICS) is used in the management of our plans.

The College Emergency Management Plan has been modeled after the New Jersey Emergency Management Operational Plan, which conforms to the Federal Emergency Management Agency regulation. The College is continuously working with our local, county and state partners in efforts to identify areas where we can make improvements in our plan.

Under the College’s emergency management plan, the College President is responsible for declaring an emergency on campus and will do so based upon information received from the Emergency Management Coordinator for the campus who is the Chief of Police. An organizational chart reflects the overall responsibilities of each member on the emergency response operation team and the function of that team. The chart provides specific information on who is assigned to a task(s).

Although the plan is not available for public dissemination due to security reasons, any member of the public may contact us for further information.

## **How the Incident Command System works**

The Incident Command System (ICS) structure is a flexible one that allows it to expand and contract as determined by the scope of the event. An example might be a fire with injuries. The initial command will rest with the responding police, who will turn over command to the fire department upon their arrival. The fire department will then turn over their command to EMS when the fire is under control for the care of the injured. The command may change again if the fire is considered to be suspicious in nature and be taken over by fire investigators. After that the command goes to those in charge with mitigating the site and returning campus back to its normal operation. Therein lays the plan and the all-hazards approach to disaster planning.

Campus wide notification regarding emergencies is issued via various means, including but not limited to text messaging, campus wide telephone messaging, College home web page and campus wide email. In order to receive text messaging students, faculty and staff must sign up with the College’s Emergency Notification System. This can be done by going onto the College’s main website and clicking on Emergency Notification System.

We have established an Emergency Procedures Guide to assist our community in preparing for most emergencies. This guide is available on the Police Department's website at <http://www.middlesexcc.edu/campus-police/campus-safety/> or one may obtain a printed copy from the Police Department located in the Gateway Building.

## **Emergency Notification**

The College President is responsible for declaring an emergency on campus and will do so based upon information received from the Emergency Management Coordinator for the campus who is the Chief of Police.

The College will initiate an emergency notification (active shooter, tornado or chemical spill) without delay and, taking into account the safety of the campus community, determine the content of the notification and initiate the notification system. That is, of course, unless a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or contain, respond to, or otherwise mitigate the emergency.

## **Building Emergency**

Upon hearing the alarm and/or seeing a visual strobe light signal, **ALL PERSONS** shall assume that an emergency is in effect and must immediately evacuate the building from the nearest exit or where upon directed by the College Police, Fire Department or Administrator of the college.

When a fire alarm is activated, everyone must exit the building and remain 300 feet from the building until directed by the Police or Fire Department that it is safe for re-entry.

## **Shelter-in-Place Procedures**

If an incident occurs and the building or areas around you become unstable, or if the air outside becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors as leaving the area may expose you to that danger.

If an incident occurs and the building you are in is not damaged, stay inside in an interior room until you are told it is safe to come out. If the building is damaged, take your personal belongings and follow the evacuation procedures for your building (use the stairs instead of elevators). Once you have evacuated, seek shelter at the nearest College building quickly. If the College Police or Fire Department is on the scene, follow their directions.

A shelter-in-place notification may come from several sources including College maintenance personnel, other College employees, the College Police or emergency responders.

## **Notification to the Middlesex County College Community about Timely Warnings/Crime Alerts**

The purpose of a "Timely Warning" is to maintain, inform and provide awareness to the campus community.

In the event anyone has information regarding crimes on campus, they should immediately make notification to the College Police by phone at 732-906-2500, in person at Police Headquarters located in the Gateway building just off the main entrance to the College or by accessing the ANONYMOUS TIPS link on the Police Department's website at [www.middlesexcc.edu/police](http://www.middlesexcc.edu/police).

All efforts will be made to release additional information as it becomes available and its validity is confirmed through law enforcement channels. The College community will be informed if the incident is resolved and no longer poses a threat to the College community.

