

**Minutes of the College Assembly Meeting
May 7, 2015**

MEMBERS PRESENT

DEANS: M. Brinson, R. Bucciarelli, D. Edwards, J. Herron, A. Watson

ASST. DEANS/DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS:

J. Applebee, N. Berger, P. Farrett, F. Gordon, M. Nester, T. Sabol

FACULTY: G. Bedoya, V. Blanco, F. Burke, E. Christensen, A. Class-Rivera, A. Dzurisin, R. Foley, H. Holbeck, R. Levi, J. Misuraca, L. Nagarajan-Iyer, U. Narayanan, N. Picioccio, E. Shur, H. Swanicke, C. Wathen

STUDENTS: A. Patel, M. Paul, S. Sivakumar, F. Sulaiman, E. Villapiano

SUPPORT STAFF: M. Curry, N. Fazekas, K. Nagy

TASK FORCE CHAIRS:

Academic Standards: J. Misuraca

Accessibility: Gail Becker

Bylaws: H. Swanicke

Campus Diversity: Nicholas Archer

Campus Life and Community Concerns: O. Hoppe

Curriculum: N. Picioccio

Guests: D. Chunawala, M. Delucia, D. Fuchs, E. Gaspar, A. Johnson, R. Myung-In Kim, J. La Perla-Morales, A. Little, M. Maciolek, P. Madama, M. McCormick. Orosz, C. Pean, R. Roy, L. Sgro

Parliamentarian: J. Kruszewski

MEMBERS ABSENT

DEANS: none

ASST. DEANS/DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS

D. Groninger, L. Lederer, P. Kathleen, L. Rodriguez-Gregory

FACULTY : E. Dikun, N. Granuzzo, K. Shay, S. Zale

STUDENTS: P. Akiva, P. Bonsu, Y. Canales, G. Dekanoidze, J. Finnerty, L. Jackson, J. John, P. Ramos, S. Victoriano

SUPPORT STAFF: J. Biundo, S. Wajda

Please note: Verbatim minutes of College Assembly meetings are available by request

With a quorum present, Jeremy Nickerson called the May regular meeting of the College Assembly to order on Thursday, May 7 2015, at 2:11 PM, in the Rose M. Channing Danziz Ampitheater, L'Hommedieu Hall.

As this was the final College Assembly meeting of the academic year, Dr. La Perla-Morales addressed the body to express her gratitude for the efforts of all involved in the College Assembly and its Task Forces, especially the students as this is the one forum for their voices to directly impact College policy.

Dr. La Perla-Morales also acknowledged that two MCC students (both of whom served on College Assembly 2014-2015) received the Jack Kent Cooke Foundation Undergraduate Transfer Scholarship this year.

Presentation of Certificates of Recognition

The following outgoing College Assembly members were presented with certificates of recognition by Dr. La Perla-Morales/Prof. Jeremy Nickerson:

Gina Bedoya	Don Groninger (absent)
Virgil Blanco	Lynn Lederer (absent)
Frank Burke	Joseph Misuraca
Erin Christensen	Kathy Nagy
Ana Class Rivera	Uma Narayanan
Ellen Dikun (absent)	Thomas Sabol
Andrew Dzurisin	Steve Wajda (absent)
Ronald Foley	Steven Zale (absent)
Nanette Granuzzo (absent)	

Students:

Yenci Canales (absent)	Sharanya Sivakumar
Jason John (absent)	Fizza Sulaiman
Anjali Patel	Samer Victoriano (absent)
Mirly Paul	Elijah Villapiano

President La Peral-Morales presented a plaque to Jeremy Nickerson for his service as College Assembly Chair.

Prof. Nickerson acknowledged the following outgoing Task Force members and informed them that their certificates would be available at the end of the meeting.

