



LETTER OF RECOMMENDATION FORM

To the Candidate: Complete following information (print or type) and forward it to recommender (professor, minister or employer – not a relative). Let your recommender know that the Scholarships Office needs the completed form as soon as possible. Please ask him or her to email this completed form to scholarships@middlesexcc.edu. *As of fall 2015, Please remember that Letters of Recommendation are only required if specified in a scholarship description.*

Candidate’s Name (Last, First, Middle): _____

Intended Program of Study: _____

Name of Recommender: _____

To the Recommender: Middlesex County College will award scholarships for the 2015-2016 academic year. These scholarships are awarded primarily by review committees based on the student’s online application through our website (<http://www.middlesexcc.edu/scholarships/>) and essay.

We would appreciate your opinion of this applicant’s potential for success at Middlesex County College. Please tell us in what capacity you have known the candidate. **Complete this form and attach a letter of recommendation** that can include specific statements on such qualities as character, personality and work ability, as relevant.

In addition, please rate the candidate’s overall potential using the chart below. We pay careful attention to your judgment and are grateful for your assistance.

Below Average	Average	Good	Excellent	Outstanding	Insufficient Opportunity to Observe

Recommender Signature: _____ Date: _____

Relationship to candidate (please check):

Professor Employer Colleague Minister Other _____

Position: _____ Institution: _____

Address: _____

Phone: _____ Email: _____

Please save this completed form to your desktop or computer file and then Email it to scholarships@middlesexcc.edu