Minutes of the College Assembly Meeting
April 6, 2017

MEMBERS PRESENT

DEANS: R. Bucciarelli, B. Clemmons, L. Scherr

ASST. DEANS/DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS: N. Berger, P. Farrett, R. Feldman, C. Green, T. Hack, T. Orosz, C. Pean, T. Sabol, F. Stowe, C. Zhang

FACULTY: A. DeMers, C. Quillen, R. Thompson, T. Young

ADJUNCT FACULTY:

STUDENTS: K. Dubose, A. Gerena, H. Ghani, Y. Hu, B. Rodriguez

SUPPORT STAFF: J. Ciellesz, D. Coyle, M. Vogel

TASK FORCE CHAIRS:

Academic Standards: T. Young

Accessibility: n/a

Bylaws: n/a

Campus Diversity: n/a

Campus Life and Community Concerns: n/a

Curriculum: n/a

Guests: R. Cole, P. Madama, M. McCormick, T. O'Reilly

Parliamentarian: J. Kruszewski

MEMBERS ABSENT

DEANS: M. Brinson

ASST. DEANS/DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS: L. Alexander, K. Hooper

FACULTY: F. Burke, K. Costanzo, E. Dikun, A. Dzurisin, H. Hyman, R. Levi, M. Paquette, N. Picioccio, J. Saborido, E. Schatz, L. Tobin, C. Winchester

ADJUNCT FACULTY: L. Gordon, J. Somma

STUDENTS: U. Anwar, B. Baez, N. Bitsadze, D. Colasanto, O. Cortez, J. Kaur, I. Mensah, I. Mensalt, T. Mudhar, C. Phan, M. Yalartai

SUPPORT STAFF: M. Capurso, T. Griswold

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With a quorum present, the April 6, 2017 meeting of the College Assembly was called to order at 2:02 PM. Gary Abbott, College Assembly Chair Elect presided in the absence of Hope Holbeck, College Assembly Chair.

The minutes for the March 2, 2017 meeting were presented for approval.

MOTION TO APPROVE MINUTES
MOT: T. Young
SEC: R. Feldman

VOTE TO ACCEPT MINUTES
FAV: 25 OPP: 0 ABS: 0
The motion passes

UNFINISHED BUSINESS

In accordance with the Bylaws of the College Assembly, Article V, Section 1.0500, Clause C, an election was held for the position of Second Chairperson-Elect. Prof. P. Farrett addressed the plenary regarding his qualifications and expectations for the office. Prof. C. Wathen was not in attendance. Members had been provided with written copies of each candidate's nominee profile in advance of the meeting. Each voting member of the College Assembly was provided with a ballot sheet by the Teller Committee (J. Kruszewski, L. Scherr, B. Clemmons),who then collected the sheets when completed.

The Teller Committee tabulated the votes, and Prof. Peter Farrett received a majority, which was announced after the Report of the Chair.

Prof. Farrett will serve as Second Chair-Elect until May 4, 2017, at which point G. Abbott assumes the position of College Assembly Chairperson and Prof. Farrett becomes Chair-Elect. Prof. Farrett will serve as College Assembly Chair May 2019 to May 2021.

REPORT OF THE TASK FORCES

Academic Standards: T. Young, Chair

REPORT: AS1617-02

Charge: AS1617-02 - *Review the criteria for Academic Restriction and Academic Probation in terms of the number of allowed courses/or credits given recent changes to the ESL program and the increased number of reading, writing and mathematics Accelerated Learning Program (ALP) courses.   Make appropriate recommendations.*

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Rationale: *Some ESL courses will now be five (5) credits rather than four (4) and students enrolled in ALP courses are now taking two courses, rather than one developmental course, both of which may affect the implementation of the current Academic Restriction and Probation protocol.*

Report:
The members of the Academic Standards Task Force recommend no changes to the current academic status policies. However, it is recommended that concurrent enrollment in one-credit developmental support courses with the core course and/or 1-credit science lab courses with a lecture course, be treated as a single course for registration purposes under the academic status policies.

Rationale:
The current Academic Status policy for Academic Probation and Restriction are as follows:

Academic Probation
Students who have been placed on Academic Probation will be limited to no more than four courses with a maximum of fourteen (14) credits/credit equivalents. Additional limitations may include non-admittance to certain courses and/or required enrollment in one of the student enrichment courses. No student on academic probation may register without signed approval from the following: the department chair, the dean of the student's division or an advisor in the Advising Center.