Academic Standards Task Force

James Ferrell
Michael Nester
Lafayette Smith
Jane Ostacher

Joseph Misuraca
Lynn Tobin
RosarlyFuente
Kaiwei He

Accessibility for Persons with Disabilities

Alison Rolling
Dr. Kimberly Fouad
Andre Gittens
Ashley Little
Marla Brinson

Kathy Nagy
Rob Rivera
Tara Canavera
Jeana Mari Davis

Bylaws Task Force

Theresa Orosz
Natalia Malyk-Selivanova
Richard Strugala

Campus Diversity Task Force

Sheema Majiduddin
Dennis Johnson
Nalda Rivera
Juan Saborido
David Brimmer

Philippa Bonsu
Anjli Patel
Erick Gaspar
PamelaRamos

Campus Life and Community Concerns Task Force

Thomas Halaskinski
Runae Wilson
Gwen Strokus
Daniel Fuchs
Leslie Carter
Michael Ambroziak

Michael Spadora
Elijah Villapiano
Mohammad Paracha
Lory Jackson
Yenci Canales

Curriculum Task Force

Richard Roy
Timothy Dey
John Constantino
Guy Reynolds
Diane Trainor

Laura De Cillis
John Kruszewski
Betsy Pajauis
Danielle Garoniak
Otcia Brisport

Educational Resources

(Left out of informal agenda inadvertently)

Dhruv Chunawala
Maria DeLucia
Ronald Foley
MaryAnn Hellrigel
Kevin Henry
Mary-Pat Maciolek
John Mondano
Jennifer Stein
Chaorui Xiang

Prof. Nickerson also acknowledged Lisa Sgro, former Departmental Assistant of the College Assembly, for her thirteen years of service to the College Assembly and presented her with a certificate of recognition.

Prof. Nickerson thanked everyone for their attendance, invited guests to stay and participate, and requested that voting members remain until the end of the meeting in the interest of maintaining a quorum.

APPROVAL OF MINUTES:

Motion to accept minutes

Mot: Burke **Sec:** Wathen

Vote to accept minutes

Fav: 35 Opp: 0 Abst: 0

UNFINISHED BUSINESS:

None

REPORT OF THE STANDING TASK FORCES:

- A. Academic Standards
Joseph Misuraca, Chair

Charge 1:

Explore the possibility of accepting a “C-” grade for courses transferred in to Middlesex County College. Since MCC does not have a “C-” grade, explore the possibility of accepting the transferred “C-” as meeting the course requirements for graduation.

Report: Even though the Academic Standards Task Force feels strongly that this recommendation should be implemented, it also recognizes that students transferring from Middlesex County College to area four-year universities might suffer as a result of the change. Therefore, the Academic Standards Task Force has decided not to act on this charge.

Discussion: Middlesex County College does not have a “C-” grade. In most grading structures, a “C-” equates to a “70,” much like a “B-” usually equates to an “80.” At MCC, the “C” grade usually covers the range most other colleges would assign to a combination of a “C” and “C-” (often the range 70 – 76). A student receiving a “70” at MCC would receive a “C,” and a student from a college granting the “C-” grade would receive a “C-” grade. The MCC student would have the grade and credit count toward graduation, but in the current structure, the student transferring in the exact same point total will be required to retake the class. This disparity should not exist. However, since students transferring from MCC to a four-year college or university would need to forward copies of transcripts from all schools attended, the receiving institution might recognize a discrepancy in the official record and, therefore, not honor the Lampitt legislation for AA and AS transfer students. The Comprehensive State-wide Transfer Agreement specifies that the transfer process must be based on “the principle of equivalence of expectations”; thus, if a four-year institution would not normally accept a “C-” grade from another four-year school, then it will not accept a “C-” from a county college either.

Charge 2:

Explore making “Early Warning” participation mandatory for all faculty.

The Task Force does not suggest making participation mandatory for all faculty at this time.

Discussion: To address this charge the task force surveyed 8 New Jersey community colleges as to the use of early warning and if participation is mandatory on their campus. Of the 7 responses received, early warning participation is not mandated at any of the colleges. Similar to the colleges in our state, we also do not mandate participation in early warning.

The task force requested data on the use of early warning by our faculty and the following data for the spring 2015 was received:

Early Warning Usage Spring 2015

Faculty teaching Spring 2015:	741
Faculty participation:	235
Participation rate:	32.7%

Charge 3:

Explore the possibility of exempting ENG 121 and ENG 122 for students who transfer into Middlesex County College with a bachelor's degree from a regionally accredited college or university.