We recommend that all students, faculty and staff program the Middlesex County College Police Department's telephone number, 732-906-2500, into their cell phones.

In an effort to provide the College community with a timely warning in the event of a serious incident which may pose an on-going threat to the campus and its members, a blast email to all students will be sent out, a posting will be put on the Police Department's website and the College's telephone system. Alerts will be sent to all campus telephone exchanges. This will also apply to needed updates.

Crime Alert posters may also be posted by the College Police in campus buildings when deemed necessary. When alerts are posted in campus buildings, they are printed on red paper and posted in the lobby/entrance area of the affected building(s) for seven days.

The Chief of Police or designee reviews all reports to determine if there is an on-going threat to the community and if the distribution of a crime alert is warranted.

### **What is the most prevalent crime on campus?**

As with most College campuses, property crimes are the most prevalent crimes reported annually.

Why? Personal valuables (books, calculators, laptops, backpacks, etc.) are left unattended, left in unlocked vehicles, or left in sight in parked vehicles.

We cannot stress enough that each and every member of our community must take responsibility for their personal property and follow the safety suggestions noted above.

### **Daily Crime Log/ Police Blotter**

A daily crime log is available for review 24 hours a day on the Middlesex County College Police website at [www.middlesexcc.edu/police](http://www.middlesexcc.edu/police) or available to view Monday through Friday, excluding holidays, at Police Headquarters located in the Gateway Building. The information in the police blotter typically includes classification, date reported, time occurred, date of report, general location, brief description and disposition.

### **Notice**

According to federal law, an institution may withhold any of the required fields of entry, i.e. the nature, date, time, location and/or disposition if any of the following conditions apply:

- ✓ The disclosure is prohibited by law
- ✓ The disclosure would jeopardize the confidentiality of the victim
- ✓ The disclosure would jeopardize an on-going investigation or the safety of an individual
- ✓ The disclosure would cause a suspect to flee or evade detection
- ✓ The disclosure would result in the destruction of evidence.

## **CRIME PREVENTION AND SAFETY AWARENESS**

### **Policy Statement**

Middlesex County College Police Department takes its community oriented policing strategies to the fullest extent in order to better serve the community. To that order, a representative of the Middlesex County College Police Department will meet with any person or group to discuss any problems at any time.

The Department offers formal and informal programs on a diverse range of topics and in many instances these presentations are customized to address a specific topic for a targeted audience. Some topics are:

- Personal Safety
- Diversity Awareness
- Sexual Assault Awareness and Prevention
- Alcohol and Safety

### **HOW DO I COMPLIMENT AN OFFICER?**

If you feel an officer has performed his/her duties in a courteous, helpful or competent manner, you may express your appreciation in a number of ways:

- Write a letter directly to the officer or to:  
Chief Neil Brosnan  
Middlesex County College Police Department  
2600 Woodbridge Avenue  
Edison, NJ 08818-3050
- Recognition form on Police Department's website <http://www2.middlesexcc.edu/campus-life/campus-resources/campus-police.html>
- Contact any supervisor by telephone or in person at Police Headquarters.

### **HOW DO I MAKE A COMPLAINT?**

The Middlesex County College Police Department is a highly trained and professional police department. In the interest of maintaining the highest caliber of police services and improving on any oversights in order to maintain the highest quality of service, all members of the community are encouraged to bring forward any complaints against any member of the Police Department.

Complaints against any member of the Police Department may be made to anyone in the department by email, telephone, fax, letter or in person regardless of your age or citizenship status. Complaints will also be accepted anonymously and all complaints are investigated thoroughly.

Complaints can be addressed to:

Internal Affairs Officer  
Middlesex County College Police Department  
2600 Woodbridge Avenue  
Edison, NJ 08818-3050

## **What happens to a complaint after it is received?**

- All complaints received by the Department are thoroughly investigated.
- The person making the complaint will be contacted during the investigation for additional information.
- The complainant will be kept abreast of the progress of the investigation.
- The complainant will be notified by mail of the final disposition.