As indicated in the highlighted sections of the policies, students on Academic Probation are limited to <u>no more</u> <u>than four courses</u> with a maximum of 14 credits and students on Academic Restriction are limited to <u>no more</u> <u>than two courses</u>, with a maximum of 8 credits. After consultation with the Chairpersons of the Departments of Mathematics, English and Natural Sciences, it was clarified that both the 1-credit support and lab courses are intended to supplement the instruction a student receives in the core/lecture course and given the congruence of the content these courses, these courses should be viewed as a single course for registration purposes for students on AP or AR statuses. The Department of English as a Second Language and World Languages Department was also consulted regarding the impact of the current AP and AR policies in light of the updated ESL 5-credit course curriculum; it was confirmed that the current course/credit limits are acceptable for ESL students on AP or AR statuses.

It should be further noted that students reserve the right to file an academic appeal with their Division Dean in cases where they feel an exception to the academic status course/credit limits are warranted.

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REPORT AS1617-03

Charge _AS1617-03_ :

Consider a uniform grading scheme for the College, (i.e. 93-100 = A, 90-92= A-, etc.)
noting that some programs with special accreditation would need a different system.

Rationale: Students are often confused by what grade they need to earn in
order to get an A, B, C, etc. Adjunct faculty often ask about grading schemes. An
official grading scheme could alleviate confusion and assure consistent
standards. In addition, if we are going to move to anew LMS, this college wide
grading scheme could easily be imported and shared via the new LMS.

Report:

The members of the subcommittee of the Academic Task Force do not recommend
adopting a uniform grading scheme at this time.

Rationale:

The subcommittee on this charge investigated other colleges' practices with regards to
uniform grading schemes and found that of the 19 NJ community colleges, only, Mercer
and Salem County Colleges have a uniform grading scheme. The other 17 colleges do
not.   One member of the subcommittee met with Dean Scherr, who was a former Dean
at Mercer County College to investigate informally how the scheme worked. She advised
that the faculty did not have trouble implementing the scale.

The subcommittee also researched several of the four-year institutions (including Kean,
Rutgers, Stockton and Montclair, the New Jersey colleges), and found that none have
uniform grading scheme.

Further, when research several four-year colleges outside the state of New Jersey, the
subcommittee found that there was no evidence of uniform grading schemes being
used at many of the schools.

In summary, based on the information gathered it does not appear that most colleges
utilize a uniform grading scheme and therefore the committee would not recommend
MCC adopting one at this time, at this time.

Accessibility for Persons with Disabilities**:** N/A

Bylaws: N/A

Campus Diversity: N/A

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Campus Life and Community Concerns: N/A

Curriculum: N/A

Educational Resources: N/A

NEW BUSINESS

NONE

REPORT OF THE CHAIRPERSON

The following Fast Track items have been approved since the last College Assembly meeting:

Projected Learning Outcomes were updated or added to the following Degree Programs:

LA CIN AA	Liberal Arts: Cinematography Associate of Arts
LA WRT AA	Liberal Arts: Writing Associate of Arts
LA JOU AA	Liberal Arts: Journalism Associate of Arts
LA ENG AA	Liberal Arts: English Associate of Arts
LA SRS AA	Liberal Arts: Social and Rehabilitation Services AA
LA PHI AA	Liberal Arts: Philosophy Associate of Arts
EDU AS	Education Transfer Associate of Science
MAT AS	Mathematics, Science Transfer Associate of Science

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CSC 245   Unix and Shell Programming

Change title to LINUX/UNIX and Shell Programming
Update course descriptions

CSC 246   Unix and Web Server Administration

Change title to LINUX/UNIX and Web Server Administration
Update course descriptions

MAT 129   Pre-calculus I

Change the name of the course from "Pre-calculus I" to "Pre-calculus."

Change pre-requisite OF 'B' or better in MAT-014 to 'C' or better in MAT-014.

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DHY 107   Preventive Oral Health Services I

                     Adds 2 lab hours

RECOGNITION AND HEARING FROM THE PUBLIC

Student College Assembly member B. Rodriguez provided information regarding the "Believe Tonight" walk for Leukemia and Lymphoma research, April 28, 2017 at MCC.

ADJOURNMENT

MOTION TO ADJOURN

MOT: P. Farrett

SEC: F. Stowe

VOTE TO ADJOURN

FAV:25 OPP:0 ABS: 0

Meeting was adjourned at 2:30 PM

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