Recommendation:

A student without a readily recognized equivalent for ENG 122 who transfers to Middlesex County College with a bachelor's degree from a college or university accredited by any of the six United States regional accrediting agencies shall be given transfer credit for ENG 122 as long as the student is transferring the equivalent of MCC's ENG 121 with at least a "C" average.

Rationale: Many four-year colleges and universities only require one composition class; however, they address the second general education written communication requirement by embedding writing-intensive instruction within upper-level courses in various disciplines. When one of these students attempts to transfer into MCC, the transcript evaluators do not see a course that directly parallels ENG 122, so the student is not given credit for the course. Many individuals who come to MCC with a bachelor's degree are seeking certificates or a change of profession, and since they have already fulfilled the general education requirements established by the accrediting body of their bachelor's degree institutions, requiring those students to take ENG 122 is an unnecessary detour on their educational journeys.

Motion to accept recommendation:

Mot: J. Herron Sec: V. Blanco

Vote on recommendation

Fav: 35 Opp: 0 Abst: 0

Motion passes

Charge 4:

Evaluate the "Early Warning" system format.

Recommendation:

1. Change "Early Warning" to "Early Progress Report"
2. Add-"Satisfactory Progress"

Rationale:

In review of the literature, all literature supports the use of an early warning system as a means to "better boost retention", (Inside Higher Ed, Karp 1/13/14).

The task force found that midterm grading is also not mandatory yet there is 100% compliance with the faculty posting midterm grades. In support of this, as well as in support of the literature on early warning, the difference is that the terminology "Early

Warning” represents a negative connotation and that this may be viewed by students as a reprimand rather than an opportunity to get help. Also, the faculty does not have the option of informing students that they are progressing at a satisfactory level. We therefore make the following suggested changes:

Current format:

Early Warning Terminology (Spring 2015)

1. Attendance Insufficient
2. Unprepared for Class
3. Failing Assignments
4. Participation Insufficient
5. Failing Multiple Reasons

New format:

Early Progress Report

1. Satisfactory Progress
2. Attendance Insufficient
3. Unprepared for Class
4. Failing Assignments
5. Participation Insufficient
6. Failing Multiple Reasons Change to Early Warning

Motion to accept recommendation:

Mot: M. Brinson Sec: N. Picioccio

Prof. J. Misuraca confirmed for Prof. C. Wathen that the Early Progress Report (Warning) would remain an optional feature.

Vote on recommendation

Fav: 35 Opp: 0 Abst: 0

Motion passes

B. Accessibility for Persons with Disabilities

Dr. Gail Becker, Chair

Previous Year’s Charge signed by the President:

Examine the need to spend additional time or resources clearing pathways from handicap parking spaces to building entrances to ensure accessibility for students with disabilities.

Resolution: That at the beginning of each semester there will be an announcement on Campus Cruiser with the phone number of Facilities Management.

To be implemented by: Executive Director Facilities Management

Update: The Task Force drafted wording for the on-line posting which was adopted by Dean Watson:

“Should you see any snow/ice condition that makes traveling or accessibility difficult, please call x3868.”

This announcement was posted in December and remained on Campus Cruiser until the end of winter.

Charge – Ongoing: Review questions/issues on Campus related to accessibility for persons with disabilities

Two items raised by vigilant Task Force members were resolved by the issuance of work orders by Facilities Management:

- modifications were made to the height of soap dispensers in the four rest rooms in Chambers Hall to have them meet ADA height requirements
- lighting fixtures in the JLC rest rooms were tied into the building’s emergency generator to provide for safe access during power failures

CHARGE:

Review MCC’s protocols/procedures for evacuating mobility impaired individuals in emergencies.

Recommendation 1

The Accessibility for Persons with Disabilities Task Force recommends the Evacuation Procedures in the Emergency Management Quick Reference Guide (on the Infonet Quick Link) be reevaluated/updated – where necessary to better respond to the needs of persons with disabilities.

