

[Type here]

[Type here]

**Minutes of the College Assembly Meeting
November 3, 2016**

MEMBERS PRESENT

DEANS: M. Brinson, R. Bucciarelli, B. Clemmons

ASST. DEANS/DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS: L. Alexander, P. Farett,
R. Feldman, C. Green, K. Hooper, T. Orosz, C. Pean, T. Sabol, F. Stowe, C. Zhang

FACULTY: A. DeMers, L. Nelson, C. Quillen, T. Young

STUDENTS: B. Baez, J. Kaur, T. Mudhar, B. Rodriguez

SUPPORT STAFF: D. Coyle, J. Ciellesz, M. Vogel

TASK FORCE CHAIRS:

Academic Standards: T. Young

Accessibility: M. Lomax

Bylaws: n/a

Campus Diversity: n/a

Campus Life and Community Concerns: n/a

Curriculum: n/a

Guests: R. Cole, C. Quigley

Parliamentarian: J. Kruszewski

MEMBERS ABSENT

DEANS: J. Herron, L. Scherr

ASST. DEANS/DEPARTMENT CHAIRS/DIRECTORS/ADMINISTRATORS: N. Berger, T. Hack

FACULTY: F. Burke, K. Costanzo, E. Dikun, A. Dzurisin, H. Hyman, R. Levi, M. Paquette, N. Picioccio, J.
Saborido, E. Schatz, J. Somma, R. Thompson, L. Tobin, C. Winchester

STUDENTS: U. Anwar, D. Colasanto, O. Cortez, H. Ghani, I. Mensah, I. Mensalt, C. Phan, M. Yalartai

SUPPORT STAFF: M. Capurso, T. Griswold

[Type here]

[Type here]

**College Assembly Meeting
November 3, 2016**

With a quorum present, the November 3, 2016 meeting of the College Assembly was called to order at 2:05 PM, in the Brunswick Room, Crabiel Hall. Chair-Elect Gary Abbott presided in the absence of Hope Holbeck, College Assembly Chair.

APPROVAL OF MINUTES:

Motion to accept minutes

Mot: P. Farrett **Sec:** T. Orosz

Vote to accept minutes

Fav: 24 Opp: 0 Abst: 0

The minutes are accepted as presented.

UNFINISHED BUSINESS

None

REPORT OF THE STANDING TASK FORCES:

Academic Standards: Tracy Young

n/a

Accessibility for Persons with Disabilities: Maxine Lomax

Charge AC1617-01: Report on the implementation status of recommendations made by your task force in 2015-2016, approved by the college assembly and forwarded to the college president for signature.

Charge # **AC1516-01: Explore the possibility of performing a survey to assess physical and programmatic access and services for individuals with disabilities. Consider the needs of faculty, staff and students.**

Recommendation #1:

The Task Force for Accessibility for Persons with Disabilities recommends including statistical assessment of physical and programmatic access and services for all persons on campus with disabilities in the annual Fall Faculty and Students College survey. Questions should be generated and evaluated by the appropriate offices on campus, which serve the College's disabled constituency.

[Type here]

[Type here]

Rationale:

The 2015-2016 Task Force's project of integrating questions regarding persons with disabilities into the Annual College Survey demonstrated that the College Survey was a reliable source for the assessment on physical and programmatic access and services for individuals with disabilities. A detailed analysis regarding full time faculty, adjuncts and students was previously reported to the College Assembly. The Task Force believes that including questions that incorporate accessibility and services is important for continuous evaluation. The results found areas of additional educational need for full-time faculty and adjuncts.

The continued use of questions in the annual survey provides the opportunity for the institution to proactively identify areas where additional professional development is needed.

Status:

The recommendation to include a statistical analysis of both physical and programmatic access and services for students and faculty with disabilities in the annual fall and spring surveys has been successfully implemented by the Institutional Resources office. The survey will include questions such as, Are you a student with a disability? And as a student with a disability I know how to obtain my accommodations. The survey for faculty will ask them to rate their confidence level on a scale of 1 (strongly agree) - 5 (strongly disagree) of various statements regarding accommodations of students with disabilities. These updates will be on the upcoming survey which is expected to be sent out on November 10th.

Bylaws: Alice Picardo

n/a

Campus Diversity: Melissa Edwards

n/a

Campus Life and Community Concerns: Kathleen Costanzo

n/a

Curriculum: Nicholas Picioccio

n/a

Educational Resources: Christine Wathen

n/a

NEW BUSINESS

None

REPORT OF THE CHAIRPERSON

The following Fast Tracks have been approved since the last College Assembly meeting:

- HCS 121 Introduction to Homeland Security
- Removal of CJU123 as a pre-req for HCS121
- EDU 122 Introduction to Early Childhood Education

[Type here]

[Type here]

IDC 102 Change in course description
Computer Technology Essentials
Add IDC 103: Teaching With Technology as a co-requisite course.

RECOGNITION AND HEARING FROM THE PUBLIC

None

Please remember to sign in, if you have not already done so, and return your placards.

ADJOURNMENT:

Motion to Adjourn

Mot: M. Brinson **Sec:** T. Young

Adjourned: 2:09