## **TRAFFIC SAFETY**

The College was designed as a compact walk-on campus. Each day there are thousands of students, along with faculty, staff and visitors arriving on campus adding in the number of pedestrians crossing streets making traffic safety an important priority.

Therefore, in order to maintain the best possible safety for all, the Middlesex County College Police Department strictly enforces all motor vehicle traffic and parking laws of the State of New Jersey and the regulations of Middlesex County College.

- Remember it's the law – drivers must stop for pedestrians in crosswalks.
- Students may park in white-lined spaces only.
- Report all motor vehicle accidents to the College Police.
- Students with State handicapped plates or placards will be able to park in designated parking areas/spaces for persons with disabilities. The placard must be displayed so they are readily visible. All drivers must show State I.D. cards upon request by police officers.

To avoid traffic congestion to and on campus, allow yourself plenty of time for your commute especially during morning and early evening hours. These times are when many classes commence and when the influx of traffic occurs.

## **WHISTLEBLOWER PROTECTION AND ANTI-RETALIATION**

It is prohibited to take retaliatory action against any individual with respect to the implementation of any provision of the Clery Act. Community members are encouraged to forward information of any kind as it relates to crime on campus and should take comfort that no action will be taken against them for reporting of criminal statistics, violations of policy or point of injury.

All reports of crime will be fully investigated and reported in accordance with the laws and regulations of the State of New Jersey and in accordance with the definitions used in the Uniform Crime Report system of the U.S. Department of Justice Federal Bureau of Investigation. Other incidents are recorded in accordance with State and College protocols.

## The Jeanne Clery Disclosure Act Campus Crime Statistic Report

### Crime Statistics

The information below provides context for crime statistics reported as part of compliance with the Clery Act. The procedures for preparing the annual disclosure of crime statistics include reporting statistics to Middlesex County College from the Edison Township Police Department, the New Brunswick Police Department and the Perth Amboy Police Department. For statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

NOTE: The statistics found in this report represent alleged criminal offenses reported to the College Police Department and/or local police agencies. Therefore, the data collected does not necessarily reflect prosecutions or convictions for crimes. As some statistics are provided by non-police authorities, this data is not directly comparable to data from the F.B.I.'s Uniform Crime Reporting system which only collects statistics from police authorities.

**Crime Definitions:** The following are the definitions of the crimes captured in the Annual Security Report

**Murder and Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Negligent Manslaughter:** The killing of another person through gross negligence.

### **Sexual Offenses:**

**Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral presentation by a sex organ of another person, without the consent of the victim.

**Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary mental incapacity.

**Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

**Consent:** Consent must be clear, verbal, sober, and affirmative. Consent must be obtained for each and every sexual activity to constitute effective consent. Consensual activity requires a mutual decision of both parties without any hint of force, threat, coercion, pressure, fraud, manipulation or fear of injury. Consent cannot be given if the victim is mentally or physically

incapacitated due to alcohol and/or other drugs or due to a temporary or permanent mental or physical condition. Silence, passivity or the lack of active resistance is not consent. Previous sexual activity does not equal current consent. Consent to one form of sexual activity does not equal consent to other forms of sexual activity. Consent can be withdrawn at any point.

**Retaliation:** Intimidating, threatening, coercing, or in any way discriminating against an individual because of the individual's formal or informal complaint or participation in a college investigation or proceedings related to sexual violence or assault.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force, or threat of force or violence, and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another person for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary for an injury to result when a gun, knife or other weapon is used in the commission of the crime.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes unlawful entry with intent to commit a larceny or felony; breaking and entering with the intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classified as motor vehicle theft are all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.)

**Arson:** Any unlawful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property of another, etc.

**Domestic Violence:** Violence committed by current or former spouse or intimate partner of the victim, by person whom the victim shares a child, by person cohabitating or formally cohabitating with victim, by person situation as domestic partner, under law.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim where the relationship is determined by consideration of length of relationship, type of relationship and frequency of interaction.