Rationale

The procedure for evacuating mobility restricted persons during emergencies – when elevators cannot be used – is unclear. The Committee reviewed the evacuation procedures for the Edison Campus, New Brunswick Center and Perth Amboy Center contained in the MCC Emergency Management Quick Reference Guide posted on the Infonet. The procedure informed by Campus Police stated that faculty should bring mobility restricted students in their classes to the nearest stairwell for subsequent evacuation by Campus Police - when elevators cannot be used. This provision - for a faculty member to bring such individuals to a stairwell for subsequent evacuation - is not delineated in the Edison and Perth Amboy evacuation procedures. Those procedures state that: “If evacuation is not possible, dial 911 (or have someone call for you) to Contact the Police Dispatcher and advise that you are a person with a physical disability (identify disability) and that you are in need of rescue assistance from an emergency responder. Provide your building, floor and room number, and telephone

number from which the call is being placed. If it is safe, remain by the phone.” (Note: It does not apply to the New Brunswick Center as individuals may evacuate the second floor directly onto the parking deck.) In addition, the Committee felt there could be lack of awareness around Campus as to what these evacuation procedures are.

The following are some considerations raised by the Committee regarding the above recommendation:

- a) Should Fire Marshals be appointed to assist with notifications to the Police Dispatcher and evacuations – realizing the transient nature of building occupancy?
- b) Should certain stairwells be designated as reporting points for evacuation? If so, should there be placards in these stairwells stating their location and the emergency procedure?
- c) Do emergency evacuation procedures need to be refreshed to faculty, staff and students?
- d) Should additional guidance be provided in the Guides for emergency evacuation of individuals with other disabilities, e.g., deaf individuals and those with cognitive issues?

Motion to accept recommendation:

Mot: J. Misuraca Sec: N. Picioccio

Vote on recommendation:

Fav: 34 Opp: 0 Abst: 1

Motion passes

Recommendation 2

The Accessibility for Persons with Disabilities Task Force recommends the protocols for the use of evacuation chairs be reevaluated/updated – where necessary.

Rationale

The Committee was uncertain as to who should/could use the evacuation chairs to evacuate mobility restricted persons during emergencies – when elevators cannot be used. The locations of evacuation chairs are listed in the Edison and Perth Amboy MCC Emergency Management Quick Reference Guides. These locations are on “above ground” floors. (Note: There are no evacuation chairs at the New Brunswick Center as individuals may evacuate the second floor directly onto the parking deck.) After having viewed the video for the use of Evacu-Trac CD7 chairs on the Infonet, members felt that persons who could/should use these chairs might need hands-on training. For example, on how to use the featured braking mechanism on the Evacu-Trac CD7 chair designed to help control it’s decent down stairs. In order to view how directions were stated on the chair and simulate its actual operation, the Committee visited the evacuation chair located on the second floor of LH. This evacuation chair was not an Evacu-Trac CD7 chair (<http://www.evacutrac.com/Brochures/Garaventa-Evacuation-Chair-Brochure.pdf>); it was an Evac+Chair (<http://www.evac-chair.com/>). This chair was manufactured by a

different company and did not have a braking mechanism. The field simulation confirmed the complexity of deploying such equipment when descending stairs. The Committee also had concerns regarding getting mobility impaired individuals into the chair.

The following are some considerations raised by the Committee regarding the above recommendation:

- a) Consider providing additional guidance regarding the use of evacuation chairs, i.e., who should/could use them.
- b) The list of buildings equipped with evacuation chairs needs to be updated, e.g., the Technical Services Center has been renamed and Crabiell Hall is not listed.
Rec: Evac procedure reevaluated

Motion to accept recommendation:

Mot: R. Foley Sec: J. Misuraca

Prof. Dzursin expressed concern for liability and the particular difficulty when a student with physical disabilities attends a class held on the 2nd floor. Dr. Becker explained that the policy of the Registrar is to locate classes with such students on the ground floor, but the student must register with Disability Services to be flagged for this accommodation.

Vote on recommendation

Fav: 34 Opp: 0 Abst: 1

Motion passes

Dr. Becker thanked the committee for all their hard work.

C. Campus Diversity

Dr. Nicholas Archer, Chair

Charge: Relating to Objectionable Content being shown by clubs

Recommendation: it is recommended clubs screen films in classrooms to avoid any potential complaints about content or copyright issues.

Rationale: Clubs already have content verification procedures; this recommendation is simply to avoid any potential, documentable future issues.

