



## STUDENT AUTHORIZATION RELEASE OF EDUCATIONAL RECORDS

Middlesex County College, in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), has designated the following items as Directory Information: Name, address, telephone number, email address, dates of attendance, anticipated graduation date, enrollment status, class, previous institutions attended, major field of study, awards, honors (including Dean’s list), degrees/certificates conferred including date, past and present participation in officially recognized activities, student’s photograph and photographic images, height and weight (for athletes only), and date and place of birth.

Middlesex County College may disclose any of the above listed items without the student’s prior written consent, unless the Office of the Registrar is notified in writing to the contrary. All other student academic information is considered confidential and will not be released, with certain exceptions, without the student’s written permission.

**This form must be completed and submitted directly to Enrollment Services by the student with appropriate picture identification.**

*I hereby authorize Middlesex County College to release my educational records to the individual(s) and/or Institutions/Organizations named below:*

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
Institution/Organization (Please Print)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Institution/Organization (Please Print)

\_\_\_\_\_  
Address

*I understand that by signing this authorization, I am waiving my rights of nondisclosure of my educational records under the rights afforded me under the Family Educational Rights and Privacy Act (FERPA) in respect to the individual(s) and/or Institutions/Organizations named above.*

\_\_\_\_\_  
Student’s Name (Please Print)

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
Date