**Stalking:** Course of conduct directed at a specific person that would cause a reasonable person to fear for safety of self or others or suffer substantial emotional distress.

**Liquor Law Violation:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining a unlawful drinking place; bootlegging; operating a still, furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; or any attempts to commit any foregoing violation. **Note: This list does not include public drunkenness and driving under the influence.**

**Drug Violation:** Violation of state and local laws related to possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone(s)); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Weapons Violation:** The violation of laws or ordinances regulating weapons.

**Disciplinary Referrals:** Incidents in which a student was not arrested but was referred for College disciplinary action for liquor law violations, drug law violations, and illegal weapons possession.

## **Definitions of crime categories for Hate Crimes**

**Larceny** is defined as the unlawful taking, carrying, leading, or riding away of property from possession or constructive possession of another.

**Simple Assault** is defined as an unlawful attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

**Intimidation** is defined as to unlawfully placing another person in reasonable fear of bodily harm through the use of threatening words and/or other contact, but without displaying a weapon or subjecting the victim to actual physical attack.

**Vandalism** is to willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

## **Location Definitions**

**Campus:** Any building or property owned or controlled by the institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes including residence halls and building or property that is within, or reasonably contiguous, to the area identified in this paragraph, that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or other retail vendors).

**Non-Campus:** Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Public Property:** “Public Property” is defined by the Clery Act regulations as all public property including thoroughfares, streets, sidewalks, and parking facilities that are within the campus, or immediately adjacent to and accessible from the campus including the sidewalk across the street from the campus, but does not include public property beyond the sidewalk.

## **HOW WE PREPARE AND HOW TO READ OUR ANNUAL CAMPUS SECURITY REPORT**

The preparation of the annual campus security report is an on-going process. Every effort is made to ensure that the report is complete, accurate and in compliance with the law. This process includes the gathering of crime statistics from individuals who have been identified on our campus as having significant responsibility for students and campus activities and with local law enforcement agencies that have jurisdiction in the areas that affect the College.

### **Note:**

Individuals who have significant responsibilities for students and campus activities are defined by the United States Department of Education as “Campus Security Authorities.” These may include faculty, staff, advisors to student organizations, athletic coaches, department deans and chairpersons, student activities staff, directors and others. Exempt are professional counselors who are functioning within the scope of his/her license.

Campus Security Authority individuals have the responsibility to advise and report if any person reveals to them that he/she is a victim of, the perpetrator of, or a witness to, any crime listed in the reporting categories of this report.

Campus Security Authority individuals are not charged with investigating a reported crime, only reporting it. It is the job of law enforcement to investigate a crime.

Portions are also provided in compliance with federal law, specifically the Higher Education Opportunity Act (HEOA) and the Clery Act. No campus is free of crime. Middlesex County College has been fortunate in experiencing few serious crimes, but since such incidents could occur, every crime is considered serious not only to the victim but to the College community and the College Police Department as well. However, students, faculty and staff are responsible for adopting measures to protect themselves and their possessions.

## **Understanding the Statistics Report**

Note: The College Police Department submits a Uniform Crime Report (UCR) monthly to the New Jersey State Police Uniform Crime Unit, regarding the reporting of crimes occurring on campus.