Motion to accept recommendation:

Mot: N. Picioccio Sec: R. Foley

Dr. Archer explained that this is a “passive recommendation”, as there is already a system in place to filter inappropriate material from open public viewing. He also suggested this recommendation may be more applicable in avoiding copyright issues.

Mr. O. Hoppe informed the body that the College has a contract with a company (SWANK) to address copyright adherence. Dean Brinson asked if this recommendation was then necessary.

Prof. Dzurisin expressed his concern with censorship in a college setting. Mr. Hoppe and Prof. Christensen countered that the College should be mindful and respectful of the diversity of people on the campus, including young children here for camp programs.

Vote on recommendation

Favor: 25 OPP: 5 ABS : 5

Motion passes

Charge: Relating to coordination of an extended LGBT week

Report: Most institutional resources are available for a larger event but have not been effectively coordinated by existing clubs and it is not generally within the responsibility of the Task Force to directly coordinate these efforts.

Most institutional resources are available for a larger event but have not been effectively coordinated by existing clubs we don't feel it's within the purview of the task force, but suggest that clubs coordinate their calendars better so that we can have a consistent LGBT week going forward, both next year and the year after.

D. Campus Life and Community Concerns

O. Hoppe, Chair

Charge 1

Examine the need for more designated student lounge areas located away from teaching classrooms to alleviate the noise problem in hallways of academic buildings.

Recommendation:

Due to their similar nature, the Campus Life and Community Concerns Task force have combined the charge of investigating the feasibility of putting picnic tables outside of each campus building and under some tree areas and the charge of examining the need for more designated student lounge areas located away from teaching classrooms to alleviate the noise problem in hallways of academic buildings.

An exploration of the current offerings for lounge space for the student body led to the conclusion that there is inadequate as well as underutilized space designated as lounge space. Locations deemed as underutilized include the patio adjacent to the Cafeteria C hallway in the College Center and the Bunker Lounge located on the first floor of the College Center, areas that once served as open space for students.

Re-opening, renovating and refurbishing these locations as well as the current Main Lounge of the College Center and open space in the Edison Hall Lobby would provide students, currently opting to occupy hallways in academic buildings, with space that is comfortable and conducive to gathering, studying and relaxing. This in turn will alleviate the noise problem in hallways of academic buildings.

Motion to accept recommendation:

Mot: D. Edwards Sec: E. Villapiano

Vote on recommendation

Fav: 34 Opp: 0 Abst.: 1

Motion passes

Charge 2

Research how other colleges handle code of conduct charges and determine if there are ways to improve the code of conduct process at MCC.

Recommendation:

It is the recommendation of the Campus Life and Community Concerns Task Force that our current handling of the Code of Student Conduct, although a thorough process, could be improved. The colleges current system consisting of a Vice President of Academic & Student Affairs appointed judicial officer will be improved upon with the creation of a designated Judicial Affairs/Community Standards & Student Conduct office with the sole purpose of addressing student conduct issues through the College's judicial process and ensuring that students right of due process is applied fairly and consistently while educating students regarding core values of the College community as outlined in the Code of Student Conduct.

Motion to accept recommendation:

Mot: E. Christensen Sec: H. Holbeck

Vote on recommendation

Fav: 31 Opp: 1 Abst: 2

Motion passes

Charge 3 (Student Recommended)

At the request of a member of the student body of Middlesex County College at the beginning of the Spring 2015 semester, the task force investigated the safety of the current traffic pattern and signage of parking lot 1A. The aforementioned lot is currently designated as a two-way with what was referred to as inadequate space for traffic flowing in both directions and the cause of several potential collisions.

Recommendation:

It is the recommendation of the Campus Life and Community Concerns Task Force that Lot 1A be designated as a one-way with visible signage to alert all drivers and pedestrians. This change will add to the safety of all members of the College community as well as create a consistent flow of traffic in Lot 1A.

Motion to accept recommendation:

Mot: A. Class-Rivera Sec: J. Herron

Vote on recommendation

Fav: 35 Opp: 0 Abst: 0

Motion passes

E. Curriculum

Nicholas Picioccio, Chair

(Unanimous consent was given to vote on Curriculum items as blocks.)