# Middlesex County College Annual Security Report | 2017

<b>Edison Campus</b> 2600 Woodbridge Ave. Edison, NJ	<b>ON-CAMPUS PROPERTY</b> Buildings or Property			<b>NON-CAMPUS PROPERTY</b> Any building owned or controlled by the College in direct support of the institution for educational purposes			<b>PUBLIC PROPERTY</b> All public property including thoroughfares, streets, sidewalks and parking facilities adjacent to and accessible from the campus			<b>TOTAL CRIMES REPORTED</b>		
	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016
<b>CRIMINAL OFFENSES</b>												
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES (TOTAL)	1	0	0	0	0	0	0	0	0	1	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	1*	0	0	0	0	0	0	0	0	1	0	0
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	1	0	0	0	0	0	0	0	0	1	0	0
ARSON	0	0	0	0	0	0	0	0	0	0	0	0
DOMESTIC VIOLENCE	0	1	0	0	0	0	0	0	0	0	1	0
DATING VIOLENCE	0	0	0	0	0	0	0	0	0	0	0	0
STALKING	1	0	0	0	0	0	0	0	0	1	0	0
<b>ARREST STATISTICS</b>												
LIQUOR LAW VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0	0
DRUG LAW VIOLATIONS	0	1	3	0	0	0	0	0	0	0	1	3
WEAPONS LAW VIOLATIONS	0	1	0	0	0	0	0	1	0	0	2	0
<b>DISCIPLINARY REFERRALS</b>												
LIQUOR LAW VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0**	0	0	0	0	0	0	0	0	0	0
WEAPONS LAW VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0	0
A hate crime or bias related crime is not a separate, distinct crime, but is a commission of a criminal act which is motivated because of one's bias against the victim's race, ethnicity, sexual orientation, etc., which is then also classified as a hate/bias crime.												
<b>HATE CRIMES</b> 2014: One hate crime – vandalism indicated a racial bias												

\* This crime was a result of a report to the county prosecutor's office in reference to crimes that allegedly occurred in / around 2010 / 2011.

\*\*Number changed from 1 to 0 due to inaccurate reporting of statistic.



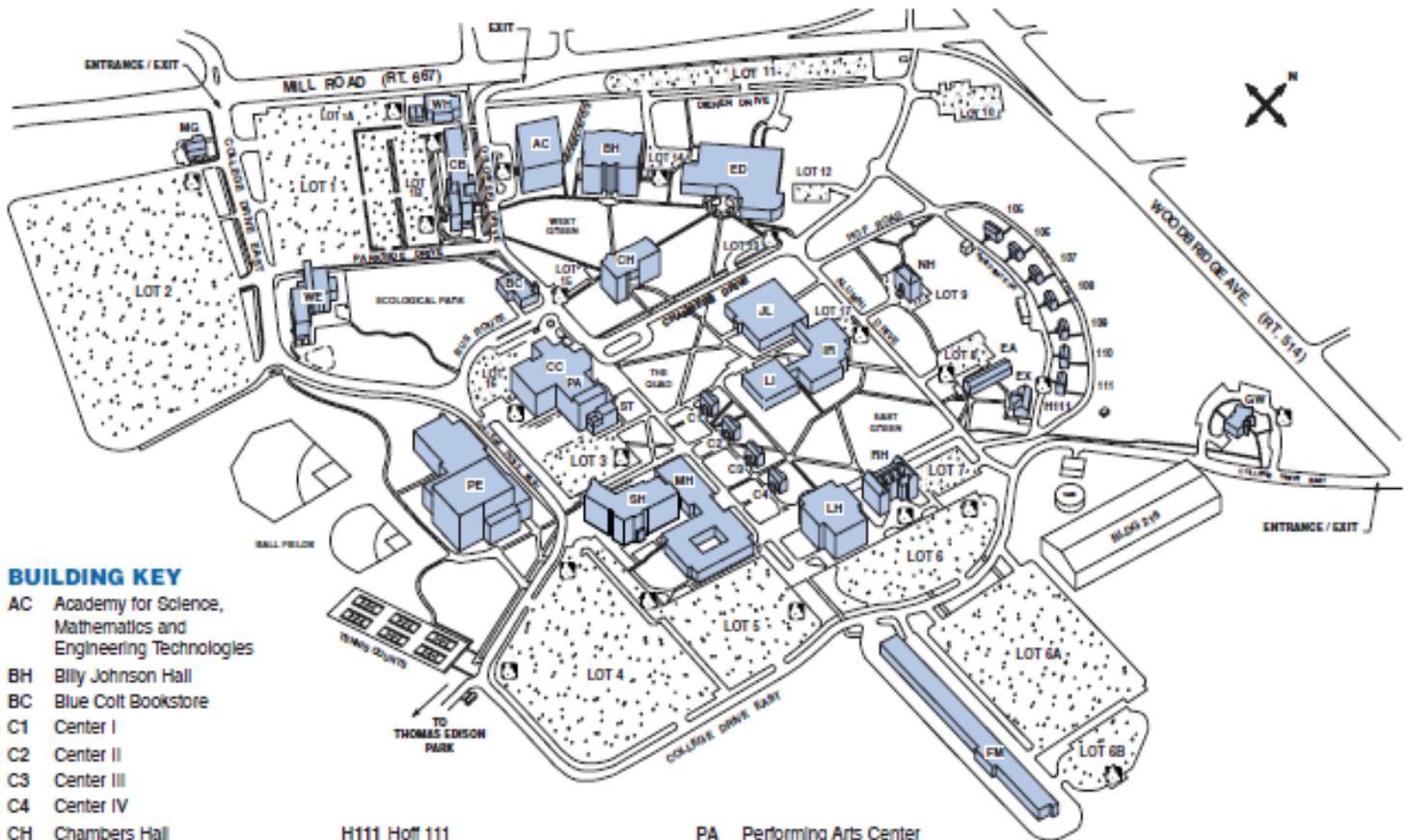
# Middlesex County College Annual Security Report | 2017