Natural Science

SCI 120 Introduction to Sustainability (New)

This course is designed to introduce students to global sustainability. It will provide an awareness and understanding of global, environmental, and sustainability concerns.

It is a 3 credit course, not designated General Education, intended for transfer.

SCI 164 Historical Geology (New)

This course is an introduction to the principles and interpretation of geologic history utilizing three main themes – deep time, plate tectonics, and evolution of life.

(Replaces SCI 162 Historical Geology: Dinosaurs, Drilling and Diamonds)

Motion to accept recommendation:

Mot: F. Burke Sec: E. Christensen

Vote on recommendation:

Fav: 35 Opp: 0 Abs: 0

Motion passes

JOU 201 Journalism I (Revised)

This course introduces the prospective reporter to the various forms of journalistic writing, including news and feature stories, editorials, and opinion columns.

(Replaces ENG 205, Introduction To Journalism)

3 Credits, not designated General Education, intended for transfer

JOU 202 Feature Writing (Revised)

This course introduces the craft of rich, descriptive style writing for newspaper and magazine style publications.

(Replaces ENG 241, Feature Writing)

3 Credits, not designated General Education, intended for transfer

JOU 203 Copy Editing (Revised)

This course stresses copy editing, proofreading, and desktop publishing skills and practices to be applied in the newspaper. Clarity, conciseness, punctuation, grammar and syntax are all part of copy editing.

(Replaces ENG 261, Copy Editing)

3 Credits, not designated General Education, intended for transfer

JOU 204 Journalism Seminar (Revised)

This is an advanced course in journalism emphasizing the development of editorial skills and actual newspaper production.

(Replaces ENG 206, Journalism II)

3 Credits, not designated General Education, intended for transfer

Motion to accept recommendation:

Mot: H. Holbeck Sec: H. Swanicke

Vote on recommendation

Fav: 35 Opp: 0 Abs: 0

Motion passes

Liberal Arts A.A. Journalism Option (Revised)

The revisions to this degree option include the renaming and classifying the Journalism option to their own separate JOU course prefix and a consistent numbering scheme.

12 credits total, intended for transfer

Motion to accept recommendation:

Mot: U. Narayanan Sec: C. Wathen

Vote on recommendation

Fav: 35 Opp: 0 Abs: 0

Motion passes

ESL 067 Reading and Speaking Level 1 (New)

This is an intermediate level course that integrates reading and speaking skills. Students will build upon their academic vocabulary, and further develop basic reading skills of main ideas, purpose, and predictions. Students will also continue to develop their ability to discuss their responses to the readings.

(Replaces ESL 072 Discussion Intensive Level 2 and ESL 075 – Reading and Vocabulary Intensive Level 2)

5 credit equivalent, not designated General Education, not intended for transfer

ESL 068 Writing and Structure Level 1 (New)

This is an intermediate level course that integrates English structure and writing. Students will continue to develop their grammar abilities with more complex sentence structures in the context of well-developed and organized paragraphs.

(Replaces ESL 073 – Structure Intensive Level 2 and ESL 074 – Writing Intensive Level 2)

5 credit equivalent, not designated General Education, not intended for transfer

ESL 077 Reading and Speaking Level 2 (New)

This is an upper intermediate level course that integrates reading and speaking skills. Students will augment academic vocabulary with understanding affixes, and develop paraphrasing and summarizing skills. Students will be able to discuss their responses to the readings with increasing clarity and precision.

(Replaces ESL 086 – Intensive Phonology and Discussion Level 3 and ESL 085 – Reading And Vocabulary Level 3)

5 credit equivalent, not designated General Education, not intended for transfer

ESL 078 Writing and Structure Level 2 (New)

This is an upper intermediate level course that integrates English structure and writing. Students will continue to develop their grammatical abilities with more

variety in tenses, and sentence complexity in the context of well-developed and organized short essays.

(Replaces ESL 083 – Structure Intensive Level 3 and ESL 084 – Writing Intensive Level 3)

5 credit equivalent, not designated General Education, not intended for transfer

ESL 087 Reading and Speaking Level 3(New)

This is an advanced level course that integrates reading and speaking skills. Students will discuss, evaluate, and synthesis reading texts from a variety of sources. Students will develop deeper reading skills such as assessing the validity of arguments and implicit content.

(Replaces ESL 091 – Advanced Phonology and Discussion Level 4 and ESL 094 – Advanced Reading and Vocabulary Level 4)

5 credit equivalent, not designated General Education, not intended for transfer

ESL 088 Writing and Structure Level 3 (New)

This is an advanced level course that integrates English structure and writing. Students will hone their grammatical abilities with greater sophistication and complexity in the context of well- developed and organized essays.

(Replaces ESL 092 – Structure Intensive Level 4 and ESL 093 – Writing Intensive Level 4)

5 credit equivalent, not designated General Education, not intended for transfer

ESL 097 Reading and Speaking Level 4 (New)

This is an upper advanced level course that integrates reading and speaking skills. In addition to reading evaluation and summary skills, students will read and discuss American culture and higher education expectations.

5 credit equivalent, not designated General Education, not intended for transfer

ESL 098 Writing and Structure Level 4 (New)

This is an upper level advanced course that integrates English structure and writing. Students will demonstrate mastery of Standard English structure and grammar in the context of well-developed and organized essays that correctly incorporate information from multiple sources.

(Replaces ESL 099 – Reading and Writing Intensive Level 5)

5 credit equivalent, not designated General Education, not intended for transfer

Motion to accept recommendation:

Mot: D. Edwards Sec: V. Blanco

Student College Assembly member, M. Paul, questioned whether the combining of classes will add undo pressure and hinder the ability of the students to learn in the time frame. Prof. Abbott explained that the new structure would eliminate redundancy and be more efficient.

Vote on recommendation

Fav: 34 Opp: 0 Abs: 0

Motion passes

ESL Program Undeclared Non-Degree Program (Revised)

Motion to accept recommendation:

Mot: J. Misuraca Sec: H. Holbeck

Prof. Wathen asked if the ESL department would be advising students in the upper level programs as they do with students in the current program. Prof. Abbott replied affirmatively.

Prof. Burke questioned basic skills testing procedure, and Prof. Abbott stated there is a system in place.

A. Class-Rivera, Counseling and Career Services, raised the issue of financial aid not usually being available for the 1st level of classes. Prof. Abbott said options were being examined.

Vote on recommendation

Fav: 34 Opp: 0 Abs: 1

Motion passes

Prof. N. Picioccio announced that Curriculum forms have been redesigned and will be available for Fall 2015, but that the Curriculum Task Force was not ready at that time to make recommendations regarding changes to the curriculum process, as requested by Dr. LaPerla-Morales.

Report of the Chair

1. The following curriculum items approved by the College Assembly have been approved by Dr. La Perla-Morales and forwarded to the Vice President for Academic and Student Affairs for implementation:

Changes in History Sequence for Liberal Arts and Fine Arts Options as approved by College Assembly on March 23, 2015.

DHY 116 – Oral Histology and Embryology
DHY 117 – Head and Neck Anatomy
DHY 118 – Dental Anatomy
Dental Hygiene A.A.S. degree

CHN 121 – Elementary Chinese I
CHN 122 – Elementary Chinese II

HCD 104—Hospitality Technologies

2. The following Fast Track items have been approved since the last College Assembly meeting:
HCD Culinary Arts Program-
Credit requirements for this program will be reduced to get closer to the 60 credit state minimum. The removal of an elective course does not impact completion of the program outcomes.

Hospitality Management -
Remove a General Education Social Sciences Elective from Semester IV of the curriculum, and convert a designated General Education Humanities Elective in Semester III to a General Education Social Sciences or Humanities Elective.

Liberal Arts: Business (LAB AA)

To be consistent with recent changes in the Liberal Arts program, adds History Sequence options.

3. The following curriculum items approved by the College Assembly at the February 5, 2015 meeting have not been approved by Dr. La Perla-Morales as of this date, pending further discussion with the sponsoring departments:

PSY 100	Psychology of Success
BIO 133	Biotechnology Laboratory Science
BIO 134	Fundamentals of Biotechnology
BIO 206	Protein Purification and Tissue Culture Techniques
BIO 218	Intro to Bio Manufacturing I
BIO 219	Intro to Bio Manufacturing II
BIOTCM	Bio Manufacturing Cert. Prog

Prof. Nickerson recognized past and present students, faculty, administrators, and support staff for their dedication and service to the College Assembly, especially those who served as Task Force Chairs during his tenure. He also thanked Theresa Orosz for her support as past Chair, and John Kruszewski for his commitment to the success of the College Assembly. He, again, acknowledged Lisa Sgro for her work as College Assembly secretary, as well as new secretary, Joan O'Brien.