<b>Perth Amboy Center 60 Washington St. Perth Amboy, NJ</b>	<b>ON-CAMPUS PROPERTY</b> Buildings or Property			<b>NON-CAMPUS PROPERTY</b> Any building owned or controlled by the College in direct support of the institution for educational purposes			<b>PUBLIC PROPERTY</b> All public property including thoroughfares, streets, sidewalks and parking facilities adjacent to and accessible from the campus			<b>TOTAL CRIMES REPORTED</b>		
	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016
<b>CRIMINAL OFFENSES</b>												
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES (TOTAL)	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0	0	0	0
DOMESTIC VIOLENCE	0	0	0	0	0	0	0	0	0	0	0	0
DATING VIOLENCE	0	0	0	0	0	0	0	0	0	0	0	0
STALKING	0	0	0	0	0	0	0	0	0	0	0	0
<b>ARREST STATISTICS</b>												
LIQUOR LAW VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0	0
WEAPONS LAW VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0	0
<b>DISCIPLINARY REFERRALS</b>												
LIQUOR LAW VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0	0
WEAPONS LAW VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0	0



# CAMPUS MAP

Middlesex County College is a Smoke-Free Environment



**BUILDING KEY**

- AC Academy for Science, Mathematics and Engineering Technologies
- BH Billy Johnson Hall
- BC Blue Colt Bookstore
- C1 Center I
- C2 Center II
- C3 Center III
- C4 Center IV
- CH Chambers Hall
- CB Crable Hall
- CC College Center
- EA East Hall
- EX East Hall Annex
- ED Edison Hall
- FM Facilities Management
- GW Gateway - Police / Information
- H111 Hoff 111
- IR Instructional Resource Center
- JL Johnson Learning Center
- LH L'Hommedieu Hall
- LI Library
- MG Mill Gate
- MH Main Hall
- NH North Hall
- PA Performing Arts Center
- PE Physical Education Center
- RH Raritan Hall
- SH South Hall
- ST Studio Theatre
- WE West Hall
- WH West Hall Annex
- 111 MCC Foundation

**PARKING LOTS**

- Students - 1, 1A, 2, 4, 6, 6A
- Faculty / Staff - 1B, 5, 6B, 7, 8, 9, 10, 11, 16
- Visitors - 3, 15
- Disabled - All Lots
- Day Care Center - 12