Prof. Holbeck was called to the podium to receive the College Assembly gavel which has been passed down from Chair to Chair since it was donated in recognition of all the past accomplishments of the Assembly and the accomplishments to come in the future, by Marilyn Laskowski-Sachnoff, as a representation of the Chair's responsibility to guide the concerns, wishes, and desires of all the constituencies of the campus including faculty, staff, administration, and most importantly, students.

RECOGNITION AND HEARING FROM THE PUBLIC

Prof. Holbeck recited, and presented a framed copy of, the following resolution honoring Prof. Nickerson, outgoing Chair:

Middlesex County College
Edison, New Jersey

College Assembly Resolution

WHEREAS, Jeremy W. Nickerson has served as Chairperson of the College Assembly since 2012, and his term is expiring at the conclusion of this academic year; and

WHEREAS, Jeremy W. Nickerson has served the College Assembly as Chairperson-Elect from 2010 -2012; as a Divisional Representative on the Campus Life Task Force from 2007 -2010; and

WHEREAS, Jeremy W. Nickerson has served the MCC Community in his role as Associate Professor in the Department of Visual, Performing, and Media Arts since 2006; and

WHEREAS, Jeremy W. Nickerson has played an integral role in the development and direction of Middlesex County College , by serving in numerous capacities on a variety of committees: New Student Orientation Planning Committee (2007); Social Science and Humanities Divisional Council (2007-2009), as recording secretary (2007); Chairperson of the Social Science and Humanities Divisional Council (2008 -2010); Annual Speech Competition Committee (2007-2014); Liberal Arts Festival Committee (2007-2008); Funding Proposal Review Committee

College Assembly May 7, 2015

(2007-2008); Strategic Planning: Pathways to Learning and Teaching Committee, Secretary (2009); Bylaws Review Committee, Social Science and Humanities Divisional Council (2009); Arts and Sciences Festival Planning Committee (2010); Several faculty promotion committees; Hiring Committee to appoint a Special Assistant to the Vice President for Academic and Student Affairs (2010); Hiring committee to select a tenure-track faculty member for the Visual, Performing, and Media Arts Department (2010); and has engaged in numerous CELT activities; and served on the Middle States Study Work Group on Integrity(2010); and

WHEREAS, Jeremy W. Nickerson has had a positive impact on student success here at MCC, by serving as faculty copy editor for Quo Vadis (2009); Emceeding the first annual MCC Speech Competition (2009); Emceeding the Division Awards Ceremony (2009); Serving as Area Coordinator for Speech and Communication (2010); Serving as Co-Faculty Advisor to the Equality Social Group student organization (2011); Serving as Co-Faculty Advisor to VMCC choral group (2011-2012); Serving as Co-Faculty Advisor to the Gay-Straight Alliance (2012-2014); and

WHEREAS, his tireless dedication to the goals and success of the College Assembly will have positive implications for the future of MCC's governance system; and

WHEREAS, his dedication to promoting timely change for the betterment of the Middlesex County College community will serve as inspiration and guidance for the future of the college's shared governance structure.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The members of the College Assembly of Middlesex County College, on behalf of the entire College community, do hereby recognize and acknowledge in deep gratitude and appreciation the outstanding contributions of Jeremy W. Nickerson to the College Assembly and wish his continued success in all future endeavors.
2. The College Assembly does hereby offer a certified copy of this resolution to Jeremy W. Nickerson as a memento to thank him for serving as Chairperson of the College Assembly.

Motion to accept Resolution

Mot: F. Burke Sec: N. Picioccio

Vote on Resolution

Fav: 35 Opp: 0 Abst: 0

ADJOURNMENT:

Motion to Adjourn

Mot: Blanco Sec: Brinson

Adjourned 3:45 PM